

JACKSONVILLE CITY COUNCIL
REGULAR WORKSHOP MEETING
PROPOSED AGENDA
April 7, 2026
5:30 PM

CALL TO ORDER

ADOPTION OF PROPOSED AGENDA

ADOPTION OF MINUTES AND CONSENT ITEMS

MINUTES – March 17, 2026 Regular Meeting

CONSENT ITEMS

1. General Legislative Budget Amendment
2. Tax Releases, Refunds, and Write-offs – December 2025 and January 2026
3. Resolution to Adopt Updated Southeastern NC Regional Hazard Mitigation Plan
4. FY25 BJA Edward Byrne Memorial Justice Assistance Grant (JAG)
5. Resolution Declaring Property Surplus and Authorizing Disposition

DISCUSSION ITEMS (ACTION MAY OR MAY NOT BE TAKEN)

6. Recommended FY27 Budget Scheduling and Presentation Format
7. Capital Planning Financial Model
8. Recreation Project Updates
9. Court Street Project Update

CLOSED SESSION

To discuss land acquisition pursuant to General Statute 143-318.11, subsection (a-5)(i).

ONE CITY, OUR CITY, MY CITY MOMENT

ADJOURNMENT

COUNCIL MINUTES

REGULAR MEETING

March 17, 2026

A Regular Meeting of the City Council of the City of Jacksonville was held Tuesday, March 17, 2026 beginning at 5:30 PM in the Council Chambers of City Hall. Present were: Mayor Sammy Phillips, presiding; Mayor Pro Tem Cindy Edwards; Council Members: Logan Sosa, Dr. Angelia Washington, and Michael Yaniero. Absent were Council Members: Mickey Smith and Jerome Willingham. Also present were: Joshua Ray, City Manager; Ronald Massey, Deputy City Manager; Lorna Welch, City Attorney; and Rose Marshburn, City Clerk.

*A video of the Council Meeting is presently available for review on the City's website.

CALL TO ORDER

Mayor Sammy Phillips called the meeting to order at 5:34 PM.

PLEDGE OF ALLEGIANCE

Councilman Sosa led the Pledge of Allegiance.

INVOCATION

Mr. Ray pronounced the invocation.

ADOPTION OF AGENDA

A motion was made by Councilwoman Dr. Washington, seconded by Mayor Pro Tem Edwards, and unanimously approved to adopt the agenda as presented.

PUBLIC COMMENT

Clayrone Alexander, 96 Archdale Drive, voiced strong support for renaming Henderson Drive after Officer James "XY" Brown, highlighting his decades of dedicated service to the City through law enforcement and noting that the community had a tradition of honoring impactful individuals. He emphasized Mr. Brown's deep local ties, personal character, and lifelong contributions, as well as his own longstanding friendship with him. Referencing additional recognition at the state level, Mr. Alexander urged the Council to approve the renaming as a meaningful way to honor Mr. Brown's legacy that would show his family and the community how much his service was valued.

Louis Molina, 902 Barn Street, raised concerns about pedestrian safety along Henderson Drive, noting that despite the City's significant growth since 1976, there remained a stretch of road, between a local gas station and Marine Boulevard, without sidewalks on either side. He

described hazardous conditions where pedestrians must navigate around parked cars and into the roadway, emphasizing that while the road itself had been repaired over time, pedestrian infrastructure had been neglected. Mr. Molina urged the Council to prioritize safety by installing at least one sidewalk along this short section, stressing that even a single-side addition would significantly improve conditions.

Juan Beltran, 330 Bellat Court, asked Council to support the First Responder Appreciation Day hosted by the Onslow County Republican Men's Club, stating that it should be evaluated based on its purpose, honoring first responders, rather than the political affiliation of its host. He emphasized the importance of fairness and consistency, noting that similar events hosted by other organizations had been supported without issue, and said that Council should apply consistent standards.

Carmen Spicer, 59 Kerr Street, expressed her support for the renaming of Henderson Drive and Henderson Extension after Officer XY Brown, emphasizing his exemplary service, protection of the community, especially children, and the belief that his life reflected a higher sense of purpose. She stated that Officer Brown had earned the honor and expressed confidence that the Council would support the proposal.

Georgia Wilson Fonville, 3118 Belmont Court, stated that Officer XY Brown had been a longstanding pillar of strength in the community and emphasized that it would be a meaningful and well-deserved honor to recognize his faithful service by naming a street after him while he was still living, allowing him to witness the tribute to his contributions.

Barbara Henderson, 2505 Country Club Road, mirrored previous comments, expressing her support of renaming Henderson Drive after Officer XY Brown.

Monica and Carl Brown, 2446 Saddle Ridge Drive, expressed strong personal support for renaming Henderson Extension after Officer XY Brown, sharing that his service directly impacted their family when he protected their child while serving near Bell Fork Elementary School. As newcomers to the area, they recalled his visible presence and effectiveness in ensuring student safety, noting that no children were harmed while he was on duty.

Mary Louise Pearson Moore, 1013 Greenway Drive, stated that she was the President and Founder of the Martin Luther King Keeping the Dream Alive Committee, and expressed her full support for renaming Henderson Drive after Officer XY Brown. She highlighted his role as the first officer to lead the committee's march 20 years ago and emphasized his decades of dedicated

service to schools and the community. Ms. Moore urged Council to honor his contributions by renaming the street, praising his lifelong commitment and attributing his work to a higher purpose.

Octavia Wilkins, PO Box 12731, thanked Council for the opportunity to speak on behalf of her grandfather, Officer XY Brown and the Brown family. She expressed strong support for renaming Henderson Drive in his honor and highlighted his extraordinary 68 years of service to the community. His years of service included: his work in law enforcement; serving in the military and WWII, and his dedication to protecting youth, schools, churches, and public events throughout the area. She stated that renaming the street would be a meaningful and well-deserved tribute to his lifelong commitment and a great honor for their family.

ADOPTION OF MINUTES AND CONSENT ITEMS

A motion was made by Mayor Pro Tem Edwards, seconded by Councilman Sosa, and unanimously approved to adopt the minutes of the March 3, 2026 Workshop Meeting and the Consent items as presented.

CONSENT ITEMS

AUTOMATIC AID AGREEMENTS FOR FIRE PROTECTION BETWEEN
SOUTHWEST VOLUNTEER FIRE DEPARTMENT, PUMPKIN CENTER
VOLUNTEER FIRE DEPARTMENT AND THE CITY OF JACKSONVILLE

Jacksonville Fire Department (JFD) requested approval of two Automatic Aid Agreements (AAA's), between the City of Jacksonville, Southwest Volunteer Fire Department (SWVFD) and Pumpkin Center Volunteer Fire Department (PCVFD), to formally allow for enhanced emergency response capabilities inside the City of Jacksonville, to include satellite City annexations, and the County volunteer fire districts of SWVFD and PCVFD.

Each party would be responsible for all costs of its personnel, including pay and benefits, support, and travel.

Council approved the Automatic Aid Agreements and authorized the City Manager or his designated representative to sign and execute the agreements.

RESOLUTION AUTHORIZING DISPOSAL OF WEAPONS OF RETIRED POLICE
OFFICERS

On September 22, 1998, the City Council approved Resolution 1998-32 authorizing the disposal of service weapons issued to retiring police officers. The Resolution referenced North Carolina General Statute (NCGS) 20-187.2 (originally cited within the Resolution as NCGS 29-187.2), which granted the governing body of a law enforcement agency the authority to award a

retiring officer, upon request, their service sidearm at a price determined by the governing body, provided the officer obtained the appropriate permit as required by state law.

Resolution 1998-32 also established City Administrative Policy and Procedure 29 – Service Weapons and Guns.

On June 16, 2023, the applicable statute was recodified as NCGS 17F-20. To ensure the City’s policies remained consistent with current state law, a new resolution and corresponding update to the City’s Service Guns and Weapons Policy were required to align with the revised statutory reference.

Council adopted the Resolution as presented and directed staff to update the City’s Administrative Policy and Procedure 29.

Resolution 2026-07, Bk. 7, Pg. 558

SOLE SOURCE PROCUREMENT – INSPIRATION FIELD

Staff requested that Council authorize procurement of the Musco ballfield lighting system through a sole source contract. Existing lighting at the project site (surrounding the old skate park) would need to be removed, upgraded, and reinstalled with the installation of the field. Musco lighting was currently in place at the project site. The request for sole source procurement of the Musco ballfield lighting system was to ensure continuity and compatibility with all existing lighting at the Commons, as well as existing service agreements.

The cost for the Musco ballfield lighting system included material and installation, estimated at \$44,750.00. Funding was already appropriated in the project budget.

Council authorized sole source procurement for the Musco ballfield lighting system to be installed at Inspiration Field.

PUBLIC HEARINGS (LEGISLATIVE)

ANNEXATION – JAMES PADRICK, TRUSTEE – 167.64 +/- ACRES

Ronald Massey, Deputy City Manager, provided a detailed overview of the PowerPoint Presentation herein attached as Exhibit A. On behalf of James Padrick, Trustee, Kimley-Horn submitted a petition for a voluntary annexation of a portion of one tract of land totaling 167.64 +/- acres that was contiguous to the current City limit boundaries.

The property was located at the end of Williamsburg Parkway and abutted the 488.63 +/- Thornwood, LLC property that was annexed into the City limits by Council at the January 20,

2026, Regular Meeting. The developer proposed building 192 Single Family Homes with an average value of \$350,000 each.

Mr. Massey provided an overview of the voluntary contiguous annexation process, which was authorized under North Carolina General Statutes (NCGS). Property owners were required to submit a petition requesting voluntary annexation to start the process. Upon receipt of the petition, the City Clerk reviewed the petition for sufficiency and compliance with NCGS, acting under the authority previously granted by the Council to conduct such investigations per City Resolution 2016-02. After determining that the petition met all statutory requirements, the Clerk certified its compliance and presented it to the Council. The Council was then required to accept the petition and schedule a public hearing, which was accomplished on March 3. The matter has now reached the stage where the Council would conduct the Public Hearing. Following the hearing and consideration of all input received, the Council would then decide whether to approve the annexation, contingent upon a determination that it was in the best interest of the City.

He stated that staff believed annexation was in the best interest of the City and its residents and would grow the property tax base. A financial analysis of the proposed annexation indicated that it would generate a positive cash flow over a five-year period of approximately \$2,631,510. Staff also believed that the annexation would contribute to the City's economic development, provide a high level of City services to the area and increase housing availability in the City.

Mayor Phillips asked if there would be additional routes for transportation in the proposed annexation area, with the recent addition of 488.63 +/- acres of the Thornwood annexation and 400-acre Uptown Jacksonville Project, which was currently City owned property. Mr. Massey stated that access would be established to the 400-acre parcel, including a connection through Williamsburg Plantation, and emphasized the need for a development plan to understand the potential impact and clustering in the area. A Traffic Impact Analysis (TIA) would be completed to identify required improvements as development progressed. While the process was still in the early stages, it was clear that a connection toward the 400-acres and into Western Extension was necessary, and the property annexation accommodated this. Based on another question posed by Mayor Phillips, Mr. Massey said the developers would contribute required funds toward building the road and related improvements, sharing the cost proportionally with the rest of the development, rather than the City bearing the entire financial responsibility.

Councilman Yaniero asked if there would be a secondary access for the properties in the area outside of the one planned for Williamsburg Plantation. Anthony Prinz, Assistant City Manager, described the development plans that included an existing stormwater pond. A key requirement for this project, as well as the Thornwood development, was an additional connection from the proposed annexation site, through the area where the stormwater pond was located, back into the 400-acre site, which was essential to meet the City's remote access standards for police and fire. Mr. Prinz noted that discussions were ongoing with the owners of the adjacent property to ensure this interconnectivity. Additional access would connect to Williamsburg Parkway and Gum Branch Road. He also stated that the TIA was in its final stages and would require significant, incremental improvements as development progressed. Mayor Phillips expressed that while the City welcomed the annexation, careful planning was needed for this large-scale project over the coming years to ensure proper infrastructure and traffic management. Councilman Yaniero asked if there were any plans for a third access. Ryan King, Planning and Inspections Director, noted that there would be two access points from the proposed annexation site, one as discussed previously, and another that would connect to the Thornwood property.

Mayor Phillips recessed the regular meeting at 6:06 PM in order to convene the Public Hearing.

With no one desiring to speak, Mayor Phillips closed the Public Hearing at 6:07 PM and reconvened the regular meeting.

A motion was made by Councilwoman Dr. Washington, seconded by Mayor Pro Tem Edwards, and unanimously adopted the Annexation Ordinance as presented.

Ordinance 2026-20, Bk. 14, Pg. 563

UNIFIED DEVELOPMENT ORDINANCE (UDO) TEXT AMENDMENT
– AMENDMENT TO ARTICLE 4.3 ACCESSORY USES STANDARDS, C.
SPECIFIC STANDARDS FOR CERTAIN ACCESSORY USES 5. FOOD VENDOR
(MOBILE) AND FY26 FEE SCHEDULE AMENDMENT

As shown in Exhibit A, Mr. King stated that development standards were introduced with the adoption of the Unified Development Ordinance (UDO). These standards provided uniformity for development in the City and promoted compatible standards between various uses. Based on the information provided by the City Attorney, City Planning Staff prepared a UDO Text Amendment which proposed to amend Article 4.3 Accessory Uses Standards, C. Specific

Standards for Certain Accessory Uses 5. Food Vendor (Mobile). Additionally, staff proposed a Fee Schedule amendment for Food Vendors (Mobile) that would follow the typical zoning permit fee. The base fee would be reduced which could lead to less permit revenue; however, if the lower fee were to entice other vendors to the area, the loss could be negligible.

Mr. King said that the proposed amendment would remove the 250-foot spacing requirement, clarify a contradiction in hours of operation, and eliminate specific signage requirements for food vendors, defaulting instead to Article 5.12. This change aligned with prior efforts to consolidate all sign regulations into a single section. The amendment traced back to a request from food truck owners in 2020, which led to a City Council-approved ordinance in January 2021. The Planning Advisory Board reviewed the proposal and recommended approval by a 3-2 vote at their meeting on March 9, 2026.

He noted that the amendment was consistent with the City's comprehensive plan policies supporting entrepreneurial development, small business expansion, and ongoing economic development, and that the Public Hearing had been advertised in accordance with North Carolina General Statutes.

Discussion was held clarifying that food trucks, under the proposed ordinance, would remain restricted to industrial and commercial zones and the rules would not affect special events such as parks or festivals like National Night Out. Hours of operation would align with the host business's hours, generally from 6:00 AM to 2:00 PM, ensuring they could not operate independently. The Ordinance originated as a pilot program adopted in 2021, initially limited to building footprints, and had since been expanded to allow operation in parking lots. The current amendment proposed removing the spacing requirement while keeping 16 of the 18 existing standards, including that the property owner must approve the location and ensure there was adequate space for setup, maintaining oversight and safety.

Mayor Phillips recessed the regular meeting at 6:12 PM in order to convene the Public Hearing.

With no one desiring to speak, Mayor Phillips closed the Public Hearing at 6:13 PM and reconvened the regular meeting.

A motion was made by Mayor Pro Tem Edwards, seconded by Councilman Sosa, and unanimously approved the UDO Text Amendment. The proposed amendment was consistent with

the adopted CAMA Plan and was reasonable and in the public interest. Council also approved the proposed Fee Schedule amendment.

Ordinance 2026-21, Bk. 14, Pg. 573

NON-CONSENT ITEM

DESIGNATION OF VOTING DELEGATE FOR 2026 NCLM CITY VISION

The North Carolina League of Municipalities Annual Conference is scheduled from May 5 through May 7, 2026, in Raleigh, NC.

The League Constitution and the voting procedures established by the League Board of Directors, required each member municipality sending delegates to the Annual Conference to designate one (1) voting delegate and one (1) alternate voting delegate to cast the City's votes at the Annual Business Meeting.

The following members of Council were currently registered to attend the Annual Conference:

- Mayor Pro Tem Cindy Edwards
- Councilwoman Mickey Smith
- Councilman Jerome Willingham
- Councilman Mike Yaniero

A motion was made by Councilman Sosa to nominate Mayor Pro Tem Edwards to serve as the voting delegate, and Councilwoman Smith to serve as the alternate voting delegate for the NCLM Annual Business Meeting.

Councilwoman Dr. Washington moved to close nominations and that the nominees be appointed by acclamation. The motion was seconded by Councilman Yaniero and unanimously approved to appoint Mayor Pro Tem Edwards to serve as the City's voting delegate and appoint Councilwoman Smith to serve as the City's alternate voting delegate.

CLOSED SESSION

A motion was made by Councilman Yaniero, seconded by Councilwoman Dr. Washington, and unanimously adopted to recess the Regular Meeting to convene a Closed Session for the purpose of discussing land acquisition, pursuant to General Statute 143-318.11, subsection (a-5).

Mayor Phillips, reconvened the Regular Meeting at 6:32 PM, and announced that no further action had been taken in Closed Session.

REPORTS

EARLY EDUCATION AND CHILD CARE CHALLENGES

Mayor Pro Tem Edwards stated she and Councilwoman Smith were able to attend an early education and childcare symposium that focused on challenges facing military host communities and the broader state. She highlighted that the shortage of childcare options affected both employees and employers, forcing split shifts and leaving children in care that may not meet state standards. While there was no simple solution, programs like Tri-Share were being expanded statewide, allowing childcare costs to be split between families, employers, and state grants, reducing the financial burden on parents. Despite these efforts, the system remained strained, as meeting state mandates made it difficult to pay staff and keep care affordable. Lastly, Mayor Pro Tem Edwards emphasized that while the City did not directly oversee childcare, it sought to be a supportive partner in addressing this complex issue for families, including military households, and hoped that ongoing initiatives would provide meaningful solutions.

NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITY CONFERENCE

Councilwoman Dr. Washington said that she, along with Council Members Willingham and Smith, represented Jacksonville at the National League of Cities conference in Washington, D.C., where two major issues stood out: civility and attainable housing. Regarding civility, the League passed a resolution promoting dignity and respect toward local elected officials, encouraging ongoing dialogue with constituents about community concerns while fostering civil and constructive interactions. She highlighted strategies for using housing as an economic tool, including partnering with developers to build moderate- and low-income homes aimed at attracting first-time homeowners, early-career professionals, and blue-collar workers who were priced out of higher-cost markets. These efforts focused on creating more equitable access to homeownership and addressing the gap between income levels and available housing.

Councilwoman Dr. Washington raised a question with Mr. Massey regarding whether the Defense Community Infrastructure Program (DCIP) could be used in partnership with municipalities and private developers to fund affordable housing for service members, particularly E5s and below, when base housing was unavailable, requiring them to seek housing in nearby cities. Mr. Massey said that currently, DCIP had specific annual funding priorities, and opportunities like this had not been included, though it could be considered in the future. He noted challenges with the program's strict timelines for project completion and fund utilization but

emphasized that it was worth exploring potential applications when new funding announcements were made.

PUBLIC SAFETY

Councilman Yaniero highlighted the importance of the Automatic Aid Agreements between Southwest and Pumpkin Center Volunteer Fire Departments, and commended Chief Edward Tallman and his staff for fostering a regional approach that improved public safety and ensured emergencies were promptly aided.

He then reflected on Officer XY Brown's lifetime of service, noting his 68 years of protecting the community, his World War II military service, and his personal dedication to children and families. Councilman Yaniero shared anecdotes of Brown's generosity, including providing scholarships and delivering Christmas presents to children in need, emphasizing that his actions exemplified sacrifice and care for others. He concluded that it was fitting to honor Brown's service and commitment so that future generations could appreciate the true meaning of sacrifice.

ONE CITY, OUR CITY, MY CITY

Mr. Ray stated that the HARMONY Awards Ceremony, a Youth Council initiative that brought together high school students from across Onslow County to review applications, evaluate proposals, and award funding to youth-led projects, was held on March 12, 2026. The program extended beyond Jacksonville and engaged students countywide in identifying and addressing challenges faced by their peers. For 2026, the Youth Council awarded \$875 to Aspire Reaching Beyond the Obvious for an empowerment day event focused on youth engagement and development, and \$600 to Northside High School for student-to-student care packages designed to support classmates facing daily challenges. Mr. Ray emphasized that these projects reflected the realities youth encountered and demonstrated the value of empowering young people to lead and support one another, while also recognizing the efforts of staff support in guiding the council.

The 2nd Queens Ball Gala, hosted by the Colorful Voices of Sisterhood, was an annual event that celebrated women whose leadership, resilience, and service had made a lasting impact in Onslow County. During the event on March 7, 2026, fifteen women were honored for their contributions to uplifting others in the community. Among those recognized were Mayor Pro Tem Cindy Edwards, who received the Public Service Excellence Award, and Deputy Police Chief Ashley Weaver, who received the Excellence in Public Safety Award. Mr. Ray commended both individuals for their continued leadership and service, noting their important roles as partners in

advancing community initiatives and expressing hope that the event would continue to grow and recognize even more deserving individuals in future years.

Additionally, William Lynn II of Troop 9133 received an Outstanding Citizen Award in recognition of his Eagle Scout project and extensive record of community service. Mr. Ray stated that William earned an exceptional number of merit badges and completed over 226 total service hours, including 189 hours within the City of Jacksonville. His Eagle Scout project, completed in partnership with the City's Recreation and Parks Department, involved refurbishing a picnic shelter at Northeast Creek Park, including two restrooms, a maintenance building, and a snack bar. He led a team of 15 scouts, leaders, and volunteers in completing the project, demonstrating leadership, commitment, and a strong dedication to improving community spaces.

ADJOURNMENT

A motion was made by Councilman Yaniero, seconded by Mayor Pro Tem Edwards, and unanimously adopted to adjourn the meeting at 7:42 PM.

Exhibit "A"

Jacksonville City Council



Regular & Workshop Meeting
March 17, 2026


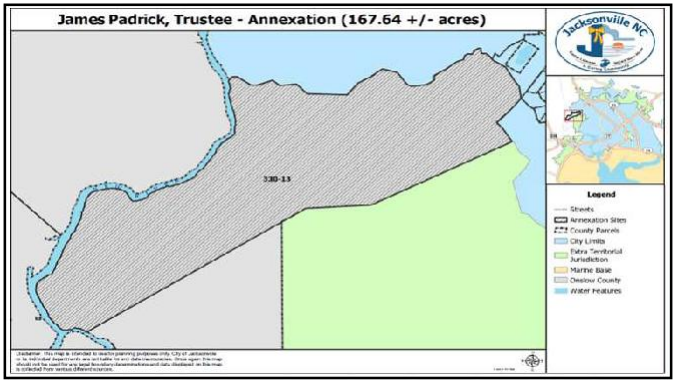
Legislative Public Hearing

**Annexation – James Padrick, Trustee –
167.64 +/- acres**

Agenda Item 4

Voluntary Contiguous Annexations

- Process Governed by NCGS §160A-31
- Property Owners Submit an Annexation Petition Request to the City
- City Clerk Investigates Annexation for Sufficiency Pursuant to City of Jacksonville Resolution 2016-02
- Once Sufficiency is Certified, Petition is Presented to the City Council for Acceptance and Scheduling a Public Hearing
- Public Hearing is Conducted to Receive Public Comment
- Council Votes on Approval of the Annexation

Legislative Public Hearing

**Unified Development Ordinance (UDO) Text
Amendment – Amendment to Article 4.3
Accessory Uses Standards, C. Specific Standards
for Certain Accessory Uses 5. Food Vendor
(Mobile) and FY26 Fee Schedule Amendment**

Agenda Item 5

**Proposed Amendment—
Mobile Food Vendors**

Proposed Amendments

- Eliminate 250-foot Spacing Requirements
- Clarify Hours of Operation
- Eliminate Signage Requirements
 - Will Default to 5.12 Signage



Proposed Amendment – Mobile Food Vendors

- Notable Dates/History
- Nonconforming Assessment
- Downzoning Assessment
- Public Hearing Notice



Proposed Amendment – Mobile Food Vendors

CAMA Plan Consistency

- Policies 24.4 and 52.4 – Support City and County Chambers of Commerce in their efforts to promote entrepreneurial development and small business expansion
- Beneficial impact on policies that support ongoing economic development activities



Proposed Amendment – Mobile Food Vendors

Decisions

1. Is the Proposed Amendment Consistent with the City's CAMA Land Use Plan?
2. Does the Planning Advisory Board recommend the proposed changes to City Council?



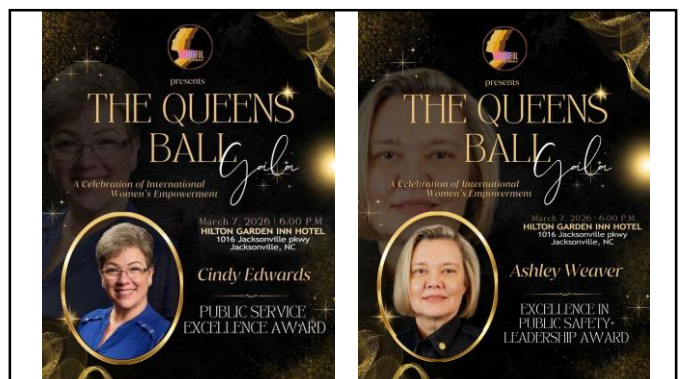
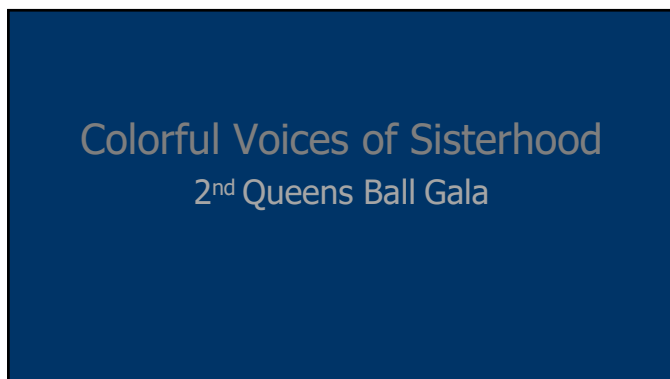
Non-Consent Item

Designation of Voting Delegate for 2026 NCLM City Vision

Agenda Item 6



HARMONY Awards Ceremony







Request for City Council Action

**Consent
Agenda
Item:** **1**
Date: 4/7/2026

Subject: General Legislative Budget Amendment
Department: Finance
Presented by: Sabrina Adams, Finance Director
Presentation: No

Issue Statement

Budget amendment requests have been submitted since the last legislative budget amendment. The details of the adjustments are shown in the staff report.

Financial Impact

This budget amendment does not impact fund balance.

Action Needed

Consider the Budget Amendment

Recommendation

Staff recommends Council approve the Budget Amendment.

Approved: City Manager City Attorney

Attachments:

- A Proposed Budget Amendment



Staff Report

Consent
Agenda
Item: **1**

General Budget Amendment

This Budget Amendment seeks to:

- Reduce Police expenditures (\$9,344) and transfer to Public Safety Building Uplift (GF2510) to fund installation of security card readers at doors of Public Safety Building.
- Transfer funds (\$700,000) from Economic Impact Fund to provide initial funding for USO Demolition.
- To appropriate revenue received from award of \$7,000 Home Foundation Grant.
- To appropriate JTDA revenue (\$52,000) to fund digital signs at the Commons.

Stakeholders

- The Citizens of the City of Jacksonville
- The City of Jacksonville

Options

Option 1: Approve the budget amendment. **STAFF RECOMMENDED**

Pros: Revenues will be appropriated and accurately adjusted, and funds will be provided for current City initiatives.

Cons: None

Option 2: Do not approve the budget amendment.

Pros: None

Cons: Revenues will not be reflected accurately, and projects and initiatives will not have sufficient funding for execution.

ORDINANCE (2026-)

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET

BE IT ORDAINED by the Council of the City of Jacksonville, North Carolina that the following amendments to the Fiscal Year 2026 General Fund, Economic Impact Fund, Capital Project Fund, and Projects Not Capitalized Fund budgets are hereby enacted:

GENERAL FUND

REVENUES	BUDGET	CHANGE	TOTAL
JTDA CONTRIBUTION-RECREATION	-	52,000	52,000
MISCELLANEOUS REVENUES-NIS	-	7,000	7,000
TOTAL ADJUSTMENTS		59,000	
TOTAL FUND REVENUES	68,711,009	59,000	68,770,009

EXPENDITURES	BUDGET	CHANGE	TOTAL
POLICE DEPARTMENT EXPENDITURES	21,321,201	(9,344)	21,311,857
TRANSFER OUT TO SPECIAL REVENUE FUNDS	1,671,436	9,344	1,680,780
RECREATION EXPENDITURES	4,109,043	52,000	4,161,043
NEIGHBORHOOD IMPROVEMENT SERVICES EXPENDITURES	561,256	7,000	568,256
TOTAL ADJUSTMENTS		59,000	
TOTAL FUND EXPENDITURES	68,711,009	59,000	68,770,009

Reduce Police expenditures and transfer to Public Safety Building Uplift (GF2510) to fund installation of security card readers at doors of Public Safety Building (\$9,344). Appropriate revenue received (\$7,000) from award of JBOR Home Foundation Grant. Appropriate TDA revenue for the purchase of digital signs for Recreation (\$52,000).

ECONOMIC IMPACT FUND

EXPENDITURES	BUDGET	CHANGE	TOTAL
TRANSFER OUT TO PROJECTS NOT CAPITALIZED	-	700,000	700,000
PROJECT EXPENDITURES	1,051,310	(700,000)	351,310
TOTAL ADJUSTMENTS		-	
TOTAL PROJECT EXPENDITURES	1,051,310	-	1,051,310

Transfer funds (\$700,000) appropriated to provide initial funding for USO Demolition.

PUBLIC SAFETY BUILDING UPLIFT (GF2510)

REVENUES	BUDGET	CHANGE	TOTAL
TRANSFER IN FROM GENERAL FUND	262,500	9,344	271,844
TOTAL ADJUSTMENTS		9,344	
TOTAL PROJECT REVENUES	262,500	9,344	271,844

EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	262,500	9,344	271,844
TOTAL ADJUSTMENTS		9,344	
TOTAL PROJECT EXPENDITURES	262,500	9,344	271,844

Receive transfer in from General Fund (\$9,344) for installation of security card readers at doors of Public Safety Building (GF2510).

Attachment

A

USO DEMOLITION (GR2601)

REVENUES	BUDGET	CHANGE	TOTAL
TRANSFER IN FROM ECONOMIC IMPACT FUND	-	700,000	700,000
TOTAL ADJUSTMENTS		700,000	
TOTAL PROJECT REVENUES	-	700,000	700,000

EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	-	700,000	700,000
TOTAL ADJUSTMENTS		700,000	
TOTAL PROJECT EXPENDITURES	-	700,000	700,000

Receive transfer in from Economic Impact Fund (\$700,000) and appropriate to establish a project for the USO Demolition (GR2601).

This ordinance shall be effective upon its adoption.

ADOPTED by the Jacksonville City Council in regular session this 7th day of April, 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk



Request for City Council Action

**Consent
Agenda
Item: 2
Date: 4/7/2026**

Subject: Tax Releases, Refunds, and Write-offs – December 2025 and January 2026
Department: Finance
Presented by: Sabrina Adams, Finance Director
Presentation: No

Issue Statement

The County/City Tax Collector and the City's Finance Director recommend releases, refunds, and write-offs of property taxes as attached. The detailed list of these tax releases and refunds (that is, the listing by property name, amount, reason, etc.) is available in the Finance Office for review.

Financial Impact

The tax releases, refunds, and write-offs as recommended by the City/County Tax Collector total, respectively, \$25,583.54, \$10,768.14, and \$6.08 (\$36,357.76).

Action Needed

Review the tax releases, refunds and write-offs and consider approving.

Recommendation

Staff recommends Council approve the tax releases, refunds and write-offs.

Approved: City Manager City Attorney

Attachments:

- A Tax Releases, Refunds, and Write-offs



Staff Report

Consent
Agenda
Item: **2**

Tax Releases, Refunds, and Write-offs December 2025 and January 2026.

Introduction

The Tax Releases, Refunds and Write-Offs as recommended by the City/County Tax Collector total, respectively, \$25,583.54, \$10,768.14, and \$6.08 (\$36,357.76).

Most of the Releases and Refunds are due to:

- 1) Clerical and/or addition errors on the Onslow County Abstracts.
- 2) Double charges for the same property.
- 3) Property erroneously listed as in this City.
- 4) Senior citizens exemptions.
- 5) Military non-resident.

Write-offs are due to:

- 1) A bill that is \$3.00 or less.
- 2) An over or underpayment of \$1.00 or less.

Other releases and refunds just have notations indicating that interest only is being released and there will be no corresponding reference explanation. The County's computer system automatically accrues interest on the first day of the month. There will be times when the County received payment on the day before or even on the same day that the account has accrued the interest. The County will adjust their accounts to remove the interest that was automatically charged in lieu of having accounts with balances usually less than \$1.00.

The listings of proposed releases, refunds and write-offs, as submitted by the Tax Collector, are in conformity with the law. Based upon this information as provided, which is believed to be true and accurate, I recommend your approval of these tax releases, refunds, and write-offs.

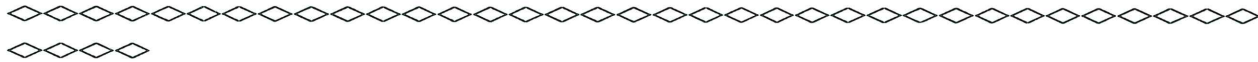
MEMORANDUM

JANUARY 1, 2026

TO: The Honorable Mayor and City Council

FROM: Onslow County Tax Administration
Cynthia Kenney, Listing Supervisor

SUBJECT: Tax Releases and Refunds



The Onslow County Tax Administration office recommends that you consider the attached list of releases and refunds per North Carolina General Statutes 105-380, 105-381, 382, 105-312 (1) and 105-277.1.

Most of the releases are due to clerical errors on the Onslow County tax abstracts, addition problems, double charges for the same property, property picked up as being inside Jacksonville but outside city limits, citizens that can claim the senior citizens exemption, but this exemption was not indicated on the tax abstracts, and military having vehicles registered in Onslow County but claiming another state as their legal residence, etc.

CK/sm

01/01/2026

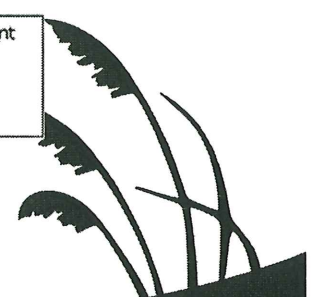
I have reviewed the attached listing of proposed releases, refunds, and write-offs. The requests are in conformity with the law. Based upon the information furnished me by the Tax Collector, which I believe to be true and accurate, I recommend their consideration as presented.


Sabrina Adams
FINANCE DIRECTOR



Tax Department • Onslow County Government

Tax Department • Jacksonville, NC • 28540 • Phone: 910-989-2200 • Fax: 910-989-5810 • OnslowCountyNC.gov



TAX RELEASE SUMMARY

December 2025

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	INT.	TOTAL	TAX VALUE
2025	101-0000-111.00-00	0.006000	547.10	5,361.06	-	5,908.16	91,183.33
2024	101-0000-111.10-00	0.006000	-	-	-	-	-
2023	101-0000-111.10-00	0.006000	109.98	-	21.17	131.15	18,330.00
2022	101-0000-111.10-00	0.006420	-	-	-	-	-
2021	101-0000-111.10-00	0.006420	-	-	-	-	-
2020	101-0000-111.10-00	0.006420	-	-	-	-	-
2019	101-0000-111.10-00	0.006420	-	-	-	-	-
2018	101-0000-111.10-00	0.005380	-	-	-	-	-
2017	101-0000-111.10-00	0.005380	-	-	-	-	-
2016	101-0000-111.10-00	0.005380	-	-	-	-	-
2015	101-0000-111.10-00	0.006260	-	-	-	-	-
2014	101-0000-111.10-00	0.006260	-	-	-	-	-
TOTAL			657.08	5,361.06	21.17	6,039.31	109,513.33

101-0000-111.10-00	2014-2024	131.15
101-0000-111.00-00	2025	5,908.16
		<u>6,039.31</u>

**TAX REFUND SUMMARY
TAX TAG TOGETHER**

December 2025

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	INT.	TOTAL REFUND	TAX VALUE
2025	101-0000-311.01-00	0.006000	1,865.71	-	7.68	1,873.39	310,951.67
2024	101-5000-412.20-00	0.006000	2,605.61	-	40.19	2,645.80	434,268.33
2023	101-5000-412.20-00	0.006000	376.50	-	12.28	388.78	62,750.00
2022	101-5000-412.20-00	0.006420	99.45	-	1.55	101.00	15,490.65
2021	101-5000-412.20-00	0.006420	-	-	-	-	-
2020	101-5000-412.20-00	0.006420	-	-	-	-	-
2019	101-5000-412.20-00	0.006420	-	-	-	-	-
2018	101-5000-412.20-00	0.005380	-	-	-	-	-
2017	101-5000-412.20-00	0.005380	-	-	-	-	-
2016	101-5000-412.20-00	0.005380	-	-	-	-	-
2015	101-5000-412.20-00	0.006260	-	-	-	-	-
2014	101-5000-412.20-00	0.006260	-	-	-	-	-

TOTAL	4,947.27	-	61.70	5,008.97	823,460.65
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101-5000-412.20-00	2014-2024	3,135.58
101-0000-311.01-00	2025	1,873.39
		<u>5,008.97</u>

TOTAL Tax Tag Together Refund	<u>5,008.97</u>
GRAND TOTAL	<u>5,008.97</u>

TAX WRITE-OFF SUMMARY

December 2025

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	TOTAL	TAX VALUE
2025	101-0000-111.00-00	0.006000	2.52	-	2.52	420.00
2024	101-0000-111.10-00	0.006000	-	-	-	-
2023	101-0000-111.10-00	0.006000	-	-	-	-
2022	101-0000-111.10-00	0.006420	-	-	-	-
2021	101-0000-111.10-00	0.006420	-	-	-	-
2020	101-0000-111.10-00	0.006420	-	-	-	-
2019	101-0000-111.10-00	0.006420	-	-	-	-
2018	101-0000-111.10-00	0.005380	-	-	-	-
2017	101-0000-111.10-00	0.005380	-	-	-	-
2016	101-0000-111.10-00	0.005380	-	-	-	-
2015	101-0000-111.10-00	0.006260	-	-	-	-
2014	101-0000-111.10-00	0.006260	-	-	-	-
TOTAL			<u>2.52</u>	-	<u>2.52</u>	<u>420.00</u>

101-0000-111.10-00	2014-2024	-
101-0000-111.00-00	2025	<u>2.52</u>
		<u>2.52</u>

TAX RELEASE SUMMARY

January 2026

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	INT.	TOTAL	TAX VALUE
2025	101-0000-111.00-00	0.006000	351.72	17,996.01	4.08	18,351.81	58,620.00
2024	101-0000-111.10-00	0.006000	934.69	42.06	107.43	1,084.18	155,781.67
2023	101-0000-111.10-00	0.006000	78.82	0.85	15.93	95.60	13,136.67
2022	101-0000-111.10-00	0.006420	8.91	0.89	2.84	12.64	1,387.85
2021	101-0000-111.10-00	0.006420	-	-	-	-	-
2020	101-0000-111.10-00	0.006420	-	-	-	-	-
2019	101-0000-111.10-00	0.006420	-	-	-	-	-
2018	101-0000-111.10-00	0.005380	-	-	-	-	-
2017	101-0000-111.10-00	0.005380	-	-	-	-	-
2016	101-0000-111.10-00	0.005380	-	-	-	-	-
2015	101-0000-111.10-00	0.006260	-	-	-	-	-
2014	101-0000-111.10-00	0.006260	-	-	-	-	-
TOTAL			1,374.14	18,039.81	130.28	19,544.23	228,926.18

101-0000-111.10-00	2014-2024	1,192.42
101-0000-111.00-00	2025	18,351.81
		<u>19,544.23</u>

**TAX REFUND SUMMARY
TAX TAG TOGETHER**

January 2026

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	INT.	TOTAL REFUND	TAX VALUE
2025	101-0000-311.01-00	0.006000	3,424.93	-	10.73	3,435.66	570,821.67
2024	101-5000-412.20-00	0.006000	1,781.93	-	43.54	1,825.47	296,988.33
2023	101-5000-412.20-00	0.006000	467.59	-	-	467.59	77,931.67
2022	101-5000-412.20-00	0.006420	28.80	-	1.65	30.45	4,485.98
2021	101-5000-412.20-00	0.006420	-	-	-	-	-
2020	101-5000-412.20-00	0.006420	-	-	-	-	-
2019	101-5000-412.20-00	0.006420	-	-	-	-	-
2018	101-5000-412.20-00	0.005380	-	-	-	-	-
2017	101-5000-412.20-00	0.005380	-	-	-	-	-
2016	101-5000-412.20-00	0.005380	-	-	-	-	-
2015	101-5000-412.20-00	0.006260	-	-	-	-	-
2014	101-5000-412.20-00	0.006260	-	-	-	-	-

TOTAL	5,703.25	-	55.92	5,759.17	950,227.65
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101-5000-412.20-00	2014-2024	2,323.51
101-0000-311.01-00	2025	3,435.66
		<u>5,759.17</u>

TOTAL Tax Tag Together Refund	<u>5,759.17</u>
GRAND TOTAL	<u>5,759.17</u>

TAX WRITE-OFF SUMMARY

January 2026

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	TOTAL	TAX VALUE
2025	101-0000-111.00-00	0.006000	3.33	0.06	3.39	555.00
2024	101-0000-111.10-00	0.006000	-	-	-	-
2023	101-0000-111.10-00	0.006000	0.17	-	0.17	28.33
2022	101-0000-111.10-00	0.006420	-	-	-	-
2021	101-0000-111.10-00	0.006420	-	-	-	-
2020	101-0000-111.10-00	0.006420	-	-	-	-
2019	101-0000-111.10-00	0.006420	-	-	-	-
2018	101-0000-111.10-00	0.005380	-	-	-	-
2017	101-0000-111.10-00	0.005380	-	-	-	-
2016	101-0000-111.10-00	0.005380	-	-	-	-
2015	101-0000-111.10-00	0.006260	-	-	-	-
2014	101-0000-111.10-00	0.006260	-	-	-	-
TOTAL			3.50	0.06	3.56	583.33

101-0000-111.10-00	2014-2024	0.17
101-0000-111.00-00	2025	3.39
		<u>3.56</u>



Request for City Council Action

Consent Agenda Item: **3**
Date: 4/7/2026

Subject: Resolution to Adopt Updated Southeastern NC Regional Hazard Mitigation Plan
Department: Fire
Presented by: Edward Tallman, Fire Chief
Presentation: No

Issue Statement

The Federal Emergency Management Agency and the State Office of Emergency Management require the City of Jacksonville to maintain a Hazard Mitigation Plan in order to remain eligible for Federal and State Emergency Disaster Assistance. Jacksonville’s and Onslow County’s current plans are annexes to the Southeastern Regional Hazard Mitigation Plan (SRHMP), which expires on April 21, 2026. The SRHMP includes the counties of Brunswick, New Hanover, Onslow, and Pender, as well as all municipalities within them. Over the past year, these counties and municipalities have updated the SRHMP with the assistance of ESP Associates. The updated plan has been reviewed by the State, sent to FEMA for their review, and is ready for adoption by the appropriate jurisdictions. Once adopted, the SRHMP will be effective for five (5) years. With the formal resolution to adopt the SRHMP, the City of Jacksonville will be eligible for the maximum amount of Federal and State mitigation and disaster funding. Staff is requesting that Council formally adopt the updated SRHMP.

Financial Impact

Adoption of this plan allows the City of Jacksonville to be eligible for and maximize funding sources from FEMA and the State of NC. Also, property owners who participate in the flood insurance program could also benefit from reductions in their annual premiums due to Jacksonville’s participation in the CRS Program. An adopted HMP increases the CRS score, which affects premiums.

Action Needed

Consider adoption of the Southeastern North Carolina Regional Hazard Mitigation Plan.

Recommendation

Staff recommends that Council approve the resolution that adopts the updated Southeastern North Carolina Regional Hazard Mitigation Plan.

Approved: City Manager City Attorney

Attachments:

- A Proposed Resolution
- B SRHMP



Staff Report

Consent
Agenda
Item: **3**

Resolution to Adopt Southeastern NC Regional Hazard Mitigation Plan

Staff Summary

Adopting the Southeastern Regional Hazard Mitigation Plan (SRHMP) is both legally sound and within our authority. The plan is consistent with previous versions, updated every five years, and was prepared by ESP Associates, Inc. with input from the City and County. Adoption ensures eligibility for federal and state resiliency grants and benefits all Jacksonville stakeholders. The current plan remains in effect until April 21, 2026. This update incorporates our feedback and will guide us for the next five years. The City of Jacksonville has participated in hazard mitigation planning since 2004.

The Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1998 to reinforce the importance of pre-disaster mitigation planning to help reduce disaster losses.

NC General Statute 166A requires all communities to have a current, approved, and adopted Hazard Mitigation Plan in order to be eligible for disaster assistance from a Presidential or State disaster declaration. The plans must be updated every five years.

The City of Jacksonville's Hazard Mitigation Plan (HMP) was an annex to the Onslow County Plan and was adopted and approved by the City Council in October of 2004. Hazard Mitigation Plans require careful consideration and review and must be approved every five years. The HMP was updated in 2009, 2015, and 2020.

Seeing the benefit of merging local HMP into regional plans, Onslow County passed a resolution on February 18, 2019, requesting that Onslow County's HMP be added to the Southeastern NC Hazard Regional Mitigation Plan (SRHMP). The SRHMP was approved in 2020 by the Federal Emergency Management Agency (FEMA) and North Carolina Emergency Management, and included all unincorporated areas of Brunswick, New Hanover, and Pender counties, as well as all municipalities located within these counties.

Since Spring 2025, City staff have collaborated with partners to update the SRHMP. The draft plan has been approved by the NC Office of Emergency Management and is currently under FEMA review. All jurisdictions are now asked to approve the draft SRHMP update. Staff respectfully request Council's approval of the updated Southeastern NC Regional Hazard Mitigation Plan, which includes the City of Jacksonville's Hazard Mitigation Plan.

Procedural History

October 2004 - City Council approved the City of Jacksonville Hazard Mitigation Plan as an annex to the Onslow County Hazard Mitigation Plan

November 17, 2009 - City Council approved the update to the City of Jacksonville Hazard Mitigation Plan as an annex to the Onslow County Hazard Mitigation Plan.

September 22, 2015 - City Council approved the update to the City of Jacksonville Hazard Mitigation Plan as an annex to the Onslow County Hazard Mitigation Plan.

August 7, 2019 - City Council authorized Mayor Phillips to notify the County by letter of City's support to include Onslow County in the Southeastern NC Regional Hazard Mitigation Plan.

September 22, 2020 - City Council adopted Resolution # 2020-20 adopting the Southeastern NC Hazard Mitigation Plan.

Stakeholders

- Citizens
- Public Safety
- Planning
- Public Services
- Storm Water
- Engineering

RESOLUTION 2026-XX

RESOLUTION ADOPTING UPDATED SOUTHEASTERN NC REGIONAL
HAZARD MITIGATION PLAN

WHEREAS, on September 22, 2020 Council approved Resolution #2020-20 adopting the Southeastern NC Regional Hazard Mitigation Plan; and

WHEREAS, the citizens and property within Jacksonville North Carolina are subject to the effects of natural hazards that pose threats to lives and cause damage to property; and

WHEREAS, the City Council desires to seek ways to mitigate the impact of identified hazard risks; and

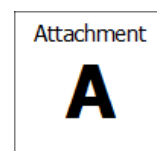
WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2000, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and.

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop a Hazard Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the City of Jacksonville North Carolina has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management;

WHEREAS, it is the intent of the Jacksonville City Council to fulfill this obligation in order that the City will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the City;



NOW, THEREFORE, BE IT RESOLVED that the Jacksonville City Council hereby:

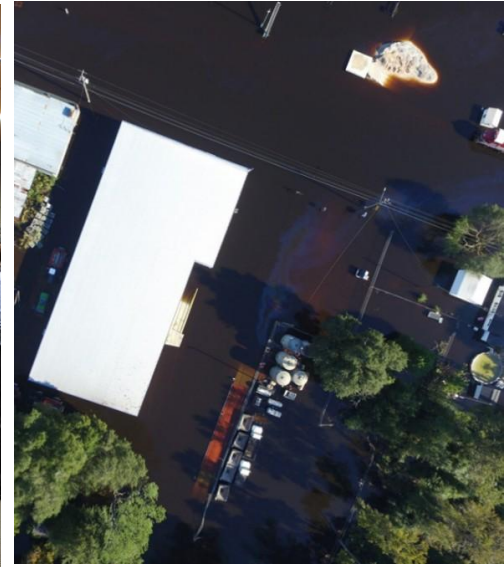
1. Adopts the Updated Southeastern NC Regional Hazard Mitigation Plan.
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.
3. Appoints City Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Jacksonville City Council for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted by the Jacksonville City Council in regular session this 7th day of April, 2026.

Sammy Philips, Mayor

Attest:

Rose R. Marshburn, City Clerk



Southeastern North Carolina Regional Hazard Mitigation Plan

Submitted by **ESP Associates, Inc.**

DRAFT - February 2026

[SE Regional Hazard Mitigation Plan](#)

Attachment

B



Request for City Council Action

**Consent
Agenda
Item:** **4**
Date: 4/7/2026

Subject: FY25 BJA Edward Byrne Memorial Justice Assistance Grant (JAG)

Department: Police

Presented by: Jarad Phelps, Police Chief

Presentation: No

Issue Statement

The Jacksonville Police Department has received notification of a FY 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) to support law enforcement operations. The Department is requesting authorization to apply for this funding to upgrade our current ICOR Mini-CALIBER robotic platform that is used for high-risk operations, including barricaded subject incidents and search warrant execution. While the platform remains mechanically sound, it operates on legacy analog communications architecture that is increasingly unreliable in modern operational environments.

Current limitations include degraded video quality, limited range, and poor signal penetration through structures commonly encountered during law enforcement operations. These limitations create increased operational risk by reducing situational awareness and potentially requiring personnel to move into hazardous environments prematurely.

This project seeks to modernize the robot's communications system through a digital IP-based upgrade, restoring reliability and significantly enhancing operational effectiveness while extending the service life of the existing platform.

Financial Impact

BJA has allocated the City of Jacksonville \$20,977 in grant funding, with no match required. However, the total cost of the robot upgrade is \$56,365. The remaining \$35,388 will come from PD funds.

Action Needed

Authorization to apply for the grant. If awarded, staff would return to Council for acceptance.

Recommendation

Staff recommends Council authorize staff to apply for the grant.

Approved: City Manager City Attorney

Attachments: None



Staff Report

Consent
Agenda
Item: **4**

FY 2025 BJA Edward Byrne Memorial Justice Assistance Grant (JAG)

Introduction/Need

Staff continue to research modern technology and ensure Officers are equipped with the latest and most effective tools to perform their duties. The proposed communications upgrade to ICOR Mini-CALIBER robotic system represents a strategic investment in officer safety, operational effectiveness, and fiscal responsibility. By utilizing available grant funding, the department can modernize an existing asset, extend its service life, and avoid significantly higher replacement costs.

The deployment of robotic systems such as the ICOR Mini-CALIBER is consistent with established law enforcement practices nationwide. The platform is utilized as a remote observation, communication, and manipulation tool and does not introduce new legal authorities beyond those already exercised by officers.

Operations involving the robot remain governed by:

- Fourth Amendment search and seizure requirements
- Existing departmental use-of-force policies
- Established procedures for search warrants, exigent circumstances, and public safety responses

The use of the robot's two-way audio system for negotiations and communication is functionally equivalent to other established tools such as throw phones or public address systems and does not introduce additional legal considerations.

The proposed upgrade involves only communications and control system enhancements and does not alter the lawful scope of the robot's use. Existing policies and procedures are sufficient to support continued deployment. If necessary, minor policy updates can be implemented to explicitly reference robotic systems within current operational guidelines.

There are no identified legal barriers or compliance concerns associated with this upgrade.

This upgrade directly supports and enhances existing operational plans and capabilities, including:

- **Special Weapons and Tactics (SWAT) Operations:** Enables safe interior reconnaissance, structure clearing, and reduces the need for immediate physical entry.
- **Barricaded Subject Response / Crisis Negotiations:** Supports remote communication through integrated two-way audio, allowing negotiators to engage subjects safely while maintaining distance.
- **Technology Integration Initiatives:** Aligns with the department's ongoing adoption of remote systems such as unmanned aircraft systems (UAS) and real-time intelligence platforms.
- **Future Capability Expansion:** While the department does not currently maintain an Explosive Ordnance Disposal (EOD) program, this platform and its upgraded capabilities would support the potential development of such a capability in the future, if operational needs or regional partnerships warrant it.

The proposed upgrade is a cost-effective alternative to full system replacement, which would typically exceed \$100,000. By leveraging grant funding, the department can extend the operational life of the current platform by an estimated 5–10 years.

Implementation of the upgrade is expected to be straightforward with minimal disruption to operations.

Considerations include:

- Operator familiarization with updated systems
- Initial configuration and testing of upgraded communications equipment

These considerations are manageable within existing training frameworks. No significant operational or technical barriers to implementation have been identified.

Procedural History

- March 13, 2026- Police Department Staff receive notification of BJA JAG grant funding with an application period of April 21-April 28.
- April 7, 2026- Police Department Staff request Council's approval to apply for the BJA JAG Grant opportunity. Application deadline: April 28, 2026, by 5:00 PM EST.

Stakeholders

- The Citizens of the City of Jacksonville
- The Police Department

Options

If grant funding is not utilized, the department faces the following options:

1. Maintain Current System (No Upgrade):

- Continued degradation of reliability
- Reduced effectiveness of video and communication capabilities, including negotiation functions
- Increased operational risk
- Potential mission failure in critical incidents
- Eventual need for full replacement at significantly higher cost

2. Full System Replacement:

- Estimated cost exceeding \$100,000
- Greater budgetary impact on the City
- Longer procurement and deployment timeline

3. Limited Stopgap Measures:

- Temporary improvements (e.g., tether or signal extender)
- Does not address underlying obsolescence
- Continued operational limitations

Failure to upgrade will result in reduced effectiveness of a critical life-saving tool and increased long-term financial burden.



Request for City Council Action

**Consent
Agenda
Item:** **5**
Date: 4/7/2026

Subject: Resolution Declaring Property Surplus and Authorizing Disposition
Department: Fleet Maintenance/Finance
Presented by: Jesse Nelson, Fleet Superintendent
Presentation: No

Issue Statement

As specified in Fiscal Year 2025/2026 Vehicle/Equipment Requests approved by the City Council, any item being replaced is to be declared surplus property and turned over to Fleet Maintenance for disposition. As required by G.S. 160A-268 and G.S. 160A-270C, Council must adopt a resolution authorizing the disposal of property.

Financial Impact

The Fleet Maintenance Division has placed an approximate value of \$962,400 on the twenty-five (25) items meeting the above criteria. This revenue is already included in the original adopted budget.

Action Needed

Consider the resolution.

Recommendation

Staff recommends that Council adopt the Resolution declaring these items surplus and authorize the disposal through electronic auction with the listed starting value and no reserve.

Approved: City Manager City Attorney

Attachments:

A Proposed Resolution

RESOLUTION (2026-XX)

**A RESOLUTION AUTHORIZING THE SALE OF
SURPLUS PROPERTY**

WHEREAS, the City Council of the City of Jacksonville desires to dispose of certain surplus property of the City of Jacksonville:

NOW, THEREFORE, BE IT RESOLVED by the City Council that:

1. The following described property is hereby declared surplus property as to the needs of the City of Jacksonville:

	Type	Year	VIN #	Miles	Condition	Book Value	Starting Price
999762	Sign Board	2003	1A9AS432132228380	N/A	Good	\$600	\$180
999763	Sign Board	2003	1A9AS432332228381	N/A	Good	\$600	\$180
999853	F-250 Service	2016	1FD7X2A66GEB55086	155,185	Good	\$12,000	\$3,600
999910	F-450 Dump	2012	1FD0X4GY0CEB24156	76,461	Good	\$28,000	\$8,400
999508	Chevy 2500	2003	1GCHC29U13E272723	113,417	Good	\$7,000	\$2,100
999345	Dodge Charger	2016	2C3CDXAT4GH347313	92,275	Good	\$13,000	\$3,900
999320	Dodge Charger	2017	2C3CDXKT3HH544876	92,109	Good	\$15,000	\$4,500
999322	Dodge Charger	2016	2C3CDXAT6GH347314	100,906	Good	\$13,000	\$3,900
999388	Dodge Charger	2017	2C3CDXKT5HH661102	97,486	Good	\$15,000	\$4,500
999525	Chevy Impala	2011	2G1WD5EM0B1269364	41,011	Good	\$12,000	\$3,600
999835	Ford Ranger	2009	1FTYR15E39PA22193	145,617	Good	\$8,000	\$2,400
999431	F-350 Dump	2004	1FDWF36L64EC41920	87,687	Good	\$10,000	\$3,000
999161	Trac Loader	2013	ASVPT100TDWF00549	1,469	Good	\$50,000	\$15,000
999802	F-350 Service	2013	1FD8W3G68DEA05254	201,605	Good	\$10,000	\$3,000
999816	Equipment Trailer	2016	5JPBU2621GP043075	N/A	Good	\$1,500	\$5,000
999700	F-350 Service	2015	1FT8W3D6XFEC16614	110,594	Good	\$12,500	\$3,750
999171	Kubota X1120	2018	31258	12,245	Good	\$8,000	\$2,400
999104	Rear Loader	2011	1FVHC7DV0BHBC6147	92,045	Fair	\$40,000	\$12,000
999135	Front Loader	2022	1M2TE2GC5NM007516	54,053	Good	\$225,000	\$67,500
999131	Front Loader	2022	1M2TE2GC3NM007515	59,387	Good	\$225,000	\$67,500
999611	Scissor Lift	2005	0300086304	510	Good	\$12,000	\$3,600
999196	Excavator	2004	CKE01186	4,012	Good	\$35,000	\$10,500
999196	Sewer Jet Truck	2012	1FVHC5DV8CDBF4548	227,469	Good	\$150,000	\$45,000
PD2605	Boat with Trailer	2005	1M5BA2826H1E24720	N/A	Poor	\$8,000	\$2,400
FD2606	Boat Motor	1999	XM9XM0039210	N/A	Fair	\$1,200	\$360

Total Value **\$962,400**

Adopted by the Jacksonville City Council in regular Session on the 7th day of April 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk



City Council Report

Agenda Item:	6
Date:	4/7/2026

Subject: Recommended FY27 Budget Scheduling and Presentation Format
Department: City Manager's Office
Presented by: Joshua W. Ray, City Manager
Presentation: Yes

Presentation Description

Per North Carolina General Statute (NCGS) § 159-13, City Council is required to adopt a balanced operating budget for FY27 by June 30, 2026.

Staff will deliver the Fiscal Year 2027 (FY27) Budget Books to City Council and provide a review of the different sections included in the budget books.

As part of the annual budget process, Council developed and adopted priorities that staff use to develop the FY27 Budget which are as follows:

- Play Plan Integrity
- Fee Schedule Review
- Recreation Land Development
- Citizen Engagement
- Economic Impact – Housing & Development
- Street Improvements
- Cultural Competency & Awareness
- Unified Development Ordinance Review

City Council has scheduled a Public Hearing for citizen input at the Regular Council Meeting on April 21, 2026, and two budget discussions to be held at the Council Meetings on May 4 and May 19. Additionally, Council is scheduled to consider adoption of the FY27 Recommended Budget at the Regular Council Meeting on May 19, 2026.

Budget Highlights:

- \$134,666,035 Total Budget (6% reduction from FY26 Adopted Budget)
- \$0.60 Ad Valorem Tax Rate
- Priority Investment in Employees
- \$34.46 Million for Public Safety
- Water & Sewer Rate Increase of 1%
- Sanitation Commercial/Business Rate Increase Due to Proposed Increase in Onslow County Landfill Charges

Action

None

Approved: City Manager City Attorney

Attachments: None



City Council Report

Agenda	
Item:	7
Date:	4/7/2026

Subject: Capital Planning Financial Model
Department: Finance
Presented by: Sabrina Adams, Finance Director
Presentation: Yes

Presentation Description

Staff will present the results from the Capital Planning Financial Model which has been updated to include the FY27 proposed CIP and operating and maintenance projections.

Action

Review the Capital Planning Financial Model.

Approved: City Manager City Attorney

Attachments: None



City Council Report

Agenda Item:	8
Date:	4/7/2026

Subject: Recreation Project Updates
Department: Recreation & Parks
Presented by: Susan Baptist
Presentation: Yes

Presentation Description

This update will provide the City Council with a progress report on the Inspiration Field project, a fully inclusive and ADA compliant ballfield, and the adjacent community dog park. This update highlights key project milestones, including the issuance of the Notice to Proceed (NTP) for the ballfield on May 8, and the scheduled commencement of site-wide construction in Fall 2026 for the dog park.

These projects align with Council Goals 1, 4 and 6.

- By building an inclusive ballfield, the City is moving beyond standard ADA compliance to create a space that actively fosters belonging. Participants would positively benefit from the social connection and self-esteem reinforcement that inclusivity provides. This ballfield will demonstrate how a community can engage and interact with people of all abilities. It gives a child or adult an opportunity to play and have access that might not have existed without a facility of this caliber.
- Providing a premier, inclusive facility within city limits encourages military families—many of whom have specialized accessibility needs — to utilize local amenities. This keeps tourism dollars in Jacksonville - (a key point in the Uptown Sports Complex feasibility studies).
- The addition of a community dog park will bring a long-requested amenity to the City. Requests for a dog park are documented in Recreation and Parks Master Plan, on social media and in numerous discussions from newcomers and citizens in the areas. The City's Capital Improvement Plan (CIP) identifies these opportunities essential for maintaining Jacksonville's status as a "top place to live."

Action

None

Approved: City Manager City Attorney

Attachments: None



City Council Report

Agenda Item:	9
Date:	4/7/2026

Subject: Court Street Project Update
Department: Public Services
Presented by: Wally Hansen, Public Services Director
Presentation: Yes

Presentation Description

Staff will provide an overview of the street project along Court Street. This project was originally planned and designed in 2021 as a precursor for other downtown Capital Improvement Plan projects including the Court Street Streetscape and Downtown Transfer Station.

Staff will provide a summary of the project and outline the scope and objectives of the work, which include restoring two-way traffic flow, removing the existing brick and concrete medians, and resurfacing the affected two-block corridor. In addition, this discussion will include the plans for construction, anticipated outcome, and concerns that have been raised regarding the project.

Project design began in 2021, performed by Ramey Kemp & Associates for Transportation Services. The project was transferred to Engineering in 2024. Staff created the CIP project, provided additional design, and began the construction process. The project was bid in December, 2025 and CM Mitchell was contracted for \$179,292.01 in February, 2026.

Action

None.

Approved: City Manager City Attorney

Attachments: None