

PROPOSED AGENDA
REGULAR COUNCIL MEETING
June 16, 2026
5:30 PM

CALL TO ORDER - Mayor Sammy Phillips

PLEDGE OF ALLEGIANCE

INVOCATION

ADOPTION OF AGENDA

PUBLIC COMMENT

ADOPTION OF MINUTES AND CONSENT ITEMS

MINUTES: June 6, 2026 – Workshop Meeting

CONSENT ITEMS

1. General Legislative Budget Amendment
2. Tax Refunds and Write-offs – April 2026
3. 2025 BJA Bulletproof Vest Partnership (BVP) Program
4. Amendment to Human Resources Policy 16.01 – Paid Holidays Observed (Holidays and Leave)
5. Amendment Human Resources Policy 18.04 – Retirement & Longevity Gift
6. Board of Adjustment Reappointments
7. Environmental & Appearance Advisory Committee Reappointments
8. Jacksonville Onslow Sports Commission Inc Board of Directors Reappointments
9. Jacksonville Tourism Development Authority Reappointments
10. Neighborhood Improvement Services Advisory Committee Reappointments
11. Planning Advisory Board Reappointments
12. Recreation and Parks Advisory Committee Reappointments and Appointment
13. Water and Sewer Advisory Committee Reappointments
14. Agreement for Entry BN-0031CC – North Carolina Department of Transportation (NCDOT)
15. Resolution Declaring the City of Jacksonville a Military Host City
16. Resolution of Support for Senate Bill 817

NON-CONSENT ITEMS

17. Fiscal Year 2027 Proposed Budget Adoption
18. FY26-27 Nonprofit Grant Funding

CLOSED SESSION

For the purpose of consulting with an attorney employed or retained by the public body in order to preserve the attorney-client privilege, pursuant to NC General Statute 143-318.11, subsection (a-3), in regards to legal matters including the lawsuit captioned, Jeffery Jones v. City of Jacksonville.

DISCUSSION ITEM (ACTION MAY OR MAY NOT BE TAKEN)

19. Amend City Charter

REPORTS

Mayor

City Council

City Attorney

City Manager

ONE CITY, OUR CITY, MY CITY MOMENT

ADJOURNMENT

COUNCIL MINUTES
WORKSHOP MEETING

June 2, 2026

A Regular Workshop Meeting of the City Council of the City of Jacksonville was held Tuesday, June 2, 2026 beginning at 5:30 PM in Meeting Rooms A and B of City Hall. Present were: Mayor Sammy Phillips, presiding; Mayor Pro Tem Cindy Edwards; Council Members: Mickey Smith, Logan Sosa, Dr. Angelia Washington, and Michael Yaniero. *Council Member Jerome Willingham joined the Meeting at 5:44 PM.* Also present were: Joshua Ray, City Manager; Ronald Massey, Deputy City Manager; Lorna Welch, City Attorney; and Rose Marshburn, City Clerk.

*A video of the Council Meeting is presently available for review on the City's website.

CALL TO ORDER

Mayor Sammy Phillips called the meeting to order at 5:33 PM.

ADOPTION OF AGENDA

A motion was made by Councilman Yaniero, seconded by Councilman Sosa, and unanimously approved to adopt the agenda as presented.

ADOPTION OF MINUTES AND CONSENT ITEMS

A motion was made by Councilwoman Dr. Washington, seconded by Mayor Pro Tem Edwards, and unanimously approved to adopt the minutes of the May 19, 2026 Regular Meeting and the Consent items as presented.

CONSENT ITEMS

GENERAL LEGISLATIVE BUDGET AMENDMENT

Budget amendment requests had been submitted since the last legislative budget amendment. This budget amendment did not affect the General Fund balance. This budget amendment sought to increase the use of fund balance in the Jacksonville Tourism Development Authority (JTDA) by \$1,200,000 and in the Water/Sewer Fund by \$22.

Council approved the General Legislative Budget Amendment.

Ordinance 2026-30, Bk. 14, Pg. 586

REQUEST TO WAIVE PENALTIES FOR JACKSONVILLE OCCUPANCY TAX

The owner of Candlewood Suites submitted a Request to Waive Penalties for Occupancy

Taxes collected in April 2026. The owner made the request based on their good compliance record and they met the criteria for this request. There was no financial impact to the City.

Council had authority to approve these requests pursuant to the authority granted to them by North Carolina General Statute (NCGS) § 160-215 and City Resolution 2010-14 which reads “The City Council has the same authority to waive the penalties for a room occupancy tax that the Secretary of Revenue has to waive the penalties for state sales and use taxes.”

Council approved the Request to Waive Penalties.

NON-CONSENT ITEM

FISCAL YEAR 2027 PROPOSED BUDGET ADOPTION

Joshua Ray, City Manager, provided a detailed overview of the PowerPoint Presentation herein attached as Exhibit A. Per NCGS § 159-13, City Council was required to adopt a balanced operating budget for FY27 by June 30, 2026.

Budget Highlights included \$134,213,428 Total Budget (approximately \$9,000,000 reduction from FY26 Adopted Budget); lowered Ad Valorem Tax Rate from \$0.60 to \$0.56; Priority Investment in Employees; \$34.46 Million for Public Safety; Water & Sewer Rate Increase of 1%; Sanitation Commercial/Business Rate Increase Due to Proposed Increase in Onslow County Landfill Charges. Anticipated revenue and expenditures were \$509,982,943 which included interfund transfers of \$18,680,261, prior year authorizations of \$357,089,254 and \$134,213,428 in new appropriations.

Mr. Ray provided a comparison of the current fiscal year's amended budget and the proposed budget for the upcoming fiscal year. The comparison showed an increase in General Fund expenditures and decreases in both the Solid Waste Fund and the Water and Sewer Fund. He noted that fluctuations in capital project expenditures were common and were driven by the number and scale of projects scheduled each year. The Capital Reserve Fund Balance was maintained to ensure projects could continue from year to year without being constrained by annual revenue variations.

In discussing significant project changes, Mr. Ray noted that expenditures associated with a major sewer line project, valued at approximately \$70,000,000, would decrease as portions of that project were completed. Additionally, several large stormwater and resiliency projects funded through National Oceanic and Atmospheric Administration (NOAA) grants contributed to prior-

year capital expenditures. Upcoming NOAA-funded initiatives include improvements at Northeast Creek Park, including boardwalk revitalization and stormwater mitigation efforts. Staff noted that these changes accounted for approximately \$8,000,000 in differences within the capital projects budget.

Councilman Yaniero inquired about whether any major projects had been removed from the Capital Improvement Plan (CIP). Mr. Ray said that no projects were removed from the CIP as part of the proposed budget. The budget reflected a reduction in the tax rate from \$0.60 to \$0.56 while maintaining planned projects. To balance the budget, approximately \$2,000,000 from the General Fund balance reserve would be appropriated, which was consistent with prior years. He also noted that although fund balance appropriations were budgeted, actual utilization had generally been limited, with the reserve being used only once in the past four years due to large appropriations. Mr. Ray further reported that Water and Sewer Fund balances were occasionally used to address project modifications because of the size and complexity of those projects. However, current major initiatives, including the Uptown Jacksonville project and the sports and multi-use facility, were not expected to significantly affect fund balance usage at this time. The purchase of a new fire apparatus was structured differently than previous purchases, with annual payments of approximately \$250,000 rather than a full upfront payment, allowing the City to manage costs while maintaining necessary equipment replacement schedules.

Mr. Ray stated that the proposed budget would not eliminate any services, employee investments, or planned priorities. The budget continued to support employee recruitment and retention efforts while maintaining competitiveness across departments. Prudent budget management, combined with normal employee turnover, typically provided flexibility that resulted in revenues exceeding expenditures. As of the most recent staffing update, the organization had 37 vacant full-time positions out of 631 full-time employees, along with six part-time employees with benefits and 158 part-time employees. Also, while no projects were removed from the current year's budget, Mr. Ray noted that some projects had been deferred within the broader Capital Planning Model to prioritize the Uptown Jacksonville development initiative. He clarified that these adjustments did not affect Water and Sewer Fund projects, which were financed separately through the Water and Sewer Fund.

In response to a question posed by Councilman Yaniero, Mr. Ray stated that the Solid Waste Fund was no longer subsidized by the General Fund as a result of rate adjustments implemented over the past several years. He confirmed that the Solid Waste, Water and Sewer, and Stormwater Funds were all self-supporting and generated sufficient revenue to cover their expenses, consistent with the City's policy of keeping enterprise funds separate from the General Fund. He also highlighted the value of City-provided services, including trash, wastewater, and yard waste collection, emphasizing that user fees helped ensure these services remained financially sustainable. Councilman Sosa noted that yard waste collection also continued to provide a cost-effective benefit to residents, even when additional fees applied for excessive amounts. He also noted that this was a service county residents did not receive.

Mr. Ray provided a breakdown of General Fund revenues, with a projected \$71,396,999 in total revenues for the upcoming fiscal year. The primary revenue sources included ad valorem tax revenue of \$35,841,173 and sales tax revenue of \$17,390,391. Fees for services, Powell Bill, and Investment Earning completed the revenues.

Discussion was held regarding the potential impact of future state-level tax reforms on municipal finances, including possible shifts from property taxes to greater reliance on sales tax revenues and proposed limitations on local taxing authority. Mr. Ray emphasized the importance of monitoring actions by the North Carolina General Assembly, as changes to revenue distribution and taxation policies could significantly affect future budgets and tax rates. The discussion also highlighted the City's reliance on state-shared revenues, such as Powell Bill funds, and the need to remain flexible in responding to evolving funding models and legislative decisions.

A motion was made by Councilwoman Smith, seconded by Councilman Yaniero, and unanimously approved to defer the adoption of the Budget Ordinance, Fee Schedule, the Capital Improvement Plan and other documents to the June 16, 2026 Regular Council Meeting.

Additional discussion was held regarding the proposed budget and tax rate, emphasizing that further reductions should not compromise employee compensation, benefits, or essential services. Council Members expressed concern about the cost of employee turnover and the need to remain competitive with neighboring jurisdictions in recruiting and retaining qualified staff. The discussion highlighted the importance of the Uptown Jacksonville project as a long-term economic

development investment designed to expand the tax base, generate future revenue growth, and reduce the tax burden on residents over time and how additional public outreach may be needed to better communicate the project's benefits and return on investment to the community. Further discussion was held regarding the proposed \$0.56 tax rate, and how any further reduction of the tax rate could affect the City, and the importance of making a fiscally responsible decision that maintained services, supported workforce retention, and preserved the City's financial stability while still accommodating future growth.

Mr. Ray stated that two potential special meetings had been scheduled for June 29 or June 30 to allow for potential budget reconsideration if state legislative action affected local revenue assumptions before the start of the fiscal year. If no changes occurred, the meetings could be canceled, and the City would proceed under the adopted budget.

DISCUSSION ITEM (ACTION MAY OR MAY NOT BE TAKEN)

EVERGREEN SMART HOME – TECHNOLOGY INITIATIVE

As shown in Exhibit A, Councilwoman Dr. Washington provided background on an affordable housing initiative through a partnership between Tracy Jackson, Director of Neighborhood Improvement Services, and Development Finance Initiative (DFI) through the University of North Carolina at Chapel Hill. The partnership was established to address affordable housing needs in the City of Jacksonville, an issue that had been a recurring topic of discussion for the previous Council.

She noted that discussions with DFI had been ongoing for more than two years regarding potential initiatives to advance affordable housing projects. However, because sensitive information had previously been shared by DFI, she requested that further discussion of the matter be deferred until the June 16, 2026 Regular Council Meeting and requested that Tracy Jackson and staff conduct a session with Council, including newly elected members, to review and discuss the initiatives previously presented before any action was taken.

Mayor Phillips requested guidance from the City Attorney regarding whether the proposed discussion met the criteria for a closed session. Lorna Welch, City Attorney, noted that information had been shared during prior meetings with DFI but was unsure whether sufficient grounds existed for a closed session. Ms. Jackson clarified that DFI had conducted three small-group sessions with

Council Members rather than a formal closed session and that the sensitive information had been discussed during those smaller meetings. She further explained that the small-group format had been used to avoid establishing a quorum and triggering public meeting requirements.

Ms. Welch stated that further evaluation would be necessary to determine whether the matter qualified for closed-session consideration.

A motion was made by Councilwoman Dr. Washington, seconded by Councilwoman Smith, and unanimously approved to defer the Evergreen Smart Home – Technology Initiative discussion to the June 16, 2026 Regular Council Meeting.

ONE CITY, OUR CITY, MY CITY

Mr. Ray stated that the Peace Officer's Memorial Day Observance was held on May 15, 2026, at the Peace Officer's Memorial to honor fallen law enforcement officers. Jennifer (Lanier) Arnold, daughter of Officer Terry Lee Lanier, traveled from Northern Virginia with her family to attend the ceremony. Mayor Phillips read the official proclamation declaring May 15 as Peace Officers Day in Jacksonville and key speakers included Reverend Joel Churchwell, Police Chief Jarad Phelps, Sheriff Chris Thomas, and Lt. Col. Clayton Harris of the Camp Lejeune Provost Marshal's Office. This observance highlighted multi-agency participation, including military personnel, the County Sheriff's Office, Wilmington Police Department, and NC State Highway Patrol.

The Jacksonville Jamboree Reboot was held on Saturday, May 30, 2026, at the Jacksonville Commons Festival Grounds and was free to the public. The event drew several thousand attendees and featured live music, food trucks, a BMX bike exhibition, carnival attractions, train rides, and family-friendly activities.

The Jacksonville Osprey's Home Opener also took place on Saturday, May 30, 2026, at Jack Amyette Ballfield. Mayor Phillips threw the ceremonial first pitch, delivering a strike, and Reverend Joel Churchwell provided the opening prayer. Although the Osprey's were defeated, the game attracted a strong crowd, with packed stands and active food truck participation throughout the event.

ADJOURNMENT

A motion was made by Councilwoman Dr. Washington, seconded by Mayor Pro Tem Edwards, and unanimously adopted to adjourn the meeting at 6:47 PM.

Exhibit "A"

Jacksonville City Council



**Regular Workshop Meeting
June 2, 2026**


Non-Consent Item

**Fiscal Year 2027 Proposed Budget
Adoption**

Agenda Item 3


FY27 Proposed Budget

- North Carolina General Statutes (NCGS) § 159-13 Requires Adoption of a Balanced Budget for the Upcoming Fiscal Year by June 30, 2026
- Fiscal Year: July 1, 2026 - June 30, 2027




Budget Highlights

- Total Budget - \$134,213,428 (FY26 \$143,881,282)
- **Lowered Ad Valorem Tax Rate From \$0.60 to \$0.56**
- Priority Investment in Employees
- Uptown Jacksonville Investment
- \$34.46 Million for Public Safety
- Change in Business Practices
- Water & Sewer Rate Increase of 1%
- Sanitation Commercial/Business Rate Increase Due to Increase in Onslow County Landfill Charges




Total Expenditures by Fund

Expenditures	FY26 Amended	FY27 Proposed
General Fund	\$64,965,205	\$71,396,999
Water & Sewer Fund	\$36,775,193	\$34,020,846
Solid Waste Fund	\$11,870,910	\$10,492,513
Stormwater Fund	\$4,560,153	\$5,200,102
Capital Projects, Grants, etc.	\$21,905,017	\$13,102,968
Total	\$143,881,282	\$134,213,428



General Fund (GF)

	Amount
Ad Valorem Tax	\$35,841,173
Sales Tax	\$17,390,391
Fees for Services	\$2,324,911
Powell Bill (Restricted for Streets)	\$2,185,938
Investment Earnings	\$1,083,822
Total Revenues	\$71,396,999



Potential Special Council Meetings

Date	Items
June 29, 2026	Potential Special Council Meeting
June 30, 2026	Potential Special Council Meeting



Recommendation

- Approve the FY2027 Budget Ordinance with Ad Valorem Tax Rate, Fee Schedule, Capital Improvement Plan and other documents as presented.



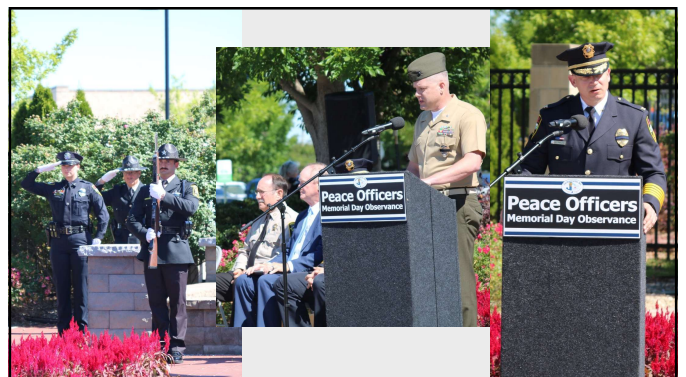
Discussion Item

Evergreen Smart Home – Technology Initiative

Agenda Item 4



Peace Officer's Memorial Observance





Jacksonville's Jamboree Reboot





Jacksonville Osprey's Home Opener





Request for City Council Action

**Consent
Agenda
Item: 1
Date: 6/16/2026**

Subject: General Legislative Budget Amendment
Department: Finance
Presented by: Sabrina Adams, Finance Director
Presentation: No

Issue Statement

Budget amendment requests have been submitted since the last legislative budget amendment. The details of the adjustments are shown in the staff report.

Financial Impact

This budget amendment seeks to decrease the General Fund appropriated fund balance by \$850,464. It decreases the Water Sewer Fund appropriated fund balance by \$19,918 and increases the appropriated fund balances of the Information Technology Services Fund (\$719,178), Video/Media Services Fund (\$12,092), and the Self Insurance Fund (\$800,000).

Action Needed

Consider the Budget Amendment.

Recommendation

Staff recommends Council approve the Budget Amendment.

Approved: City Manager City Attorney

Attachments:

- A Proposed Budget Amendment



Staff Report

Consent
Agenda
Item:

1

General Legislative Budget Amendment

This Budget Amendment seeks to:

- Adjust General Fund revenues to align with full year estimates (\$739,325).
- Closeout completed Jacksonville Station (TR2002) and return to the General Fund (\$9,840), correct local match (TR2402) and reverse transfer to General Fund (\$188,700).
- Appropriate IT subscription financing (\$412,821) and Fund Balance (\$87,401) to cover Subscription Based IT Agreements (SBITA) related expense in the Non-Departmental, Finance, Human Resources, and Police departments.
- Adjust Water Sewer revenues to align with full year estimates and reduce the use of Appropriated Fund Balance (\$16,535).
- Appropriate ITS Fund Balance to cover SBITA related amortization expenses (\$719,178).
- Appropriate Video Media Fund Balance to cover SBITA related amortization expenses (\$12,092).
- Appropriate Self Insurance Fund Balance to cover year end expenses (\$800,000).
- Reduce the E. Thompson Street Realignment project (TR2502) budgeted expenditures (\$406,073 FTA 5307 reduction) and appropriate ARPA Funding (\$372,911).
- Appropriate additional funds (PD2304) to reflect the total award received (\$1).
- Appropriate revenue from investment earnings and grant revenue received over budget for three public safety grants (PD0503-\$5,761, PD0102-\$500, PD2205-\$153).
- Close the Inflow & Infiltration 22-23 project (SF2103) and return remaining funds to the Water Sewer Fund (\$3,383).
- Appropriate \$58,963 of Tourism Related fund balance for the JTDA as adopted by the Authority at its September 2025 meeting

Stakeholders

- The Citizens of the City of Jacksonville
- The City of Jacksonville

Options

Option 1: Approve the budget amendment. **STAFF RECOMMENDED**

Considerations: Revenues will be appropriated and accurately adjusted, and funds will be provided for current City initiatives.

Option 2: Do not approve the budget amendment.

Considerations: Revenues will not be reflected accurately, and projects and initiatives will not have sufficient funding for execution.

ORDINANCE (2026-)

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET

BE IT ORDAINED by the Council of the City of Jacksonville, North Carolina that the following amendments to the Fiscal Year 2026 General Fund, Water Sewer Fund, Internal Service Funds, Capital Projects Fund, WS Capital Projects Fund, and Special Revenue Funds budgets are hereby enacted:

GENERAL FUND

REVENUES	BUDGET	CHANGE	TOTAL
RESTRICTED INTERGOVERNMENTAL	4,518,443	274,768	4,793,211
PERMITS AND FEES	820,150	375,000	1,195,150
INVESTMENT EARNINGS	1,753,274	(300,000)	1,453,274
MISCELLANEOUS REVENUES	556,781	389,557	946,338
SUBSCRIPTION FINANCING	-	412,821	412,821
TRANSFER IN FROM SPECIAL REVENUE FUND	628,843	9,840	638,683
APPROPRIATED FUND BALANCE	3,655,367	(850,464)	2,804,903
TOTAL ADJUSTMENTS		311,522	
TOTAL FUND REVENUES	68,978,709	311,522	69,290,231

EXPENDITURES	BUDGET	CHANGE	TOTAL
NON-DEPARTMENTAL EXPENDITURES	10,502,124	87,401	10,589,525
FINANCE EXPENDITURES	2,540,507	162,742	2,703,249
HUMAN RESOURCES EXPENDITURES	1,174,183	52,037	1,226,220
POLICE EXPENDITURES	21,749,826	198,042	21,947,868
TRANSFER OUT TO SPECIAL REVENUE FUND	1,680,780	(188,700)	1,492,080
TOTAL ADJUSTMENTS		311,522	
TOTAL FUND EXPENDITURES	68,978,709	311,522	69,290,231

To adjust revenues to align with full year estimates (\$739,325), closeout completed Jacksonville Station (TR2002) and return to the General Fund (\$9,840), correct local match (TR2402) and reverse FY26 transfer out to Special Revenue Fund (\$188,700), and appropriate subscription financing (\$412,821) and appropriated fund balance (\$87,401) to cover SBITA related debt service expense in the Non-Departmental, Finance, Human Resources, and Police departments. The net effect is a decrease to the use of Appropriated Fund Balance by \$850,464.

WATER SEWER FUND

REVENUES	BUDGET	CHANGE	TOTAL
CHARGES FOR SERVICES	26,954,714	316,535	27,271,249
INVESTMENT EARNINGS	2,345,020	(300,000)	2,045,020
TRANSFER IN FROM WS CAPITAL PROJECTS	1,150,615	3,383	1,153,998
APPROPRIATED FUND BALANCE	2,061,120	(19,918)	2,041,202
TOTAL ADJUSTMENTS		-	
TOTAL FUND REVENUES	36,775,215	-	36,775,215

To adjust revenues to align with full year estimates, transfer in funds (\$3,383) from closing project (SF2103) and reduce the use of Appropriated Fund Balance (\$19,918).

INFORMATION TECHNOLOGY SERVICES FUND

REVENUES		BUDGET	CHANGE	TOTAL
APPROPRIATED FUND BALANCE		1,016,051	719,178	1,735,229
	TOTAL ADJUSTMENTS		719,178	
	TOTAL FUND REVENUES	4,864,163	719,178	5,583,341

EXPENDITURES		BUDGET	CHANGE	TOTAL
ITS EXPENDITURES		4,864,163	719,178	5,583,341
	TOTAL ADJUSTMENTS		719,178	
	TOTAL FUND EXPENDITURES	4,864,163	719,178	5,583,341

Appropriate fund balance (\$719,178) to cover SBITA related amortization expenses.

VIDEO/MEDIA SERVICES FUND

REVENUES		BUDGET	CHANGE	TOTAL
APPROPRIATED FUND BALANCE		212,287	12,092	224,379
	TOTAL ADJUSTMENTS		12,092	
	TOTAL FUND REVENUES	1,144,914	12,092	1,157,006

EXPENDITURES		BUDGET	CHANGE	TOTAL
VIDEO/MEDIA EXPENDITURES		1,144,914	12,092	1,157,006
	TOTAL ADJUSTMENTS		12,092	
	TOTAL FUND EXPENDITURES	1,144,914	12,092	1,157,006

Appropriate fund balance (\$12,092) to cover SBITA related amortization expenses.

SELF INSURANCE FUND

REVENUES		BUDGET	CHANGE	TOTAL
APPROPRIATED FUND BALANCE		1,402,902	800,000	2,202,902
	TOTAL ADJUSTMENTS		800,000	
	TOTAL FUND REVENUES	7,467,445	800,000	8,267,445

EXPENDITURES		BUDGET	CHANGE	TOTAL
SELF INSURANCE EXPENDITURES		7,467,445	800,000	8,267,445
	TOTAL ADJUSTMENTS		800,000	
	TOTAL FUND EXPENDITURES	7,467,445	800,000	8,267,445

Appropriate fund balance (\$800,000) to cover remaining FY26 medical and prescription claims in addition to year end expenses.

INFLOW & INFLTRTION 22-23 (SF2103)

EXPENDITURES		BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES		708,683	(3,383)	705,300
TRANSFER OUT TO WATER SEWER FUND		-	3,383	3,383
	TOTAL ADJUSTMENTS		-	
	TOTAL PROJECT EXPENDITURES	708,683	-	708,683

Close project (SF2103) and return unused funds (\$3,383) to the Water Sewer Fund.

JACKSONVILLE STATION (TR2002)

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>TOTAL</u>
PROJECT EXPENDITURES	11,876,088	(9,840)	11,866,248
TRANSFER OUT TO GENERAL FUND	-	9,840	9,840
TOTAL ADJUSTMENTS		-	
TOTAL PROJECT EXPENDITURES	11,876,088	-	11,876,088

Close project (TR2002) and return unused funds (\$9,840) to the General Fund.

JACKSONVILLE STATION PHASE II (TR2402)

<u>REVENUES</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>TOTAL</u>
FTA SECTION 5307	1,317,690	(1,317,690)	-
ARPA FUNDS	452,150	(372,911)	79,239
TRANSFER IN FROM GENERAL FUND	188,700	(188,700)	-
TOTAL ADJUSTMENTS		(1,879,301)	
TOTAL PROJECT REVENUES	2,516,963	(1,879,301)	637,662

Reduce FTA revenue to match actual (\$0) FY26 grant award for project. Reverse FY26 General Fund match to correct match to consist of land rather than cash (\$188,700). Reduce ARPA grant funding to match actual amount for this project (\$79,239).

E THOMPSON STREET REALIGNMENT (TR2502)

<u>REVENUES</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>TOTAL</u>
FTA SECTION 5307	1,646,700	(406,073)	1,240,627
ARPA FUNDS	-	372,911	372,911
TOTAL ADJUSTMENTS		(33,162)	
TOTAL PROJECT EXPENDITURES	1,646,700	(33,162)	1,613,538

<u>EXPENDITURES</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>TOTAL</u>
PROJECT EXPENDITURES	1,646,700	(33,162)	1,613,538
TOTAL ADJUSTMENTS		(33,162)	
TOTAL PROJECT EXPENDITURES	1,646,700	(33,162)	1,613,538

Reduce FTA revenue to match actual (\$1,240,627). Appropriate ARPA revenue to match actual (\$372,911).

COPS GRANT FY22 (PD2304)

REVENUES	BUDGET	CHANGE	TOTAL
COPS UNIVERSAL HIRING GRANT	749,999	1	750,000
TOTAL ADJUSTMENTS		1	
TOTAL PROJECT REVENUES	749,999	1	750,000
EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	749,999	1	750,000
TOTAL ADJUSTMENTS		1	
TOTAL PROJECT EXPENDITURES	749,999	1	750,000

Appropriate additional funds (PD2304) to reflect the total award received (\$1).

RESTRICTED FEDERAL DEA (PD0503)

REVENUES	BUDGET	CHANGE	TOTAL
DRUG ENFORCEMENT	1,799,807	5,761	1,805,568
TOTAL ADJUSTMENTS		5,761	
TOTAL PROJECT REVENUES	2,158,560	5,761	2,164,321
EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	991,632	5,761	997,393
TOTAL ADJUSTMENTS		5,761	
TOTAL PROJECT EXPENDITURES	2,158,560	5,761	2,164,321

Appropriate drug enforcement revenue (PD0503) received over budget (\$5,761).

BULLETPROOF VEST GRANT (PD0102)

REVENUES	BUDGET	CHANGE	TOTAL
NCLM GRANT REVENUES	53,750	500	54,250
TOTAL ADJUSTMENTS		500	
TOTAL PROJECT REVENUES	1,081,221	500	1,081,721
EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	1,081,221	500	1,081,721
TOTAL ADJUSTMENTS		500	
TOTAL PROJECT EXPENDITURES	1,081,221	500	1,081,721

Appropriate grant revenue (PD0102) received over budget (\$500).

NC OPIOID SETTLEMENT (PD2205)

REVENUES	BUDGET	CHANGE	TOTAL
INVESTMENT EARNINGS	500	153	653
TOTAL ADJUSTMENTS		153	
TOTAL PROJECT REVENUES	1,198,723	153	1,198,876

EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	1,198,723	153	1,198,876
TOTAL ADJUSTMENTS		153	
TOTAL PROJECT EXPENDITURES	1,198,723	153	1,198,876

Appropriate revenue from investment earnings (PD2205) received over budget (\$153).

JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY

REVENUE	BUDGET	CHANGE	TOTAL
APPROPRIATED FUND BALANCE - TOURISM RELATED	1,552,943	58,963	1,611,906
TOTAL ADJUSTMENTS		58,963	
TOTAL FUND REVENUES	3,105,298	58,963	3,164,261

EXPENDITURES	BUDGET	CHANGE	TOTAL
TOURISM PROMOTION EXPENDITURES	2,135,503	58,963	2,194,466
TOTAL ADJUSTMENTS		58,963	
TOTAL FUND EXPENDITURES	3,105,298	58,963	3,164,261

To appropriate fund balance to cover the Tourism Promotion expenditures authorized by the Authority at it's September 2025 meeting to fund development of the Sports and Recreation Complex

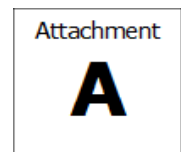
This ordinance shall be effective upon its adoption.

ADOPTED by the Jacksonville City Council in regular session this 16th day of June 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk





Request for City Council Action

Consent
Agenda
Item: **2**
Date: 6/16/2026

Subject: Tax Refunds and Write-offs – April 2026
Department: Finance
Presented by: Sabrina Adams, Finance Director
Presentation: No

Issue Statement

The County/City Tax Collector and the City's Finance Director recommend refunds and write-offs of property taxes as attached. A detailed list of these tax refunds (that is, the listing by property name, amount, reason, etc.) is available in the Finance Office for review.

Financial Impact

The tax refunds and write-offs as recommended by the City/County Tax Collector total, respectively, \$4,918.70, and \$1.49 (\$4,420.19).

Action Needed

Review the tax refunds and write-offs and consider approving.

Recommendation

Staff recommends Council approve the tax refunds and write-offs.

Approved: City Manager City Attorney

Attachments:

A Tax Refunds and Write-offs



Staff Report

Tax Refunds and Write-offs April 2026

Introduction

The Tax Refunds and Write-Offs as recommended by the City/County Tax Collector total, respectively, \$4,918.70, and \$1.49 (\$4,420.19).

Most of the Refunds are due to:

- 1) Clerical and/or addition errors on the Onslow County Abstracts.
- 2) Double charges for the same property.
- 3) Property erroneously listed as in this City.
- 4) Senior citizens exemptions.
- 5) Military non-resident.

Write-offs are due to:

- 1) A bill that is \$3.00 or less.
- 2) An over or underpayment of \$1.00 or less.

Other refunds just have notations indicating that interest only is being released and there will be no corresponding reference explanation. The County's computer system automatically accrues interest on the first day of the month. There will be times when the County received payment on the day before or even on the same day that the account has accrued the interest. The County will adjust their accounts to remove the interest that was automatically charged in lieu of having accounts with balances usually less than \$1.00.

The listings of proposed refunds and write-offs, as submitted by the Tax Collector, are in conformity with the law. Based upon this information as provided, which is believed to be true and accurate, I recommend your approval of these tax refunds, and write-offs.



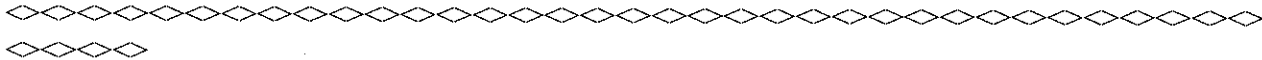
MEMORANDUM

APRIL 1, 2026

TO: The Honorable Mayor and City Council

FROM: Onslow County Tax Administration
Cynthia Kenney, Listing Supervisor

SUBJECT: Tax Releases and Refunds



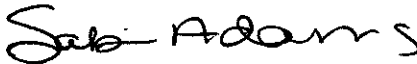
The Onslow County Tax Administration office recommends that you consider the attached list of releases and refunds per North Carolina General Statutes 105-380, 105-381, 382, 105-312 (1) and 105-277.1.

Most of the releases are due to clerical errors on the Onslow County tax abstracts, addition problems, double charges for the same property, property picked up as being inside Jacksonville but outside city limits, citizens that can claim the senior citizens exemption, but this exemption was not indicated on the tax abstracts, and military having vehicles registered in Onslow County but claiming another state as their legal residence, etc.

CK/sm

06/05/2026

I have reviewed the attached listing of proposed releases, refunds, and write-offs. The requests are in conformity with the law. Based upon the information furnished me by the Tax Collector, which I believe to be true and accurate, I recommend their consideration as presented.


Sabrina Adams
FINANCE DIRECTOR



Tax Department • Onslow County Government

Tax Department • Jacksonville, NC • 28540 • Phone: 910-989-2200 • Fax: 910-989-5810 • OnslowCountyNC.gov



**TAX REFUND SUMMARY
TAX TAG TOGETHER**

April 2026

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	INT.	TOTAL REFUND	TAX VALUE
2025	101-0000-311.01-00	0.006000	3,248.73	-	25.33	3,274.06	541,455.00
2024	101-5000-412.20-00	0.006000	1,276.39	-	12.89	1,289.28	212,731.67
2023	101-5000-412.20-00	0.006000	287.46	-	-	287.46	47,910.00
2022	101-5000-412.20-00	0.006420	67.90	-	-	67.90	10,576.32
2021	101-5000-412.20-00	0.006420	-	-	-	-	-
2020	101-5000-412.20-00	0.006420	-	-	-	-	-
2019	101-5000-412.20-00	0.006420	-	-	-	-	-
2018	101-5000-412.20-00	0.005380	-	-	-	-	-
2017	101-5000-412.20-00	0.005380	-	-	-	-	-
2016	101-5000-412.20-00	0.005380	-	-	-	-	-
2015	101-5000-412.20-00	0.006260	-	-	-	-	-
2014	101-5000-412.20-00	0.006260	-	-	-	-	-

TOTAL	4,880.48	-	38.22	4,918.70	812,672.99
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101-5000-412.20-00	2014-2024	1,644.64
101-0000-311.01-00	2025	3,274.06
		<u>4,918.70</u>

TOTAL Tax Tag Together Refund	<u>4,918.70</u>
GRAND TOTAL	<u>4,918.70</u>

TAX WRITE-OFF SUMMARY

April 2026

YEAR	CODE	TAX RATE	PRINCIPAL	LATE LIST	TOTAL	TAX VALUE
2025	101-0000-111.00-00	0.006000	0.14	0.01	0.15	23.33
2024	101-0000-111.10-00	0.006000	-	-	-	-
2023	101-0000-111.10-00	0.006000	0.46	-	0.46	76.67
2022	101-0000-111.10-00	0.006420	0.43	0.05	0.48	66.98
2021	101-0000-111.10-00	0.006420	0.40	-	0.40	62.31
2020	101-0000-111.10-00	0.006420	-	-	-	-
2019	101-0000-111.10-00	0.006420	-	-	-	-
2018	101-0000-111.10-00	0.005380	-	-	-	-
2017	101-0000-111.10-00	0.005380	-	-	-	-
2016	101-0000-111.10-00	0.005380	-	-	-	-
2015	101-0000-111.10-00	0.006260	-	-	-	-
2014	101-0000-111.10-00	0.006260	-	-	-	-

TOTAL	<u>1.43</u>	<u>0.06</u>	<u>1.49</u>	<u>229.28</u>
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101-0000-111.10-00	2014-2024	1.34
101-0000-111.00-00	2025	0.15
		<u>1.49</u>



Request for City Council Action

**Consent
Agenda
Item:** **3**
Date: 6/16/2026

Subject: 2025 BJA Bulletproof Vest Partnership (BVP) Program
Department: Police
Presented by: Jarad Phelps, Chief of Police
Presentation: No

Issue Statement

The Police Department has received notification to accept funding for the 2025 BJA Bulletproof Vest Partnership Program for 36 vests in the amount of \$22,735.19. The Police Department is requesting Council authorize acceptance of the award.

Financial Impact

This program would be used to fund 36 bulletproof vests in the amount of \$22,735.19. This constitutes 50% of the total costs for these vests. The other 50% (\$22,735.19) is proposed to be paid using General Fund balance.

Action Needed

Authorize acceptance of the grant and adopt the associated budget amendment.

Recommendation

Staff recommends Council accept the grant and adopt the associated budget amendment.

Approved: City Manager City Attorney

Attachments:

A Budget Amendment

ORDINANCE (2026-)

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET

BE IT ORDAINED by the Council of the City of Jacksonville, North Carolina that the following amendments to the Fiscal Year 2026 General Fund and Special Revenue Fund budgets are hereby enacted:

GENERAL FUND

REVENUES	BUDGET	CHANGE	TOTAL
APPROPRIATED FUND BALANCE	3,655,367	22,736	3,678,103
TOTAL ADJUSTMENTS		22,736	
TOTAL FUND REVENUES	68,978,709	22,736	69,001,445

EXPENDITURES	BUDGET	CHANGE	TOTAL
TRANSFER OUT TO SPECIAL REVENUE FUNDS	1,680,780	22,736	1,703,516
TOTAL ADJUSTMENTS		22,736	
TOTAL FUND EXPENDITURES	68,978,709	22,736	69,001,445

Appropriate fund balance (\$22,736) and transfer to the Bulletproof Vest Grant (PD0102) to be the local match for the FY25 Bulletproof Vest Partnership Grant from the Bureau of Justice Assistance.

BULLETPROOF VEST GRANT - PD0102

REVENUES	BUDGET	CHANGE	TOTAL
TRANSFER IN FROM GENERAL FUND	579,694	22,736	602,430
GRANT REVENUE	259,368	22,736	282,104
TOTAL ADJUSTMENTS		45,472	
TOTAL PROJECT REVENUES	1,081,221	45,472	1,126,693

EXPENDITURES	BUDGET	CHANGE	TOTAL
PROJECT EXPENDITURES	987,389	45,472	1,032,861
TOTAL ADJUSTMENTS		45,472	
TOTAL PROJECT EXPENDITURES	1,081,221	45,472	1,126,693

Receive appropriated fund balance (\$22,736) from the General Fund, and grant revenue (\$22,736) from the Bureau of Justice to be used for bulletproof vests.

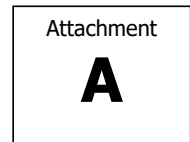
This ordinance shall be effective upon its adoption.

ADOPTED by the Jacksonville City Council in regular session this 16th day of June, 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk





Request for City Council Action

Consent Agenda Item: **4**
Date: 6/16/2026

Subject: Amendment to Human Resources Policy 16.01 – Paid Holidays Observed (Holidays and Leave)
Department: Human Resources
Presented by: Kimberly Williams, Chief Human Resources Officer
Presentation: No

Issue Statement

The proposed amendment to Human Resources Policy 16.01 – Paid Holidays Observed (Holidays and Leave) increases the City’s recognized paid holidays from twelve (12) to fourteen (14) days by adding one additional paid holiday at Thanksgiving and one additional paid holiday at Christmas. This adjustment is intended to strengthen the City’s overall compensation and benefits package in order to remain competitive in a challenging labor market. Public sector employers across the region and state have increasingly enhanced leave benefits, including holiday schedules, as a cost-effective strategy to improve recruitment and retention without significant long-term salary increases. Overall, this amendment supports the Council’s strategic goals of maintaining a competitive workforce and improving employee satisfaction.

Financial Impact

None

Action Needed

Request Council consider the proposed amendment to Human Resources Policy 16.01 – Paid Holidays Observed (Holidays and Leave) .

Recommendation

Staff recommends Council approve the proposed policy amendment.

Approved: City Manager City Attorney

Attachments:

- A Human Resources Policy 16.01 – Paid Holidays Observed (Holidays and Leave)

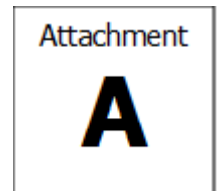
CITY OF JACKSONVILLE NORTH CAROLINA	HUMAN RESOURCES POLICIES			SUBJECT: Paid Holidays Observed (Holidays and Leave)
	NUMBER 16.01	REVISIONS 2	EFFECTIVE DATE	PAGE 1 of 1
	SUPERSEDES Revision 1 July 1, 2022	APPROVED BY		
Authorization:				

- **Paid Holidays Observed:**

The City provides time off, with pay, for the observance of the following holidays. City offices are normally closed on these days:

- New Year's
- Martin Luther King, Jr. Birthday
- Good Friday
- Memorial Day
- Juneteenth
- Fourth of July
- Labor Day
- Veteran's Day
- Thanksgiving (~~2 days~~) (3 days)
- Christmas (~~2 days~~) (3 days)

All benefits described herein are conditioned upon the financial condition of the City and budget availability, and all benefits set forth herein are subject to change, suspension, or discontinuance at the sole discretion of the City with or without notice to employees.





Request for City Council Action

Consent Agenda Item: **5**
Date: 6/16/2026

Subject: Amendment to Human Resources Policy 18.04 – Retirement & Longevity Gift
Department: Human Resources
Presented by: Kimberly Williams, Chief Human Resources Officer
Presentation: No

Issue Statement

Staff have proposed an amendment to Human Resources Policy 18.04 – Retirement & Longevity Gift to align with current practices for recognizing employee service milestones and retirements. It provides administrative guidance and standardizes the City’s approach to ensure consistent and equitable recognition of deserving employees. The changes support transparency and continued acknowledgment of employee contributions throughout their careers with the City.

Financial Impact

None

Action Needed

Request Council consider the proposed Human Resources Policy 18.04 – Retirement & Longevity Gift.

Recommendation

Staff recommends Council approve the proposed policy amendment.

Approved: City Manager City Attorney

Attachments:

- A Human Resources Policy 18.04 – Retirement & Longevity Gift

CITY OF JACKSONVILLE NORTH CAROLINA	HUMAN RESOURCES POLICIES			SUBJECT Retirement & Longevity Gift
	NUMBER 18.04	REVISIONS 1	EFFECTIVE DATE	PAGE 1 of 3
	SUPERSEDES September 1, 2024	APPROVED BY		
Authorization:				

- **Retirement & Longevity Gift:**

A. Purpose:

The City Council finds that recognition of employee longevity and retirement promotes retention, morale, and organizational stability, thereby serving a valid public purpose. In accordance with N.C.G.S. §160A-164, the City Council authorizes the City Manager to establish administrative procedures to implement employee recognition programs, including awards and ceremonies.

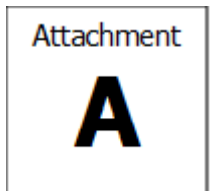
B. Scope:

This policy applies to all full-time and part-time City employees. Temporary, or contract employees may be recognized at the discretion of the City Manager or designee but are not eligible for monetary or service-based awards unless otherwise approved.

C. Longevity Recognition:

Employees are recognized for continuous years of service, provided any break in employment does not exceed twelve (12) months. If an employee is separated from employment for more than twelve (12) months and later rehired, prior service will not be credited and service time will restart upon rehire. Recognition may include:

1. Service Milestones begin at five years of service and every five years thereafter.
2. Forms of Recognition may include:
 - Certificates of service
 - Pins, plaques, or similar commemorative items



- Public recognition at Council meetings or employee events
- Nominal non-cash awards consistent with budget guidelines

D. Retirement Recognition:

Employees who retire in good standing shall be recognized for their service to the City.

1. Eligibility:

- Retirement from the City with a minimum of 20 years of service with the City

2. Forms of Recognition:

- Retirement plaque or commemorative award
- Engravings on bricks or monuments
- Letter of appreciation from the Mayor and/or City Manager
- Recognition at a City Council meeting or official function
- Optional department-hosted retirement event subject to budget and established guidelines

E. Funding and Limitations:

1. Expenditures for awards and recognition must comply with applicable state law and public purpose requirements.
2. Awards shall be modest in value and standardized to ensure equity across departments.
3. The City Manager shall establish maximum allowable expenditures for:
 - Longevity awards
 - Retirement gifts
 - Recognition events

F. Administration:

1. Recognition shall be administered in a fair and consistent manner without regard to department, position, or classification, ensuring equitable treatment of all eligible employees.
2. The City Manager or designee shall issue administrative guidelines, including:
 - Award types and values
 - Approval processes
 - Event protocols



Request for City Council Action

Consent Agenda Item: **6**
Date: 6/16/2026

Subject: Board of Adjustment Reappointments
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Board of Adjustment is made up of seven (7) members which includes an Extraterritorial Jurisdiction (ETJ) member, ETJ Alternate, and a City Alternate. ETJ Members are appointed by the Onslow County Board of Commissioners.

The terms of three (3) City appointed members, as follows: Dr. James L. Boyce, Stephen Hart, and Gilbert Stewart will expire on June 30, 2026. All three desire to be reappointed.

Councilwoman Dr. Washington, Council Liaison to the Committee, nominates and supports the re-appointment of the three (3) members.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Dr. James L. Boyce, Stephen Hart, and Gilbert Stewart to the Board of Adjustment for two-year terms expiring June 30, 2028.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **7**
Date: 6/16/2026

Subject: Environmental & Appearance Advisory Committee Reappointments
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Environmental and Appearance Advisory Committee is composed of nine (9) members serving staggered two-year terms.

The terms of four (4) members, as follows: Grace Haubrich, Linda Smith-Henderson, Ossie Keyes, and Louise Williams, will expire June 30, 2026. All four members desire to be reappointed.

Councilwoman Mickey Smith, Council Liaison to the Committee, nominates and supports the reappointments of the four (4) members whose terms are expiring.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Grace Haubrich, Linda Smith Henderson, Ossie Keyes, and Louise Williams to the Environmental and Appearance Advisory Committee for two-year terms expiring June 30, 2028.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **8**
Date: 6/16/2026

Subject: Jacksonville-Onslow Sports Commission Appointment and Reappointment
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The bylaws of the Jacksonville-Onslow Sports Commission, Incorporated, created by the City of Jacksonville require the City Council to appoint one-half the membership of the Sports Commission based on recommendations made by the Board of Directors. They also allow the Board to make interim appointments to fill unexpected vacancies.

The Board has adopted bylaws that created staggered three-year terms and a three-term limit for membership. The bylaws also codify requirements of federal law for service on a nonprofit board.

The Board has proposed two individuals for reappointment to three-year terms on the Sports Commission for Council appointment as follows: reappointment of Eliza Massie, an existing member, to seat "A" and the reappointment of Jim Sheehan, an existing member, to seat "B".

Financial Impact

None

Action Needed

Review recommendations of the Jacksonville-Onslow Sports Commission Board of Directors and consider approving the recommended reappointments.

Recommendation

Reappoint Eliza Massie to seat "A" and Jim Sheehan to seat "B" as recommended by the Jacksonville-Onslow Sports Commission Board of Directors for three-year terms expiring June 30, 2029.

Approved: City Manager City Attorney

Attachments:

- A Sports Commission Reappointment Recommendations

JACKSONVILLE-ONSLOW SPORTS COMMISSION

Board of Directors

Rose Marshburn,
City Clerk, City of Jacksonville

Dear Ms. Marshburn,
The Jacksonville-Onslow Sports Commission Board of Directors respectfully makes its annual request for the Jacksonville City Council to consider reappointments to the Board of Directors.

All board members are being reappointed to their same positions for the next three years.

Nominated for reappointment to Seat A is Eliza Massie and Seat B is Jim Sheehan. Your assistance in this matter is greatly appreciated.

Sincerely,



Keith Williams
Board Secretary

For Consideration by the Jacksonville City Council			
Nominated	Recommended	Seat	Term to Expire
Eliza Massie	Yes	A	6/30/2029
Jim Sheehan	Yes	B	6/30/2029

Attachment

A

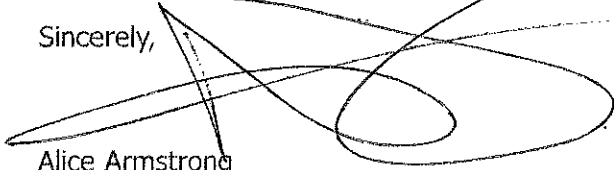
Options

Please state your desire below. Sign in the box next to the option selected. The Leadership and Governance Committee will evaluate each person's self-selection and make recommendations to the Executive Committee.

Option	Note	Please select one by signing your name
Director Emeritus	<p>The Leadership and Governance Committee will consider nominations for persons who have contributed significantly to the Jacksonville-Onslow Sports Commission or its predecessor organizations. A Director should have served three or more terms before consideration and had a demonstrated impact on the advancement of the organization.</p> <p>Persons elected to this category do not have voting rights, but would be informed of all meetings, events and activities of the Sports Commission. Additionally, it is the desire of the Leadership and Governance Committee that the election of these persons be recognized at the Hall of Fame.</p>	<p>I wish to be nominated for Director Emeritus.</p> <p>_____</p>
Ex-officio non voting member	<p>The Leadership and Governance Committee will consider nominations for persons who would represent a particular interest, group or organization.</p> <p>Persons elected to this category would not have voting rights, but would be expected to attend all meetings, events and activities of the Sports Commission. Their voice would be sought during discussion to represent the entity they were appointed for.</p>	<p>I wish to be nominated for an ex-officio non-voting position.</p> <p>_____</p>
Nominated for the Board of Directors	<p>Under the new provisions, these directors would be expected to comply with the rules and procedures and regularly attend meetings. A full term would be 3 years. Directors who miss three consecutive regularly scheduled meetings during a year period or 25% of meetings over their term resign by absence.</p>	<p>I wish to be considered for election to the Board of Directors.</p> <p><i>JAS</i></p> <p>_____</p>
Advisory Group	<p>Persons are appointed to this group to give advice and guidance to the Sports Commission Board of Directors and the staff.</p> <p>Persons in this category are invited to all Sports Commission activities and events. There is no attendance policy for these persons and the appointments are made for one year at the time.</p>	<p>I wish to be considered for appointment to the Sports Commission Advisory Group.</p> <p>_____</p>
No Option	<p>The Jacksonville-Onslow Sports Commission Leadership and Governance Committee thanks you for your service and appreciates your contribution to the advancement of sports development in our community.</p>	<p>Thanks, but I do not desire to be reappointed nor considered for one of the other options.</p> <p>_____</p>

The action must appear on the agendas for the Onslow Board of Commissioners and the Jacksonville City Council for their meetings.

Sincerely,



Alice Armstrong
Chairman, Leadership and Governance Committee, Board of Directors

JACKSONVILLE-ONSLow SPORTS COMMISSION
Board of Directors
Leadership and Governance Committee

**Incumbent Board of Directors
Membership Statement**

To Incumbent Members of the Board of Directors:

Under the bylaws, accountability requirements of Sarbanes-Oxley and the Best Management Practices of outstanding nonprofits have been incorporated. This includes an annual Conflict of Interest statement, a pledge to faithfully attend meetings and functions of the Sports Commission and a pledge to uphold the fiduciary duties of a member of the Board of Directors.

It is the practice of the Leadership and Governance Committee to seek an indication of those members who are eligible for reappointment, to state their desire for reappointment.

Member Emeritus and Ex-officio member

Some members have indicated a desire to remain a part of the Board of Directors, but want to relinquish a full seat. To accomplish this, the Governance Committee will establish ex-officio non-voting positions and will present to the board the option to elect some persons as a Director Emeritus. Such persons would still receive the normal mailings that a member of the Board of Directors would receive, all the invitations and such, but would not serve as a full voting member. Member Emeritus and Ex-Officio members are likely to be recognized at the annual Hall of Fame event as honorees.

Note that the full board would have to vote on whether to award the Member Emeritus status and such status has been awarded to members who have made outstanding contributions to the mission of the Sports Commission while a member of the Board of Directors.

Timing

It is important that this ballot of your desire to be considered for any of these options be returned as soon as possible in order to be considered by the Leadership and Governance Committee before submission to the Executive Committee.

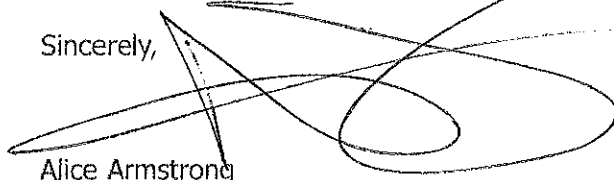
Options

Please state your desire below. Sign in the box next to the option selected. The Leadership and Governance Committee will evaluate each person's self-selection and make recommendations to the Executive Committee.

Option	Note	Please select one by signing your name
<p>Director Emeritus</p>	<p>The Leadership and Governance Committee will consider nominations for persons who have contributed significantly to the Jacksonville-Onslow Sports Commission or its predecessor organizations. A Director should have served three or more terms before consideration and had a demonstrated impact on the advancement of the organization.</p> <p>Persons elected to this category do not have voting rights, but would be informed of all meetings, events and activities of the Sports Commission. Additionally, it is the desire of the Leadership and Governance Committee that the election of these persons be recognized at the Hall of Fame.</p>	<p>I wish to be nominated for Director Emeritus.</p> <p>_____</p>
<p>Ex-officio non voting member</p>	<p>The Leadership and Governance Committee will consider nominations for persons who would represent a particular interest, group or organization.</p> <p>Persons elected to this category would not have voting rights, but would be expected to attend all meetings, events and activities of the Sports Commission. Their voice would be sought during discussion to represent the entity they were appointed for.</p>	<p>I wish to be nominated for an ex-officio non-voting position.</p> <p>_____</p>
<p>Nominated for the Board of Directors</p>	<p>Under the new provisions, these directors would be expected to comply with the rules and procedures and regularly attend meetings. A full term would be 3 years. Directors who miss three consecutive regularly scheduled meetings during a year period or 25% of meetings over their term resign by absence.</p>	<p>I wish to be considered for election to the Board of Directors.</p> <p><i>Ely M. Stewart</i></p>
<p>Advisory Group</p>	<p>Persons are appointed to this group to give advice and guidance to the Sports Commission Board of Directors and the staff.</p> <p>Persons in this category are invited to all Sports Commission activities and events. There is no attendance policy for these persons and the appointments are made for one year at the time.</p>	<p>I wish to be considered for appointment to the Sports Commission Advisory Group.</p> <p>_____</p>
<p>No Option</p>	<p>The Jacksonville-Onslow Sports Commission Leadership and Governance Committee thanks you for your service and appreciates your contribution to the advancement of sports development in our community.</p>	<p>Thanks, but I do not desire to be reappointed nor considered for one of the other options.</p> <p>_____</p>

The action must appear on the agendas for the Onslow Board of Commissioners and the Jacksonville City Council for their meetings.

Sincerely,



Alice Armstrong
Chairman, Leadership and Governance Committee, Board of Directors

JACKSONVILLE-ONSWLOW SPORTS COMMISSION
Board of Directors
Leadership and Governance Committee

**Incumbent Board of Directors
Membership Statement**

To Incumbent Members of the Board of Directors:

Under the bylaws, accountability requirements of Sarbanes-Oxley and the Best Management Practices of outstanding nonprofits have been incorporated. This includes an annual Conflict of Interest statement, a pledge to faithfully attend meetings and functions of the Sports Commission and a pledge to uphold the fiduciary duties of a member of the Board of Directors.

It is the practice of the Leadership and Governance Committee to seek an indication of those members who are eligible for reappointment, to state their desire for reappointment.

Member Emeritus and Ex-officio member

Some members have indicated a desire to remain a part of the Board of Directors, but want to relinquish a full seat. To accomplish this, the Governance Committee will establish ex-officio non-voting positions and will present to the board the option to elect some persons as a Director Emeritus. Such persons would still receive the normal mailings that a member of the Board of Directors would receive, all the invitations and such, but would not serve as a full voting member. Member Emeritus and Ex-Officio members are likely to be recognized at the annual Hall of Fame event as honorees.

Note that the full board would have to vote on whether to award the Member Emeritus status and such status has been awarded to members who have made outstanding contributions to the mission of the Sports Commission while a member of the Board of Directors.

Timing

It is important that this ballot of your desire to be considered for any of these options be returned as soon as possible in order to be considered by the Leadership and Governance Committee before submission to the Executive Committee.



Request for City Council Action

Consent Agenda Item: **9**
Date: 6/16/2026

Subject: Jacksonville Tourism Development Authority (JTDA) Reappointments
Department: City Clerk’s Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The terms of Jae Smith and Brian Jackson will expire June 30, 2026. Both agree to be reappointed to full terms.

Jae Smith serves a position that must be filled by an individual from an institution that collects the occupancy tax, and she also fulfills the requirement that two-thirds of the board be associated with tourism promotion activities.

Brian Jackson is an at-large member.

Financial Impact

None

Action Needed

Reappoint both members to the positions on the Tourism Development Authority.

Recommendation

Reappoint Ms. Jae Smith as the person affiliated with a tax collecting facility and is active in the promotion of Travel and Tourism in Jacksonville to a three-year term expiring June 30, 2029, and reappoint Mr. Brian Jackson as an at-large member to a three-year term expiring June 30, 2029.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **10**
Date: 6/16/2026

Subject: Neighborhood Improvement Services Advisory Committee Reappointments
Department: City Clerks Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Neighborhood Improvement Services Advisory Committee is composed of nine (9) members currently serving staggered two-year terms.

The terms of four (4) members will expire June 30, 2026, as follows: Lynn Harvey, Will J. Smith, Gloria Whitney, and Marcia Wright. All four members desire to be reappointed.

Councilman Jerome Willingham, Council Liaison to the Committee, nominates and supports the reappointments of all four (4) members.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Lynn Harvey, Will J. Smith, Gloria Whitney, and Marcia Wright to the Neighborhood Improvement Services Advisory Committee for two-year terms expiring June 30, 2028.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **11**
Date: 6/16/2026

Subject: Planning Advisory Board Reappointments
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Planning Advisory Board consists of nine (9) members (8 City/1 ETJ) serving two-year staggered terms. Four of the City appointments are reserved for a member representing each of the following Advisory Committees: Neighborhood Improvement Services, Environmental and Appearance, Recreation and Parks, and Water and Sewer.

The terms of six (6) members will expire June 30, 2026, as follows: Robert Dupuis, Grace Haubrich, Doug Lesan, Chase Popkin, Nick Semandares, and Homer Spring. All six members desire to be reappointed.

Councilman Logan Sosa, Council Liaison to the Committee, nominates and supports the reappointment of the six (6) members.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Robert Dupuis, Grace Haubrich, Doug Lesan, Chase Popkin, Nick Semandares, and Homer Spring to the Planning Advisory Board for two-year terms expiring June 30, 2028.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **12**
Date: 6/16/2026

Subject: Recreation & Parks Advisory Committee Reappointments and Appointment
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Recreation and Parks Advisory Committee consists of nine (9) members serving staggered two-year terms.

The terms of four (4) members, as follows: Homer Spring, Lori Ready-DiGiovanni, Kendrick Rogers, and Reginald Maxwell, will expire June 30, 2026. All four members desire to be reappointed.

Also, there is currently one (1) vacant member position on the Committee. Active applications on file were provided to the Council Liaison for review.

Mayor Pro Tem Edwards, Council Liaison to the Committee, nominates and supports the reappointments of all four (4) members, as well as the appointment of Betty Schiefelbein to the vacant seat.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Homer Spring, Lori Ready-DiGiovanni, Kendrick Rogers, and Reginald Maxwell to the Recreation and Parks Advisory Committee for terms expiring June 30, 2028 and appoint Betty Schiefelbein to an existing term expiring June 30, 2027.

Approved: City Manager City Attorney

Attachments:

- A Betty Schiefelbein - Application



Advisory Boards and Committees Application for Appointment

The City of Jacksonville appreciates your interest in serving on a City Advisory Board or Committee. To be considered, please review the Qualifications for Service and Advisory Board Descriptions and then complete all sections of this application.

List your Board or Committee Interest in priority order.

You may express interest in up to two Committees but may serve on only one.

1. JEAAC

2. Parks & Rec

Full Name Mr _____ Mrs Ms _____

First: Elizabeth Middle: (optional) J. Last: Schiefelbein "Betty"

Home Address

701 Littlejohn Ave, Jax'l, NC 28546

Place of Work, Name and Address

Phone Numbers

Home: _____ Work: _____ Cell: _____

Email Address: _____

Are you registered to vote in Onslow County? Yes No _____

Do you reside within the Jacksonville city limits? Yes No _____ If Yes, for how long? 29 years

I have read the qualifications for appointment and Committee information. Initial here:

Interested in serving as a Leadership Development Member? If yes, please initial indicating your interest and that you have read the description of the Leadership Development Program: N/A

Are you interested in being contacted for service on various Ad Hoc or Special Committees that may be established in the future by the City Council? If so, please initial here: N/A

Please describe your current or past Civic or Community involvement:

Former member and past Chairperson of JEAAC + Jax'l Tree Bd
Former member of Rally Thru NCS and former chairperson of Jax'l Veterans Day Parade
Informally assist with annual Desert Memorial Day Ceremony
Volunteer w/ Christmas Cheer

Please describe special talents, experience, education or training that you feel qualifies you for service on a selected Board or Committee:

Previous service on the JEAAC + Jax'l Tree Bd
Am familiar w/ Clean and Green and Adopt A programs



Advisory Boards and Committees Application for Appointment

Affirmation of Eligibility

Have any formal charge of professional misconduct ever been upheld against you in any jurisdiction? Yes _____ No

If Yes, explain complete disposition:

Have you ever been convicted of a criminal misdemeanor or felony in any jurisdiction? Yes _____ No

If Yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an advisory committee appointee of the City Council? Yes _____ No

If Yes, please explain:

By my signature below, I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement could result in removal from any board or committee to which I am appointed. I understand that appointment interviews are a part of the appointment process, and I agree to participate in such interview.

By my signature below, I acknowledge that as an advisor to the Mayor and Council of the City of Jacksonville, my past and present actions impact the City, its reputation and image. I certify that nothing in my past or current life is of a nature that would bring embarrassment or reflect negatively upon the City. Furthermore, I understand that any action, whether criminal or personal, which would bring or potentially bring a negative image or reflection to the City of Jacksonville will result in my removal from my position as an advisor to the City Council.

I understand that this application is a public record.

Signature: *Elphinstone S. Schellberg*

Date: 2023 Aug 14

Please do not submit additional pages or materials. The City Council will consider the information you provide within this application and in the interview to make appointments to City Advisory Boards and Committees.

Please return completed form to: City of Jacksonville, City Clerk's Office
Attn: Carmen Miracle
815 New Bridge Street
PO Box 128
Jacksonville, NC 28541-0128
Email: cmiracle@jacksonvillenc.gov • **Phone:** 910 938-5224 • **Fax** 910 455-6761

City Clerk's Office Use Only
Date Application Received: 8/25/2023

Home Address Verified as City Resident: Yes

Date Verified as Onslow County Registered Voter: 9/26/2023

Home Address Verified as County Resident: Yes

Verified by TR



Request for City Council Action

Consent
Agenda
Item: **13**
Date: 6/16/2026

Subject: Water and Sewer Advisory Committee Reappointments
Department: City Clerk's Office
Presented by: Rose R. Marshburn, City Clerk
Presentation: No

Issue Statement

The Water and Sewer Advisory Committee is composed of nine (9) members currently serving staggered two-year terms.

The terms of four (4) members will expire June 30, 2026, as follows: Steve Kellum, Fernando Schiefelbein, Nicholas Semanderes and Randy Thomas. All four members desire to be reappointed.

Councilman Michael Yaniero, Council Liaison to the Committee, nominates and supports the re-appointment of the four (4) members.

Financial Impact

None

Action Needed

Consider the reappointments.

Recommendation

Reappoint Steve Kellum, Fernando Schiefelbein, Randy Thomas, and Nicholas Semanderes to the Water and Sewer Advisory Committee for two-year terms expiring June 30, 2028.

Approved: City Manager City Attorney

Attachments: None



Request for City Council Action

Consent Agenda Item: **14**
Date: 6/16/2026

Subject: Agreement for Entry BN-0031CC – North Carolina Department of Transportation (NCDOT)
Department: Transportation Services
Presented by: Stephanie Kutz, Transportation Manager
Presentation: No

Issue Statement

In July, NCDOT is expected to award a contract to construct pedestrian safety improvements at the intersection of Western Boulevard and Marlin Drive (project number BN-0031CC). To complete some of these improvements, they will need to work within the right of way of Marlin Drive, which is a City-owned street. Prior to the award of the construction contract, NCDOT has requested that the City execute the attached agreement to provide access to Marlin Drive for construction of the improvements.

Financial Impact

There are no costs associated with this agreement. Project-related expenses will be funded through NCDOT Transportation Alternatives Program (TAP) Funding.

Action Needed

Consider approving and authorize=ing the Mayor to sign the NCDOT Agreement for Entry.

Recommendation

Staff recommends that Council approve the Agreement of Entry and authorize the Mayor to sign the document.

Approved: City Manager City Attorney

Attachments:

- A NCDOT Agreement of Entry BN-0031CC
- B NCDOT Preliminary Plans BN-0031CC

WHEREAS, the Department is authorized by G.S. 136-118 to enter into this agreement without filing the pleadings as set forth in G.S. 136-103.

NOW THEREFORE, in consideration of the mutual benefits inuring to all parties to this agreement and in further consideration of the mutual covenants contained herein, the parties to this agreement do hereby agree and consent that the Department, its employees, officials, contractors, or agents, or assigns, as well as utility companies and all others deemed necessary by the Department, may enter upon the above described lands for carrying on the work, construction, and utility relocations or utility encroachments for Project 52073.03.6 in accordance with the plans and specifications on file in its office in Raleigh, North Carolina, and that the Department, its employees, officials, agents, contractors, or assigns, as well as utility companies and all others deemed necessary by the Department, shall have the same rights for carrying on the work, construction, and utility relocations or utility encroachments for the project as would have been accorded by filing the pleadings required in North Carolina General Statute 136-103. It is understood and agreed that this Agreement includes the right to use the Permanent Utility Easement shown on the DEPARTMENT's plans for the installation and maintenance of utilities, and for all purposes for which the DEPARTMENT is authorized by law to subject same. The Department and its agents, assigns, and licensees (including, without limitation, public utility companies) shall have the right to construct and maintain in a proper manner in, upon and through said premises utility line or lines with all necessary pipes, poles and appurtenances, together with the right at all times to enter said premises for the purpose of inspecting said utility lines and making all necessary repairs and alterations thereon; together with the right to cut away and keep clear of said utility lines, all trees and other obstructions that may in any way endanger or interfere with the proper maintenance and operation of the same with the right at all times of ingress, egress and regress.

The right of entry described herein shall be presumed to begin as of the day and year of the entry of this agreement as first above written. The parties hereto agree that the right of entry granted shall not be deemed a trespass on the owners' property. The OWNERS DO HEREBY EXPRESSLY WAIVE any and all claims arising from any entry made pursuant to this agreement and being in the nature of a trespass, taking, or an inverse condemnation. This waiver applies to the Department, its employees, officials, contractors, agents, assigns, and/or licensees, as well as to utility companies and all others deemed necessary by the Department to enter the property for the purposes set forth herein.

IT IS FURTHER AGREED THAT, the right of entry described herein shall extend for the PERIOD BEGINNING WITH THE DATE OF THIS AGREEMENT AND CONTINUING THEREAFTER UNTIL THE DEPARTMENT'S ACCEPTANCE OF THE COMPLETED HIGHWAY PROJECT.

During the aforesaid period, the parties hereto shall continue to negotiate a resolution of the owners' claim for compensation for the property to be acquired for this highway project. In the event the Department determines that such negotiations have reached an impasse, the Department shall give written notice thereof to the Owners and may file appropriate proceedings in the Superior Court to determine just compensation as provided in Article 9, Chapter 136 of the General Statutes of North Carolina. Likewise, the Owners may give written notice to the Department that such negotiations have reached an impasse and request the Department to file appropriate proceedings in the Superior Court to determine just compensation as provided in Article 9, Chapter 136 of the General Statutes of North Carolina.

In the event that, as of the date of the acceptance by the Department of the completed highway project, the Department has not filed proceedings pursuant to Article 9, Chapter 136 of the General Statutes or the Owners' claim for just compensation for the property acquired for the highway project has not been otherwise resolved a settlement agreement, the Owners shall have two (2) years following the completion of the highway project in which to proceed to a determination of just compensation in the Superior Court pursuant to Article 9, Chapter 136 of the North Carolina General Statutes.

The Owners do hereby agree and consent that no interest shall accrue against the Department during the period of entry set forth herein and do hereby waive any claims for interest except as may be allowed upon any award of just compensation as set forth in Section 136-113 of the North Carolina General Statutes, and in such case, such interest shall accrue only from the date of the filing of proceedings in the Superior Court pursuant to Article 9, Chapter 136 of the North Carolina General Statutes.

TIP/PARCEL NO.: BN-0031CC COUNTY: Onslow

IN WITNESS WHEREOF, the parties hereto have set their hands and adopted seals, or if corporate, have caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

CITY OF JACKSONVILLE

BY: _____
Sammy Phillips, Mayor City of Jacksonville



ATTEST: _____
Rose Marshburn, Clerk of the City of Jacksonville

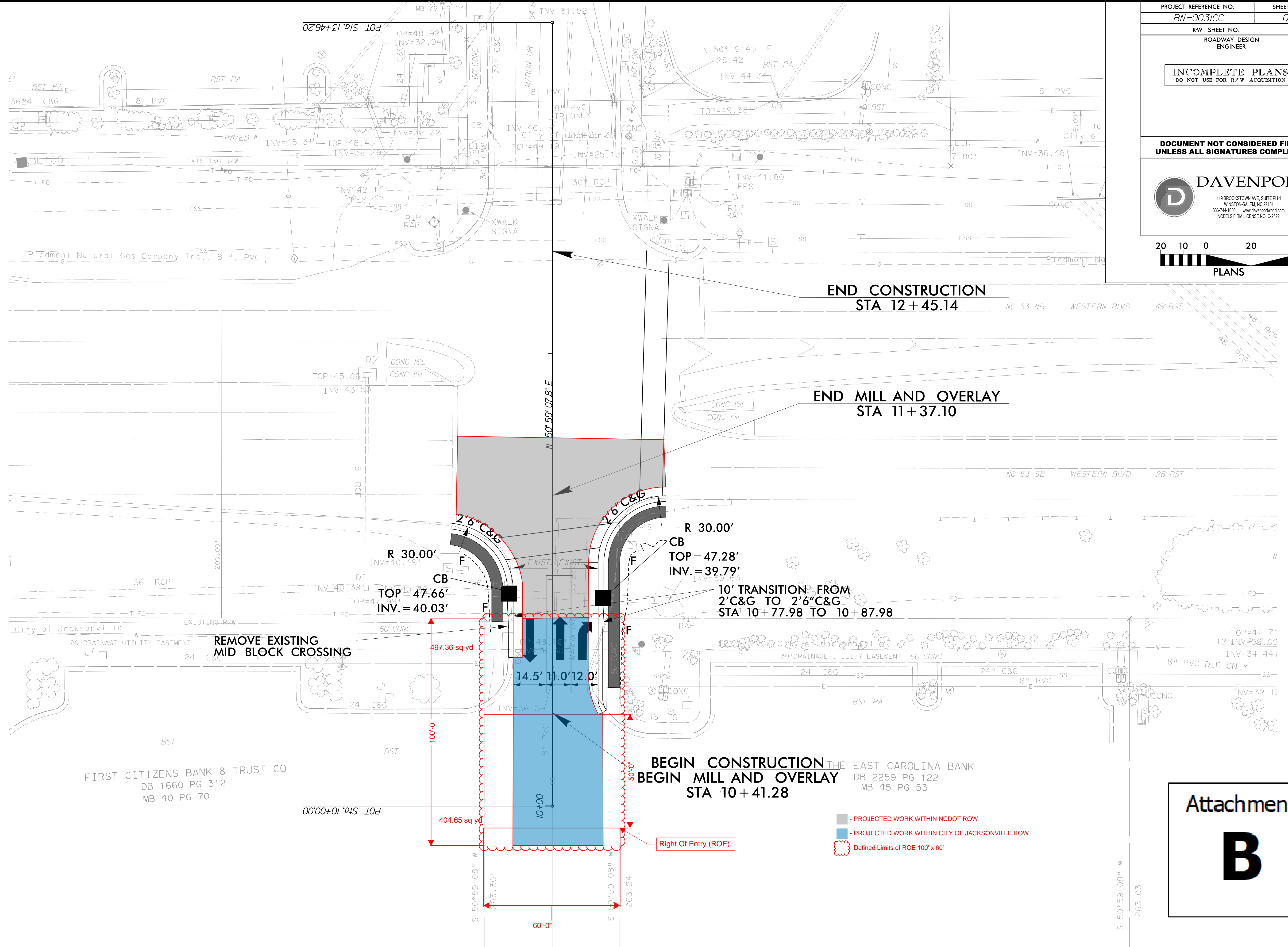
ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY:

(Official Seal)	North Carolina, _____ County
	I, _____, a Notary Public for _____ County, North Carolina, certify that
	Rose Marshburn _____ personally came before me this day and acknowledged that he/she is the CLERK of the CITY OF <u>Jacksonville</u> , and that by authority duly given, the foregoing instrument was signed in its name by its MAYOR of the CITY OF Jacksonville, , sealed with its corporate seal, and attested by Rose Marshburn _____ as its CITY CLERK.
	Witness my hand and official seal this the _____ day of _____, 20 <u>26</u> .
	_____ Notary Public
	My commission expires:

8/17/99

REVISIONS

PROJECT REFERENCE NO. <i>BN-0031CC</i>	SHEET NO. <i>04</i>
RW SHEET NO. ROADWAY DESIGN ENGINEER	
INCOMPLETE PLANS DO NOT USE FOR R/W ACQUISITION	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
 DAVENPORT <small>119 BROOKSTOWN AVE, SUITE PH-1 WINSTON-SALEM, NC 27101 336-744-1636 www.davenportworld.com NCBELS FIRM LICENSE NO. C2522</small>	
 PLANS	



Attachment
B



Request for City Council Action

Consent Agenda Item: **15**
Date: 6/16/2026

Subject: Resolution Declaring the City of Jacksonville a Military Host City
Department: City Manager's Office
Presented by: Joshua W. Ray, City Manager
Presentation: No

Issue Statement

The City of Jacksonville has a long and distinguished history of supporting the military community and maintaining a strong partnership with Marine Corps Base Camp Lejeune, Marine Corps Air Station New River, and the many military personnel, veterans, and military families who call Jacksonville home.

As one of the nation's premier military communities, Jacksonville recognizes the significant contributions of the Armed Forces to our national security and the City's economic vitality, cultural identity, and quality of life. The City remains committed to fostering a welcoming environment for active-duty service members, reservists, veterans, military retirees, and their families.

To formally recognize and reaffirm this commitment, staff is requesting that Council consider approving a Resolution declaring Jacksonville a Military Host City. This designation would reflect the City's enduring support for the military community and its dedication to strengthening the partnership between the City, military installations, and the citizens they serve.

Financial Impact

Support of this effort will be provided using existing resources.

Action Needed

Consider approving the attached Resolution declaring the City of Jacksonville a Military Host City.

Recommendation

Staff recommends that Council adopt the Resolution as presented.

Approved: City Manager City Attorney

Attachments:

- A Resolution Declaring the City of Jacksonville a Military Host City

RESOLUTION (2026-XX)

RESOLUTION DECLARING THE CITY OF JACKSONVILLE A MILITARY HOST CITY

WHEREAS, a *Military Host City* is defined as the location where a military installation is established, contributing to the nation's defense and readiness by supporting the training, deployment, and operations of the United States Armed Forces; and

WHEREAS, a Military Host City plays a vital role in supporting the overall mission of the Armed Forces and enhancing the quality of life for service members, military families, and veterans; and

WHEREAS, the City of Jacksonville directly supports a major military installation and contains portions of such installation within or adjacent to its municipal boundaries; and

WHEREAS, the City's economy, workforce, housing market, and community fabric are significantly influenced by the presence of the military and defense-related activities; and

WHEREAS, the City benefits from and supports critical transportation and multimodal infrastructure - including highways, transit systems, and regional air access - that facilitate mission readiness, mobility, and installation resiliency; and

WHEREAS, the City actively participates in sustaining and strengthening the installation's mission through land use planning, infrastructure investment, public safety coordination, intergovernmental support or reciprocity agreements, and partnerships with military leadership, state and local officials, regional stakeholders; and

WHEREAS, the City of Jacksonville meets the criteria of a Military Host City by:

1. Directly supporting a military installation in terms of public infrastructure, recreation, public safety and emergency services, and other municipal services;
2. Containing all or part of a military installation boundaries within or adjacent to its municipal boundaries;
3. Being the largest municipal land mass directly adjoining the installation boundaries;
4. Experiencing significant economic, social, and operational influence in the community from the military presence;
5. Providing access to key municipal-owned transportation and multimodal hubs essential to military operations; and
6. Actively working to sustain and enhance the installation's mission and the well-being of military-connected and military-affiliated populations; and

WHEREAS, the City provides mission-critical municipal services including utilities, public safety, emergency management, and transportation infrastructure that directly support military operations; and

Attachment

A

WHEREAS, the City maintains strong intergovernmental partnerships through mutual aid agreements, coordinated planning efforts, and ongoing collaboration with installation leadership and defense stakeholders; and

WHEREAS, the City is committed to promoting compatible land use, protecting airspace, supporting infrastructure resiliency, and advancing policies that prevent encroachment and enhance mission readiness; and

WHEREAS, the City fosters social and community integration by supporting military families through education, housing, workforce development, healthcare access, and veteran services; and

WHEREAS, the City actively engages in collaborative initiatives including military advisory committees, joint planning efforts, defense-sector economic development strategies, and advocacy for state and federal policies that benefit service members and their families;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jacksonville that:

1. The City of Jacksonville hereby formally declares itself a **Military Host City**.
2. The City of Jacksonville joins the other municipalities in North Carolina who meet the criteria to declare themselves sister cities like Fayetteville, Goldsboro, Havelock and Elizabeth City. These 5 cities are the largest municipal land masses adjoining North Carolina’s military installations and work collaboratively with the NC Department of Military and Veterans Affairs to ensure the state remains military, veteran and defense friendly.
3. The City reaffirms its commitment to supporting the mission, readiness, and long-term sustainability of the military installation and its personnel.
4. The City will continue to advance policies, partnerships, and investments that strengthen military-community relations, protect operational integrity, and enhance quality of life for service members, veterans, and their families.
5. The City will work collaboratively with local, state, and federal partners to advocate for defense investments, infrastructure improvements, and policies that support military readiness and economic vitality.
6. This designation shall serve as a guiding principle in future planning, economic development, and community engagement efforts.

ADOPTED by the Jacksonville City Council in regular session, this 16th day of June, 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk



Request for City Council Action

Consent Agenda Item: **16**
Date: 6/16/2026

Subject: Resolution of Support for Senate Bill 817
Department: City Manager's Office
Presented by: Joshua W. Ray, City Manager
Presentation: No

Issue Statement

North Carolina Senate Bill 817 (SB 817), "Annex Various Military Property/Jacksonville," was filed by Senator Lazzara on April 21, 2026. The legislation proposes annexation of the remaining portions of Marine Corps Base Camp Lejeune, Marine Corps Air Station New River, and associated military properties and adjacent waterways into the corporate limits of the City of Jacksonville. SB 817 passed third reading before the Senate on May 6, 2026, and was forwarded to the House of Representatives for consideration. The bill subsequently passed first reading in the House on May 11, 2026, and is in the process of working through several House committees.

As a proud Military Host City, the proposed annexation would align our corporate limits with the military installations we support, enhancing the City's ability to coordinate services, infrastructure planning, and military-community partnerships.

Staff has prepared a resolution for consideration that expresses the City's support for SB 817 and encourages the North Carolina General Assembly to enact the legislation. The resolution affirms that SB 817 is limited to military properties and adjacent waterways, does not expand the City's Extraterritorial Jurisdiction (ETJ), does not authorize annexation of any non-government owned properties, does not impose any municipal taxation of military properties, and does not affect federal ownership, authority, or military operations.

Financial Impact

There is no negative financial impact. The City currently has multiple partnership agreements with Camp Lejeune and with New River Air Station. If any of these partnerships are expanded, we will seek financial support through our agreements.

Action Needed

Consideration of the attached Resolution of Support for SB 817.

Recommendation

Staff recommends that Council adopt the Resolution as presented.

Approved: City Manager City Attorney

Attachments:

- A Resolution of Support for SB 817

RESOLUTION (2026-XX)

**RESOLUTION SUPPORTING NORTH CAROLINA SENATE BILL 817
"ANNEX VARIOUS MILITARY PROPERTY/JACKSONVILLE"**

WHEREAS, the City of Jacksonville is a proud North Carolina Military Host City, serving as the primary host community and municipal partner to Marine Corps Base Camp Lejeune ("MCB Camp Lejeune") and Marine Corps Air Station New River ("MCAS New River"), which are essential to the defense and security of the United States; and

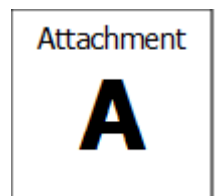
WHEREAS, as a Military Host City, Jacksonville directly supports military readiness, installation resiliency, and the quality of life of service members, military families, veterans, and civilian employees through municipal services, infrastructure investments, public safety coordination, and long-standing partnerships with military leadership; and

WHEREAS, MCB Camp Lejeune and MCAS New River are among the most strategically important military installations in the United States, serving a critical role in training and readiness, collectively supporting force generation, expeditionary and aviation operations, special operations, and national defense missions that advance the security interests of the United States throughout the world; and

WHEREAS, the City of Jacksonville has maintained a decades-long partnership with its military installations and their leadership through cooperative planning, mutual aid agreements, infrastructure investments, public safety coordination, economic development initiatives, and community support programs that enhance mission readiness and improve the quality of life for military personnel and their families; and

WHEREAS, the City Council recognizes that these partnerships, together with the long-term sustainability, mission readiness, economic vitality, and quality of life of Jacksonville's military community, including active-duty service members, military families, veterans, civilian employees, and defense-related businesses, are among the City's highest priorities and are essential to the continued success of both the community and the military installations it hosts; and

WHEREAS, the City of Jacksonville actively promotes the long-term sustainability and operational readiness of local military installations through comprehensive planning, compatible land use policies, strategic development practices, and collaborative efforts that minimize land use conflicts, prevent encroachment, protect military training and operational capabilities, and preserve the long-term viability of the military mission, including the implementation of flight path overlay regulations, dark sky lighting requirements, and other development standards designed to support military operations and mission readiness; and



WHEREAS, portions of MCB Camp Lejeune, MCAS New River, and associated military properties are currently located within the corporate limits of the City of Jacksonville, and the City provides mission-critical services and essential infrastructure that directly support military operations and installation personnel, including automatic aid for fire protection; extrication, hazardous materials, water rescue, and technical rescue services; emergency response for police-related activities; traffic signal management and maintenance; water and wastewater collection, distribution, and treatment services; recreation services; parks maintenance services; public works services; and public transit services; and

WHEREAS, annexation of the remaining portions of MCB Camp Lejeune, MCAS New River, and other military properties identified in Senate Bill 817 will align the City's corporate boundaries with the full extent of the military installations it supports and will enhance the City's ability to provide, coordinate, plan, and expand essential services, infrastructure investments, public safety partnerships, utility services, transportation initiatives, and other support functions across all military property associated with the installations; and

WHEREAS, North Carolina Senate Bill 817, entitled "Annex Various Military Property/Jacksonville," would annex the balance of military properties and adjacent waterways into the corporate limits of the City of Jacksonville; and

WHEREAS, the City of Jacksonville recognizes that Senate Bill 817 does not authorize the annexation of any additional property beyond those areas and does not expand the City's current Extraterritorial Jurisdiction (ETJ); and

WHEREAS, the City neither intends, nor possesses the authority, to annex property outside the boundaries established by Senate Bill 817; and

WHEREAS, Senate Bill 817 expressly preserves federal authority over military installations and operations and does not grant the City any authority to regulate, control, or interfere with military missions, training activities, or federal property; and

WHEREAS, the annexation contemplated by Senate Bill 817 does not impose municipal taxes upon federal property, persons or businesses located therein, alter federal ownership of military lands, diminish federal authority, or interfere in any way with military operations, training activities, installation management, or mission execution; and

WHEREAS, the City Council desires to formally express its support for Senate Bill 817 and encourages the North Carolina General Assembly to enact Senate Bill 817;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jacksonville, North Carolina, that:

1. The City of Jacksonville hereby formally expresses its support for North Carolina Senate Bill 817, "Annex Various Military Property/Jacksonville."

2. The City Council finds that the annexation proposed in Senate Bill 817 appropriately recognizes Jacksonville's role as a Military Host City and acknowledges the longstanding municipal support, infrastructure investments, public services, and community partnerships that directly contribute to the success, resilience, and mission readiness of MCB Camp Lejeune and MCAS New River.
3. The City Council supports efforts to ensure that Jacksonville's municipal boundaries more accurately reflect the military installations it serves and recognizes that annexation of the remaining military properties identified in Senate Bill 817 will enhance the City's ability to provide, coordinate, and expand essential services and support functions across the full extent of MCB Camp Lejeune and MCAS New River. The City Council further affirms that its support is limited to the military properties and adjacent waterways specifically identified in Senate Bill 817 and that the City neither intends, nor possesses the authority, to annex property outside the boundaries established by the legislation.
4. The City Council reaffirms its commitment to maintaining a strong partnership with MCB Camp Lejeune, MCAS New River and all military personnel, veterans, and military families who call Jacksonville home.
5. The City Council reaffirms that supporting the long-term sustainability, resiliency, mission readiness, and quality of life of Jacksonville's military community remains among the City's highest priorities and will continue to guide municipal planning, infrastructure investment, economic development initiatives, and military-community partnerships.
6. The City Council further affirms that the annexation contemplated by Senate Bill 817 is intended solely to support active military operations, military readiness, and the provision of essential services to military properties. If any military property annexed pursuant to Senate Bill 817 is declared surplus or is otherwise no longer utilized by the United States Government, the City Council expresses its intent to endorse de-annexation of such property through the appropriate legal and legislative processes.
7. The City Council respectfully urges the North Carolina General Assembly to enact Senate Bill 817.
8. The City Clerk is directed to provide copies of this Resolution to the members of the North Carolina General Assembly representing Onslow County, the Governor of North Carolina, military installation leadership, and other appropriate state and federal officials.

ADOPTED by the Jacksonville City Council in regular session, this 16th day of June, 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk



Request for City Council Action

Agenda Item: **17**
Date: 6/16/2026

Subject: Fiscal Year 2027 Proposed Budget Adoption
Department: City Manager’s Office
Presented by: Joshua W. Ray, City Manager
Presentation: Yes

Issue Statement

The purpose of the proposed Budget Ordinance is to adopt a budget for FY 2027, approve the proposed Fee Schedule, and approve the proposed FY2027-2036 Capital Improvement Plan (CIP). The budget is in balance as required by North Carolina General Statute (NCGS) § 159-13. The FY27 Proposed Budget is based on the assumption that the NC General Assembly will enact into law Senate Bill 889, a bill informally known as the property tax reappraisal moratorium. This bill requires Onslow County to utilize the schedule of values for Fiscal Year 2027 that was in place for Fiscal Year 2026.

Budget Highlights:

- \$129,877,151 Total Budget
- \$0.63 Ad Valorem Tax Rate
- Priority Investment in Employees
- \$34.46 Million for Public Safety
- Water & Sewer Rate Increase of 1%
- Sanitation Commercial/Business Rate Increase Due to Proposed Increase in Onslow County Landfill Charges

Financial Impact

Anticipated revenue and expenditures are \$501,410,389, which includes interfund transfers of \$14,443,984, prior year authorizations of \$357,089,254 and \$129,877,151 in new appropriations.

Action Needed

Consider the proposed Budget Ordinance, Fee Schedule, and amendments to the FY2027-2036 Capital Improvement Plan.

Recommendation

Staff recommends that Council adopt the Budget Ordinance, Fee Schedule, the Capital Improvement Plan and other documents as presented.

Approved: City Manager City Attorney

Attachments:

- A Budget Ordinance
- B Detail of Changes
- C Revenues by Major Source
- D Expenditures by Activity and Fund
- E Proposed Fee Schedule
- F List of Proposed Changes to the FY2027-2036 CIP
- G Capital Projects by Department Summary
- H Capital Projects by Funding Source Summary
- I 2026 Order of Collection
- J Organizational Chart

ORDINANCE (2026-XX)

CITY OF JACKSONVILLE
FISCAL YEAR 2027 BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Jacksonville, North Carolina:

SECTION I. BUDGET ADOPTION, FY 2026-2027

The following budget with anticipated revenues of \$501,410,389 and expenditures of \$501,410,389 (see Exhibit "A" and Exhibit "B" for breakdown) is hereby adopted in accordance with G.S. 159 by the City of Jacksonville for the fiscal year beginning July 1, 2026, and ending June 30, 2027. This budget includes authorization of 631 full-time positions, 6 benefited part-time positions and 158 non-benefited part-time positions.

The following procedures, controls, and authorities shall apply to transfers and adjustments within the budget.

- A. **Transfers Between Funds:** Transfers of appropriations between funds may be made only by the City Council.
- B. **Transfers Between Activities or Contingency:** Transfers of appropriations between activities in a fund or from contingency shall be approved by the City Council or may be approved by the City Manager, or the designee in conformance with the following guidelines:
1. The City Manager finds that they are consistent with operational needs and any Council-approved goals.
 2. Inter-Activity transfers do not exceed \$5,000 each.
 3. Transfers from Contingency appropriations do not exceed \$5,000 each, unless the City Manager finds an emergency exists.
 4. All transfers from contingency listed above are reported to the City Council no later than its next regular meeting following the date of the transfer.
 5. The employee wage adjustments and associated transfers are approved by the City Council upon adoption of this budget.

SECTION II. CAPITAL PROJECTS

The General Capital Project Funds, Internal Service Capital Project Fund, Stormwater Capital Project Funds and the Water and Sewer Capital Project Funds, are hereby authorized. Appropriations made for the specific projects in these funds are hereby appropriated until the project is completed.

Attachment

A

SECTION III. GRANT, MULTI-YEAR TRUST AND CAPITAL PROJECT BUDGETS

In any grant or capital project budget previously adopted, the balance of any anticipated, but not received, revenues and any unexpended appropriations remaining on June 30, 2026, shall be re-authorized in the FY 2027 budget, unless a specific new budget has been prepared.

SECTION IV. ANNUAL FINANCIAL REPORTS

All agencies receiving City funding are required to submit financial statements and/or an audit report (as deemed appropriate by General Statute) before payment is made. Approved payments may be delayed pending receipt of this financial information.

SECTION V. FEES AND LICENSES

Charges for fees and licenses by City departments or agencies shall be in accordance with current schedules set forth in the City Code, adopted by the State of North Carolina or the City Council, except by the changes set forth in the Fee Schedule for FY 2027 as amended from time to time.

SECTION VI. PERSONNEL

- A. Salaries and compensation for FY2026-2027 includes a compensation allocation equivalent to five percent of salaries and wages. This allocation shall be administered in accordance with the City of Jacksonville's Classification and Compensation System, as adopted with this budget, for the purpose of maintaining compensation that is aligned with the Council-adopted market. Within the approved budget, the allocation may be used for market adjustments, merit adjustments based on annual employee evaluations completed in FY2027, pay scale adjustments, reclassifications, and other salary adjustments necessary to preserve the integrity of the Classification and Compensation System.
- B. Effective July 1, 2026, the City's employer contribution to the 401(k) plan for eligible employees shall be increased from two percent to five percent of eligible compensation, subject to the terms and eligibility requirements of the applicable plan documents. Sworn law enforcement employees, who currently receive a five percent employer contribution, shall remain unchanged.
- C. The longevity pay shall be based on the following graduated scale for each year of service: \$40, 1-10 years; \$50, 11-15 years; \$60, 16-20 years; \$70, 21-25 years and \$80 for 26 years and over. Longevity pay is not to be distributed and considered earned until an employee has worked for the City five (5) consecutive years. (November 30th shall be considered the closing date to calculate years of service.) Employees retiring prior to November 30 with 20 or more years of service with the City of Jacksonville may receive longevity pay provided that their retirement date is after July 1 of the fiscal year in which the longevity pay would be received. Payment under those conditions must be specifically approved by the City Manager and funds must be available in the authorized budget for the fiscal year in which the longevity pay would be made. Upon approval by the City Manager, the longevity pay will be disbursed at the time of retirement separation.

D. A freeze is hereby placed on the retiree health insurance benefits for all new hires as of July 1, 2010.

SECTION VII. FISCAL CONTROL ACT

The Budget Officer and the Finance Director are hereby directed to make any changes, in the budget, for fiscal practices that are required by the Local Government and Fiscal Control Act. This shall extend to permitted consolidations of funds and "Single Tax Levies" permitted in the Fiscal Control Act.

Operating funds encumbered on the financial records of the City as of June 30, 2026, are hereby re-appropriated to this budget.

SECTION VIII. TAXES LEVIED

There is hereby levied the following rate of tax on taxable property listed within the City on January 1, 2026, which tax shall apply to the fiscal year 2026-2027 for the purpose of raising revenue to finance and balance authorized appropriations: General Fund: \$0.63 per \$100 valuation of taxable property. This rate of taxation and the estimated revenue is based on an estimated total valuation subject to taxes of \$4.94 billion and an estimated collections rate of 98.87%.

SECTION IX. FILING

Copies of this ordinance shall be filed with the Finance Director, City Manager, and City Clerk.

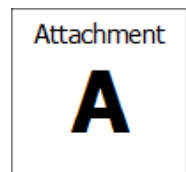
All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of this Budget will be reimbursed from non-taxable bond proceeds & installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

Adopted by the City Council in regular session this 16th day of June 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk



ATTACHMENT B
CITY OF JACKSONVILLE, NORTH CAROLINA
FISCAL YEAR 2027 BUDGET ORDINANCE
(Detail of Changes from Recommended to Adoption)

FUND DESCRIPTION	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
General Fund	71,472,113	67,260,722	(4,211,391)
Economic Impact Fund	594,788	594,788	-
Jacksonville Tourism Development Authority	1,844,534	1,844,534	-
Special Revenue Funds	89,968,009	89,913,661	(54,348)
Water/Sewer Fund	34,020,846	34,020,846	-
Solid Waste Disposal Fund	10,492,513	10,492,513	-
Stormwater/Water Quality	5,200,102	5,200,102	-
General Fund Capital Projects	76,740,953	74,840,953	(1,900,000)
Water/Sewer Capital Projects	98,827,785	98,827,785	-
Stormwater Capital Projects	18,460,062	18,460,062	-
Internal Service Capital Projects	1,280,400	1,280,400	-
General Capital Reserve	82,846,376	80,234,985	(2,611,391)
Water/Sewer Capital Reserve	5,417,195	5,417,195	-
Separation Allowance Trust Fund	7,891,061	7,891,061	-
Internal Service Funds	19,966,039	19,966,039	-
(Less) Internal Service Funds - Allocated	(14,835,257)	(14,835,257)	-
Subtotal	510,187,519	501,410,389	(8,777,130)
(Less) Current Year Interfund Transfers	(18,755,375)	(14,443,984)	4,311,391
(Less) Prior Years Appropriated	(357,089,254)	(357,089,254)	-
GRAND TOTAL NET	134,342,890	129,877,151	(4,465,739)

The following summarizes the changes from the Manager Recommended Budget to the Council Approved Budget.

GENERAL FUND

Expenditures

Remove Transfer Out to General Fund for One City Center	(1,600,000)
Remove Transfer Out to Capital Reserve fund for future projects	(2,611,391)
	<u>(4,211,391)</u>

Revenue

Decrease property tax revenue from tax rate of .60 at new valuation to .63 at prior valuation	(9,195,204)
Addition of .03 fire protection tax from Onslow County	1,466,136
Increase Appropriated Fund Balance	3,517,677
	<u>(4,211,391)</u>

GENERAL FUND CAPITAL PROJECTS

Expenditures

Remove FY27 partial funding for One City Center	(1,600,000)
Remove Beirut Memorial Sign project	(300,000)
	<u>(1,900,000)</u>

Revenue

Reduce Transfer In from Capital Reserve to fund project	(100,000)
Reduce Transfer In from General Fund to fund project	(1,600,000)
Reduce NCDOT funding for capital project	(200,000)
	<u>(1,900,000)</u>

GENERAL FUND CAPITAL RESERVE

Expenditures

Remove Council Initiatives for future projects	(2,611,391)
	<u>(2,611,391)</u>

Revenue

Remove Transfer In from General Fund to fund Council Initiatives	(2,611,391)
	<u>(2,611,391)</u>

SPECIAL REVENUE FUNDS

Expenditures

Reduce Community Development expenditures	(54,348)
	<u>(54,348)</u>

Revenue

Reduce HUD Entitlement to match actual allocation	(54,348)
	<u>(54,348)</u>

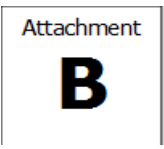


EXHIBIT "A"
CITY OF JACKSONVILLE
REVENUES BY MAJOR SOURCE
2026-2027

	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
APPROPRIATED BUDGET			
GENERAL FUND			
AD VALOREM TAXES	39,504,161	30,308,957	(9,195,204)
OTHER TAXES AND LICENSES	17,630,225	17,630,225	-
UNRESTRICTED INTERGOVERNMENTAL	4,044,900	4,044,900	-
RESTRICTED INTERGOVERNMENTAL	3,041,173	4,507,309	1,466,136
PERMITS & FEES	794,150	794,150	-
CHARGES FOR SERVICES	1,413,711	1,413,711	-
INVESTMENT EARNINGS	1,083,822	1,083,822	-
MISCELLANEOUS REVENUES	244,450	244,450	-
OTHER FINANCING SOURCES	3,715,521	7,233,198	3,517,677
TOTAL	71,472,113	67,260,722	(4,211,391)
ECONOMIC IMPACT FUND			
INVESTMENT EARNINGS	94,788	94,788	-
OTHER FINANCING SOURCES	500,000	500,000	-
TOTAL	594,788	594,788	-
JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY			
OTHER TAXES AND LICENSES	1,405,000	1,405,000	-
INVESTMENT EARNINGS	164,083	164,083	-
OTHER FINANCING SOURCES	275,451	275,451	-
TOTAL	1,844,534	1,844,534	-
GRANT PROJECT ORDINANCES			
SPECIAL REVENUE FUNDS			
CITY TRANSIT GRANTS (TR)	31,671,412	31,671,412	-
EMERGENCY RESPONSE GRANTS (ER)	13,220,331	13,220,331	-
LAW ENFORCEMENT GRANTS (PD)	28,917,376	28,917,376	-
FIRE GRANTS (FR)	2,000,497	2,000,497	-
PROJECTS NOT CAPITALIZED (GR)	934,920	934,920	-
E-911 (ET)	8,908,154	8,908,154	-
COMMUNITY DEVELOPMENT (CD)	4,315,319	4,260,971	(54,348)
TOTAL	89,968,009	89,913,661	(54,348)
WATER AND SEWER FUND			
PERMITS & FEES	1,000	1,000	-
CHARGES FOR SERVICES	27,423,314	27,423,314	-
INVESTMENT EARNINGS	1,795,242	1,795,242	-
MISCELLANEOUS REVENUES	802,834	802,834	-
OTHER FINANCING SOURCES	3,998,456	3,998,456	-
TOTAL	34,020,846	34,020,846	-
SOLID WASTE DISPOSAL FUND			
RESTRICTED INTERGOVERNMENTAL	55,000	55,000	-

Attachment

C

CHARGES FOR SERVICES	8,264,295	8,264,295	-
INVESTMENT EARNINGS	181,949	181,949	-
MISCELLANEOUS REVENUES	19,000	19,000	-
OTHER FINANCING SOURCES	1,972,269	1,972,269	-
	<hr/>		
TOTAL	10,492,513	10,492,513	-

STORMWATER/WATER QUALITY

PERMITS AND FEES	45,900	45,900	-
CHARGES FOR SERVICES	3,142,500	3,142,500	-
INVESTMENT EARNINGS	73,448	73,448	-
MISCELLANEOUS REVENUES	13,500	13,500	-
OTHER FINANCING SOURCES	1,924,754	1,924,754	-
TOTAL	5,200,102	5,200,102	-

CAPITAL PROJECT ORDINANCE

GENERAL FUND CAPITAL PROJECTS (GF)	76,740,953	74,840,953	(1,900,000)
WATER/SEWER CAPITAL PROJECTS (SF)	98,827,785	98,827,785	-
STORMWATER CAPITAL PROJECTS (SW)	18,460,062	18,460,062	-
INTERNAL SERVICE CAPITAL PROJECTS (ITS)	1,280,400	1,280,400	-
GENERAL CAPITAL RESERVE	82,846,376	80,234,985	(2,611,391)
WATER/SEWER CAPITAL RESERVE (WS)	5,417,195	5,417,195	-
TOTAL	283,572,771	279,061,380	(4,511,391)

MULTI-YEAR FUND ORDINANCE

SEPARATION ALLOWANCE FUND			
OTHER FINANCING SOURCES	7,891,061	7,891,061	-
TOTAL	7,891,061	7,891,061	-

FINANCIAL PLANS

INTERNAL SERVICE FUNDS			
CHARGES FOR SERVICES	16,419,837	16,419,837	-
INVESTMENT EARNINGS	408,433	408,433	-
MISCELLANEOUS REVENUES	640,930	640,930	-
OTHER FINANCING SOURCES	2,496,839	2,496,839	-
TOTAL	19,966,039	19,966,039	-

INTERNAL SERVICE FUNDS - ALLOCATED	(14,835,257)	(14,835,257)	-
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SUBTOTAL ALL REVENUES	510,187,519	501,410,389	(8,777,130)
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BUDGETED INTERFUND TRANSFERS	(18,755,375)	(14,443,984)	4,311,391
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PRIOR YEARS APPROPRIATED:

SPECIAL REVENUE FUNDS	(83,717,515)	(83,717,515)	-
SEPARATION ALLOWANCE FUND	(7,446,763)	(7,446,763)	-
GENERAL FUND CAPITAL PROJECTS	(69,087,287)	(69,087,287)	-
WATER/SEWER CAPITAL PROJECTS	(92,811,309)	(92,811,309)	-
STORMWATER CAPITAL PROJECTS	(18,385,062)	(18,385,062)	-
INTERNAL SERVICE CAPITAL PROJECTS	(1,267,558)	(1,267,558)	-
GENERAL CAPITAL RESERVE	(79,401,460)	(79,401,460)	-
WATER/SEWER CAPITAL RESERVE	(4,972,300)	(4,972,300)	-
	(357,089,254)	(357,089,254)	-

GRAND TOTAL NET	134,342,890	129,877,151	(4,465,739)
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EXHIBIT "B"
CITY OF JACKSONVILLE
EXPENDITURES BY ACTIVITY AND FUND
2026-2027

	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
APPROPRIATED BUDGET			
GENERAL FUND			
GENERAL GOVERNMENT	8,708,568	8,708,568	-
PUBLIC WORKS	8,571,217	8,571,217	-
PUBLIC SAFETY	34,060,656	34,060,656	-
RECREATION AND PARKS	8,235,393	8,235,393	-
ECONOMIC & PHYSICAL DEVELOPMENT	592,814	592,814	-
DEBT SERVICE	3,726,748	3,726,748	-
OTHER FINANCING USES	7,576,717	3,365,326	(4,211,391)
TOTAL	71,472,113	67,260,722	(4,211,391)
ECONOMIC IMPACT FUND			
ECONOMIC DEVELOPMENT	309,125	309,125	-
HOUSING DEVELOPMENT	197,394	197,394	-
DOWNTOWN DEVELOPMENT	88,269	88,269	-
TOTAL	594,788	594,788	-
JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY			
TOURISM PROMOTION	776,495	776,495	-
TOURISM RELATED EXPENSES	1,002,239	1,002,239	-
ADMINISTRATION	65,800	65,800	-
TOTAL	1,844,534	1,844,534	-
GRANT PROJECT ORDINANCES			
SPECIAL REVENUE FUNDS			
CITY TRANSIT GRANTS (TR)	31,671,412	31,671,412	-
EMERGENCY RESPONSE GRANTS (ER)	13,220,331	13,220,331	-
LAW ENFORCEMENT GRANTS (PD)	28,917,376	28,917,376	-
FIRE GRANTS (FR)	2,000,497	2,000,497	-
PROJECTS NOT CAPITALIZED (GR)	934,920	934,920	-
E-911 (ET)	8,908,154	8,908,154	-
COMMUNITY DEVELOPMENT (CD)	4,315,319	4,260,971	(54,348)
TOTAL	89,968,009	89,913,661	(54,348)
WATER AND SEWER FUND			
OPERATIONS	13,121,399	13,121,399	-
WATER SUPPLY	3,864,980	3,864,980	-
WASTEWATER TREATMENT	3,970,395	3,970,395	-
DEBT SERVICE	7,383,072	7,383,072	-
OTHER FINANCING USES	5,681,000	5,681,000	-
TOTAL	34,020,846	34,020,846	-
SOLID WASTE DISPOSAL FUND			
OPERATIONS	8,972,873	8,972,873	-
DEBT SERVICE	1,519,640	1,519,640	-
TOTAL	10,492,513	10,492,513	-

STORMWATER/WATER QUALITY

OPERATIONS	4,302,489	4,302,489	-
DEBT SERVICE	520,113	520,113	-
OTHER FINANCING USES	377,500	377,500	-
	<hr/>		
TOTAL	5,200,102	5,200,102	-

CAPITAL PROJECT ORDINANCE

GENERAL FUND CAPITAL PROJECTS	76,740,953	74,840,953	(1,900,000)
WATER/SEWER CAPITAL PROJECTS	98,827,785	98,827,785	-
STORMWATER CAPITAL PROJECTS	18,460,062	18,460,062	-
INTERNAL SERVICE CAPITAL PROJECTS	1,280,400	1,280,400	-
GENERAL CAPITAL RESERVE	82,846,376	80,234,985	(2,611,391)
WATER/SEWER CAPITAL RESERVE	5,417,195	5,417,195	-
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TOTAL	283,572,771	279,061,380	(4,511,391)

MULTI-YEAR FUND ORDINANCE

SEPARATION ALLOWANCE FUND			
OPERATIONS	7,891,061	7,891,061	-
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TOTAL	7,891,061	7,891,061	-

FINANCIAL PLANS

INTERNAL SERVICE FUNDS			
FLEET MAINTENANCE	4,913,047	4,913,047	-
CITY HALL MAINTENANCE	319,208	319,208	-
INFORMATION TECHNOLOGY SERVICES	4,234,735	4,234,735	-
VIDEO/MEDIA SERVICES	1,045,566	1,045,566	-
SELF INSURANCE	9,453,483	9,453,483	-
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TOTAL	19,966,039	19,966,039	-

INTERNAL SERVICE FUNDS - ALLOCATED	(14,835,257)	(14,835,257)	-
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SUBTOTAL ALL EXPENDITURES	510,187,519	501,410,389	(8,777,130)
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CURRENT YEAR INTERFUND TRANSFERS	(18,755,375)	(14,443,984)	4,311,391
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PRIOR YEARS APPROPRIATED:

SPECIAL REVENUE FUNDS	(83,717,515)	(83,717,515)	-
SEPARATION ALLOWANCE FUND	(7,446,763)	(7,446,763)	-
GENERAL FUND CAPITAL PROJECTS	(69,087,287)	(69,087,287)	-
WATER/SEWER CAPITAL PROJECTS	(92,811,309)	(92,811,309)	-
STORMWATER CAPITAL PROJECTS	(18,385,062)	(18,385,062)	-
INTERNAL SERVICE CAPITAL PROJECTS	(1,267,558)	(1,267,558)	-
GENERAL CAPITAL RESERVE	(79,401,460)	(79,401,460)	-
WATER/SEWER CAPITAL RESERVE	(4,972,300)	(4,972,300)	-
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	(357,089,254)	(357,089,254)	-

GRAND TOTAL NET	134,342,890	129,877,151	(4,465,739)
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CITY OF JACKSONVILLE

FY ~~2025-2026~~ 2026-2027

FEE SCHEDULES

Effective

July 1, ~~2025-2026~~

Attachment

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BEER AND WINE PRIVILEGE LICENSE TAX SCHEDULE

Beer and Wine (License Period: May 1 through April 30 of each year)

(G.S. 105-113; G.S. 105-113)

Beer at retail-off premises	\$5.00	Beer and Wine-off premises	\$15.00
Beer at retail-on premises	\$15.00	Beer and Wine-on premises	\$30.00
Beer at retail-on and off premises	\$20.00	Beer and Wine-on and off premises	\$45.00
Wine at retail-off premises	\$10.00	Beer Only (wholesale dealer)	\$37.50
Wine at retail-on premises	\$15.00	Wine Only (wholesale dealer)	\$37.50
Wine at retail-on and off premises	\$25.00	Beer and Wine (wholesale dealer)	\$62.50

Additional fees: Duplicate License Fee: \$5.00

BICYCLE AND PEDESTRIAN FACILITIES FEE

The estimated costs of Bicycle and Pedestrian Facilities upon which payments by a property owner/developer in lieu of construction shall be based are as follows:

4" thick x 4' wide concrete sidewalk	\$23.00/linear foot (LF)
6" thick x 4' wide concrete sidewalk	\$26.00/LF
4" thick x 5' wide concrete sidewalk	\$28.00/LF
6" thick x 5' wide concrete sidewalk	\$31.00/LF
4" thick x 6' wide concrete sidewalk	\$30.00/LF
6" thick x 6' wide concrete sidewalk	\$34.00/LF
4" thick x 8' wide concrete sidewalk	\$35.00/LF
6" thick x 8' wide concrete sidewalk	\$40.00/LF
8' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$30.00/LF
10' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$35.00/LF
12' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$40.00/LF
14' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$45.00/LF
ADA handicap ramp	\$1,500.00 each

Payments in lieu of construction as allowed in Article 5.7 Bicycle and Pedestrian Facilities of the City of Jacksonville Unified Development Ordinance (UDO) will receive a 50% reduction to the cost per linear foot and 100% reduction for the ramp cost.

CEMETERY FEES AND CHARGES

Per Grave Space (City Owned and Approved Transfers):

Resident/Non Resident

\$1,000.00

CONSTRUCTION INSPECTION SERVICE FEE SCHEDULE

First Acre (or part thereof) of development	\$225.00
Each addition acre (or part thereof)	\$125.00/acre
Minimum Inspection Fee	\$225.00
Re-Inspection Fee – Per site visit for Interim, Final, Warranty and Proof Roll Inspections	\$50.00 each

To be applied to all Site Plans and Subdivision Plans that involve infrastructure installations. Construction Inspection services to cover:

Potable Water	Sanitary Sewer	Storm Drainage
Roadway	Sidewalk Facilities	Enforcement of State Erosion Control Regulations

Inspection Fee is for initial site visit and periodic visits during construction. Fee also covers:

Initial Proof-roll Inspection	One Interim Inspection
One Final Inspection	One Warranty Inspection

Re-Inspection fee is applicable to performance of each proof roll, interim, final, or warranty inspection performed subsequent to the initial, like inspection.

Fee to be paid prior to receiving Erosion Control or Water and/or Sewer Extension Permit(s).

Pre-Meter Set Inspection Fee \$50.00

Street Sweeping

\$95.00 per hour for non-street sweeping

\$70.00 per lane/curb mile for regular street sweeping

Note: City of Jacksonville, Streets Division may provide street sweeping service to Developers and Construction Companies. Street Sweeping will be available as our requirements allow. Charges will be billed in a letter format and will be required to be paid at the Water Billing Division within City Hall.

Sewer Allocation Extensions Request Processing Fee for Requests Requiring Council Action

Cost for processing:	\$240.00
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Note: City staff may grant a six (6) month first extension to a development unable to use the initial allocation within the stipulated allocation period. The request for such extension must be accompanied by documentation demonstrating use of allocation before the expiration date is unavoidable due to factors beyond the applicant's control. City Council may consider additional extensions for developments with valid plans in 12 month increments. Extension requests made to City Council shall be accompanied by the non-refundable Processing Fee and other supporting documentation as may be required.

Soil Erosion and Sedimentation Control Civil Penalties

Any person who violates any provisions of the City of Jacksonville's Soil Erosion and Sedimentation Ordinance (City Code, Chapter 22), or rules or orders adopted or issued pursuant to this ordinance, or who initiates or continues a land-disturbing activity for which an erosion control plan is required except in accordance with the terms, conditions, and provisions of an approved plan, is subject to a five thousand dollar (\$5,000.00) civil penalty per day of continuing violation (G.S. § 113A-64).

COPYING FEES OF PUBLIC RECORDS

Public Records (8 1/2" x 14" max size)

First 2 pages	Free
Third page and over	.10 cents each
Color: (allowed if original public record is color)	.35 cents each
Larger documents: Cost will be set by the department in charge of the documents based on reproduction cost.	
GIS Records: See Information Technology Systems (ITS) Specifications, Standards and Design Manual	\$50.00

Personal Records (Not City Related)

Cost per copy	.25 cents each
Color copies (<u>Not allowed</u> except by permission of City Manager)	

*Municipalities are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the municipality and/or its citizens.

FIBER OPTIC CABLE FEE SCHEDULE

Labor

Standard Labor Rate	\$49.00 <u>62.00</u> /person/hr (Labor cost per City employee during normal working hours 8am-5pm)
Emergency Repair Labor Rate	\$66.00 <u>83.00</u> /person/hr (Labor cost per City employee outside normal working hours 5pm-8am)
Fiber Optic Cable Splice/Termination	\$30.00 <u>38.00</u> / <u>strand per splice</u> (Labor cost for physical fiber optic cable splicing only)

Equipment

Mobilization Cost	\$250.00 <u>315.00</u> /job
Bucket Truck	\$41.00 <u>52.00</u> /hr
Pickup Truck	\$17.00 <u>22.00</u> /hr
Fiber Splicing Trailer	\$15.00 <u>19.00</u> /hr
Cable Spool Trailer	\$5.00 <u>7.00</u> /hr
Emergency Generator	\$5.00 <u>7.00</u> /hr

Materials

Materials will be charged at cost.

Note: All fees are proposed to fully offset all City costs associated with completing the work.

Dark Fiber Service Agreement Rate

\$50.82 per mile, per month

Price increases are based on 25% flat rate.

FIRE DEPARTMENT FEES AND CHARGES

Firefighting fee for property outside City Limits

See Formula Below

$\frac{\text{Fire Budget} + 10\% \times \text{Assessed Valuation} \times 1.5}{\text{Total Assessed Valuation of City of property}} = \text{Annual Fee}$

Hazardous Material Emergency Charges

Level 1 Hazmat Response \$350.00

Includes one response unit, associated personnel and services to mitigate small hazardous material spills for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents.

Level 2 Hazmat Response \$1,000.00

Includes services of one Level 1 Hazmat Response unit plus one additional response unit, associated personnel and services to mitigate small to moderate hazardous material spills greater for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents.

Level 3 Hazmat Response \$4,500.00

Includes services of one Level 1 and Level 2 Hazmat Response unit plus the addition of the Jacksonville Fire & Emergency Services Hazardous Materials Response Team and associated personnel and equipment to mitigate large or complex hazardous material spills for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents

Special Events/Incidents

(Billable per hour or any portion thereof):

Aerial Truck	\$300.00
Engine, Rescue, Command Vehicles	\$200.00
Squad, Support Vehicles	\$100.00
Personnel	\$35.00 per person
Rental Equipment	At cost
Supplies and Materials	At cost plus 15%

FIRE INSPECTION FEE SCHEDULE

The initial mandated fire inspection fee shall be at no charge (except in the ETJ which shall be \$75.00). Re-inspection fees where all violations have been corrected within the specified time period shall be at no charge. All re-inspections where all violations have not been corrected within the specified time period inside City limits shall be calculated at a set rate of \$100.00. Inside the ETJ will be charged \$150.00.

Initial Fire Inspection	
Inside City Limits	\$0
Within the ETJ	\$75.00

<u>First Re-Inspection</u>	
Violations corrected	\$0
Violations corrected ETJ	\$0
Violations NOT corrected	\$100.00
Violations NOT corrected ETJ	\$150.00

<u>Additional Re-Inspection</u>	
Violations corrected	\$0
Violations NOT corrected	\$150.00

Repeat Life Safety Offense Fee	
After documented warning offense	\$250.00
2 nd after warning offense	\$500.00

Fire Protection System Permit Inspections	
First Inspection	\$0
Subsequent Inspections	\$50.00

After Hours Inspections	
Special Events	\$80.00
Construction Inspection	\$50.00 per hour

Expedited Permit Processing Fee (i.e., work completed without permit, special event permit submitted with less than 5 business days prior to event, etc.)	
Processing Fee of permit	\$75.00 plus price

False Alarm Fees (per City Ordinance) (within a 30-day period)	
Third False Alarm Fee	\$100.00
Fourth False Alarm Fee	\$200.00
Fifth or more False Alarm Fee (per incidence)	\$300.00

Fire Protection Plan Review Fee

Commercial hood suppression systems \$75.00

Sprinkler systems and fire alarm systems:

Less than 999 sq. ft.	\$50.00
1,000 to 2,499 sq. ft.	\$75.00
2,500 to 9,999 sq. ft.	\$100.00
10,000 to 49,999 sq. ft.	\$200.00
50,000 sq. ft. and larger	\$300.00

Other Activities

Fire Flow Tests \$100.00

Filling Swimming Pools \$150.00 +
water charges*

*Note: Fire and Emergency Services will only fill masonry product or fiberglass swimming pools

FIRE PREVENTION CODE PERMITS & FEE SCHEDULE

Operational Permits

The fire code official is authorized to issue the following operational permits for the operations set forth in Sections 105.5.1 through 105.5.52 of the 2024 North Carolina Fire Prevention Code.

Additive manufacturing (105.5.1) an operational permit is required to conduct additive manufacturing operations regulated by Section 320.3. \$125.00

Amusement Buildings (105.5.3) – An operational permit is required to operate a special amusement building. \$125.00

Carnivals and Fairs (105.5.5) – An operational permit is required to conduct a carnival or fair. \$125.00

Combustible Dust-Producing Operations (105.5.7) – An operational permit is required to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing *combustible dusts* as defined in Chapter 2. \$125.00

Covered and Open Mall Buildings (105.5.10) – An operational permit is required for:

1. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall.
2. The display of liquid or gas fired equipment in the mall.
3. The use of open-flame or flame-producing equipment in the mall.

Energy storage systems (105.5.14) An operational permit is required for stationary and mobile energy storage systems regulated by Section 1207. \$125.00

Exhibits and Trade Shows (105.5.15) – An operational permit is required to operate exhibits and trade shows. \$125.00

Explosives (105.5.16) – An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of *explosives*, *explosive materials*, fireworks or pyrotechnic special effects within the scope of Chapter 56. \$125.00

Exceptions:

1. Fireworks allowed by North Carolina N.C.G.S. 14-414.
2. Storage in Group R-3 occupancies of smokeless propellant, black powder and small arms primers for personal use, not for resale and in accordance with Section 5606.

Flammable and Combustible Liquids (105.5.18) – An operational permit is required as follows: \$125.00

1. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.
2. To place temporarily out of service (for more than 90 days) an underground, protected above-ground or above-ground flammable or combustible liquid tank.
3. To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed.
4. To manufacture, process, blend or refine flammable or combustible liquids.
5. To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments in accordance with section 5706.5.4 or to engage in on-demand mobile fueling operations in accordance with section 5707
6. To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft and other special equipment at commercial, industrial, governmental, and manufacturing establishments in accordance with section 5706.5.4, or where required by the fire code official, to utilize a site for on-demand mobile fueling operations in accordance with section 5707.

High-piled storage (105.5.24). An operational permit is required to use a building or portion thereof with more than 500 square feet (46 m²), including aisles, of *high-piled combustible storage*. \$125.00

Liquid or Gas-fueled Vehicles or Equipment in Assembly Buildings (105.5.28) – An operational permit is required to display, operate or demonstrate liquid or gas fueled vehicles or equipment in assembly buildings. \$75.00

Motor fuel-dispensing facilities (105.5.33). An operational permit is required for the operation of auto-motive, marine and fleet motor fuel-dispensing facilities. \$125.00

Open Burning (105.5.34) – An operational permit may be required for the kindling or maintaining of an open fire or a fire on any public street, alley, road or other public or private ground. Instructions and stipulations of the permit shall be adhered to. \$60.00

Outdoor assembly event (105.5.38). An operational permit is required to conduct an *outdoor assembly event* where planned attendance exceeds 1,000 persons. \$125.00

Nightclubs (105.5.39.1). An operational permit is required to operate a <i>nightclub</i> .	\$125.00
Plant extraction systems (105.5.40). An operational permit is required to use plant extraction systems.	125.00
Private fire hydrants (105.5.41). An operational permit is required for the removal from service, use or operation of private fire hydrants. Exception: A permit is not required for private industry with trained maintenance personnel, private fire brigade or fire departments to maintain, test and use private hydrants.	No Fee \$
Pyrotechnic Special Effects Material (105.5.42) – An operational permit is required for use and handling of pyrotechnic special effects material.	\$125.00
Spraying or Dipping (105.5.47) – An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 24.	\$75.00
Temporary Membrane Structures, Tents and Canopies (105.5.49) – An operational permit is required to operate an temporary membrane structure, or a temporary or a temporary event structure <u>having an area in excess of 400 square feet</u> , or a tent having an area in excess of <u>800</u> square feet.	\$60.00 for tents less than 3,000 sq. ft. \$125.00 for tents 3,001 sq. ft. and larger
<u>Exceptions:</u>	
1. Tents used exclusively for recreational camping.	
2. Tents open on all sides, which comply with all of the following:	
2.1 Individual tents having a maximum size of 800 square feet.	
2.2 The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 feet shall not exceed 1800 square feet total.	
2.3 A minimum clearance of 12 feet to structures and other tents shall be provided.	
3. Funeral tents and curtains or extensions attached hereto, when used for funeral services.	
Temporary sleeping units for disaster relief workers (105.5.53). An operational permit is required for operation of long-term temporary <i>sleeping units</i> for disaster relief worker	No Fee
Required Construction Permit – <u>The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.24 of the 2024 North Carolina Fire Prevention Code. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.</u>	

See the North Carolina Administrative Code and Policies and applicable North Carolina General Statutes for general information concerning construction permits.

Automatic Fire Extinguishing Systems (105.6.1) – A construction permit is required for installation of or modification to an automatic fire extinguishing system.

- Less than 50,000 sq. ft. \$125.00
- 50,001 to 75,000 sq. ft. \$250.00
- 75,001 to 100,000 sq. ft. \$375.00
- 100,001 to 150,000 sq. ft. \$500.00
- 150,001 sq. ft. and larger \$750.00

Compressed Gases (105.6.2) – When the compressed gases in use or storage exceed the amounts listed in Table 105.5.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service or close or substantially modify a compressed gas system. \$75.00

Cryogenic Fluids (105.6.3) – A construction permit is required for installation of or alteration to outdoor stationary cryogenic fluid storage systems where the system capacity exceeds the amounts listed in Table 105.6.11. \$75.00

Emergency Responder Radio Coverage Systems (105.6.4) – A construction permit is required for installation of or modification to emergency responder radio coverage systems and related equipment. \$125.00

Energy storage systems (105.6.5) – A construction permit is required to install energy storage systems regulated by Section 1207 \$75.00

Fire Alarm and Detection Systems (105.6.6) – A construction permit is required for installation of or modification to fire alarm and detection systems and related equipment.

- Less than 50,000 sq. ft. \$125.00
- 50,001 to 75,000 sq. ft. \$250.00
- 75,001 to 100,000 sq. ft. \$375.00
- 100,001 to 150,000 sq. ft. \$500.00
- 150,001 sq. ft. and greater \$750.00

Fire Pumps and Related Equipment (105.6.7) – A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators. \$125.00

Flammable and Combustible Liquids (105.6.8) – A construction permit is required:	\$125.00
A. To install, repair or modify a pipeline for the transportation of flammable or combustible liquids.	
B. To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.	
C. To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.	
Fuel cell power systems. (105.6.9) A construction permit is required to install stationary fuel cell power systems.	\$75.00
Gas detection systems. (105.6.10) A construction permit is required for the installation of or modification to gas detection systems.	\$75.00
Gates and barricades across fire apparatus access roads. (105.6.11) A construction permit is required for the installation of or modification to a gate or barricade across a fire apparatus access road.	\$125.00
Hazardous materials. (105.6.12) A construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 where the hazardous materials in use or storage exceed the amounts listed in Table 105.5.22.	\$125.00
High-piled combustible storage. (105.6.13) A construction permit is required for the installation of or modification to a structure with more than 500 square feet (46 m ²), including aisles, of <i>high-piled combustible storage</i> .	\$125.00
Industrial ovens. (105.6.14) A construction permit is required for installation of industrial ovens regulated by Chapter 30.	\$125.00
Motor vehicle repair rooms and booths. (105.6.16) A construction permit is required to install or modify a motor vehicle repair room or booth.	\$125.00
Plant extraction systems. (105.6.17) A construction permit is required for installation of or modification to plant extraction systems.	\$125.00
Private Fire Hydrants (105.6.18) – A construction permit is required for the installation or modification of private fire hydrants.	\$75.00
	\$125.00

Smoke Control or Smoke Exhaust Systems (105.6.19) – Construction permits are required for the installation of or alteration to smoke control or smoke exhaust systems. \$125.00

Solar Photovoltaic Power Systems (105.6.20) – A construction permit is required to install or modify solar photovoltaic power systems- \$75.00

Special event structure. (105.6.21) A single construction permit is required to erect and take down a *temporary special event structure*.

Spraying or Dipping (105.6.22) – A construction permit is required to install or modify a spray room, dip tank or booth. \$75.00

Standpipe Systems (105.6.23) – A construction permit is required for the installation, modification or removal from service of a standpipe system. \$125.00

Temporary Membrane Structures, Tents and Canopies (105.6.24) – A construction permit is required to erect a temporary membrane structure having an area in excess of 400 square feet, or a tent having an area in excess of 800 square feet. \$60.00 for tents less than 3,000 sq. ft.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Funeral tents and curtains or extensions attached thereto, when used for funeral services. \$125.00 for tents 3,001 sq. ft. and greater
3. Tents open on all sides, which comply with all of the following:
 - 3.1 Individual tents having an maximum size of 1800 square feet.
 - 3.2 The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 feet shall not exceed 1800 square feet total.
 - 3.3 A minimum clearance of 12 feet to structures and other tents shall be provided.

HUMAN RESOURCES FEES

Employee ID Badge Replacement Fees

Proximity Card	\$20.00
Identification Card	\$10.00

INFORMATION TECHNOLOGY SERVICES (ITS) FEES

Customized GIS Color Maps	\$30.00 per hour, 1 hour minimum plus standard GIS color map fees
Standard GIS Color Maps	
8 1/2" x 11"	\$2.00
11" x 17"	\$3.00
24" x 36"	\$5.00
36" x 36"	\$10.00
36"x 48"	\$15.00
Digital Data	
Existing data file	Cost of media
Customized data file	\$30.00 per hour plus the cost of media

MEDIA SERVICES FEES

Base Production – No Significant City Equipment.	\$100.00 per hour
Pre and Post-Production Editing, Duplicating or Similar Activities.	\$100.00 per hour
Production Rate with City Equipment.	\$150.00 per hour
Field or Special Site Production with City Equipment.	\$250.00 per hour

Note: All fees charged with a 2-hour minimum.

NEIGHBORHOOD IMPROVEMENT SERVICES FEE SCHEDULE

Type of Application	FEE (Non – Refundable)
Homebuyer Education	\$25.00 (One-time waived for City Employees)
<u>Money Management Education</u>	<u>\$10.00 (One-time waived for City Employees)</u>
Homeownership	\$35.00
Residential Rehabilitation	\$35.00
Rental Rehabilitation	\$100.00
Small Business Initiative	\$100.00

Note: Application fees may be waived for persons 65 years of age and older or disabled individuals.

Community Maintenance Toolkit

Charge for Use: Residents will not be charged for the use of the equipment. If the equipment is damaged while in the resident use, the City shall charge residents a \$50.00 equipment charge. The resident may pay the City or have the charge added to their utility bill. Residents utilizing any equipment that requires fuel shall return the equipment with a full tank of gas. Failure to fill the tank will result in a \$10.00 fee.

PASSPORT ACCEPTANCE AGENCY FEES

Established by the Department of State

Passport Acceptance Execution Fee	\$35.00 per application
Passport Photo	\$10.00
Overnight Delivery Services	Per current fee set by the USPS for each application

PLANNING FEE SCHEDULE

The following fees are non-refundable unless otherwise noted.

<u>DOCUMENTS, ORDINANCES, PLANS</u>	
CAMA Land Use Plan	\$25.00
Copy of Unified Development Ordinance	\$50.00
<u>HOME BASED BUSINESSES</u>	
Home Occupation and/or Family Childcare	\$55.00
Family Care and/or Group Home	\$55.00
<u>MISCELLANEOUS</u>	
Civil Penalty - Unified Development Ordinance Violation(s)	\$50.00 per violation/per day, not to exceed \$5,000 per annum.
Standard Zoning Certification Letter ¹	\$55.00
Non-Standard Zoning Certification Letter ¹	\$110.00
Zoning Permit (no longer included in conjunction with any other permit)	\$55.00
Billboard Renewal Fee	\$60.00
Vested Right Application	\$75.00
Change of Address	\$50.00 per address
Street Name Change Request	\$250.00
Voluntary Annexation Petitions	\$500.00
Street Closing Petitions	\$500.00
Driveway Permit	\$50.00
Floodplain Development Permit	\$50.00
<u>Floodplain Development Review</u>	<u>\$25.00</u>
Food Vendors, Mobile	Refer to Zoning Permit fee
<u>SUBDIVISION, PLATS, DEVELOPMENTS/SITE PLANS</u>	
Recombination/Exempt/Easement Plats	\$125.00
Sketch Plan (Minor) ³	\$150.00
Preliminary Plan (Minor) ³	\$250.00
Sketch Plan (Major) ³	\$300.00
Preliminary Plan (Major) ³	\$500.00
Sketch and Preliminary Plan Combined (Major) ³	\$600.00
Sketch and/or Preliminary Plan Extension ³	\$500.00

Sketch and/or Preliminary Plan Modification	\$300.00
Final Plat	\$250.00
Type I Site Plan (excludes single family detached) ^{3 & 4}	\$1,000.00
Type II Site Plan (excludes single family detached) ^{3 & 4}	\$1,100.00
Special Use Permit/Type III Site Plans	\$1,300.00
Site Plan Re-review(s)	\$150.00 (each review)
Site Plan Modification(s)	\$250.00
Site Plan Extension	\$250.00
Development Agreement	\$2,000.00
<u>Transportation Impact Analysis (TIA)</u>	
Scoping Fee	\$1,000.00 (non-refundable) will be credited to the total cost of the TIA fee
Applicant Hires Own Qualified Engineer	Applicant 100% cost of their TIA plus 100% cost for City's Consultant to review the TIA Report.
City Selected Engineering Consultant	Applicant 100% total cost of TIA with no required consultant review of the TIA Report.
<u>Expert Assistance for Wireless Telecommunication Applications</u>	
Eligible Facility Request	\$1,000.00
Amended Application	\$500.00
New Towers/Support Structures/Substantial Modifications	\$7,500.00
<u>VARIANCES, ZONING/SUBDIVISION ORDINANCE and/or MAP AMENDMENTS</u>	
Text Amendment	\$500.00
Rezoning Request (Map Amendment) ⁵	\$550.00
Variance/Interpretation/Appeal Request (Board of Adjustment)	\$350.00*
*If the applicants appeal is granted by the Board of Adjustments, this fee will be refunded in full	
Land Use Plan Text and Map Amendment	\$550.00

IMPORTANT DETAILS

1. A standard zoning certification letter is a form letter as established by the Planning Division that identifies a parcel, address, zoning and the permitted uses allowed at that location or a copy of a previous approval letter. A non-standard zoning certification is a letter that requests additional information not included in the standard letter.
2. The 1st two reviews are included within this base fee.
3. For Expansions/Additions/Accessory Structures on sites owned or leased by a public agency greater than 5 acres, only the development impact area will be factored into the per acre portion of the plan review fee.
4. When a rezoning request will affect more than 50 different adjacent property owners and a newspaper ad is required the applicant will be assessed the advertisement fee in addition to the base rate.
5. All fees are set amount/flat fees and must be paid to the City prior to the work being done for which the fee is paid.

ZONING AND CODE ENFORCEMENT FEE SCHEDULE

Zoning and Code Enforcement

Type of Violation/Fee	FEE
Unified Development Ordinance (UDO)	\$50.00 per day/per violation; not to exceed \$5,000 per annum
City of Jacksonville Nuisance Code Nuisance Abatement	\$50.00 per day/per violation Contractor fees plus a \$200.00 Administration fee

BUILDING PERMIT AND INSPECTION FEE SCHEDULE

The following permit fees double if work commences prior to securing appropriate permit(s).

(B=Building, E=Electrical, P=Plumbing, M= Mechanical, FP=Fuel Piping, Fire=Refer to Fire Department Fees and Charges)

BUILDING PLAN REVIEW FEES

Residential – 1 & 2 Family Only (B,E,P,M)	No Charge
Standard Plan Review (B,E,P,M)	
Construction Value under \$30,000.00	\$85.00 <u>88.40</u>
Construction Value between \$30,000.00 - \$200,000.00	\$160.00 <u>166.40</u>
Construction Value between \$200,001.00 - \$370,000.00	\$330.00 <u>343.20</u>
Construction Value between \$371,000.00 and greater	\$500.00 <u>520.00</u>
Non-Standard Plan Review (B,E,P,M)	
Construction Value under \$30,000.00	\$165.00 <u>171.60</u>
Construction Value between \$30,000.00 - \$200,000.00	\$330.00 <u>343.20</u>
Construction Value between \$200,001.00 - \$370,000.00	\$660.00 <u>686.40</u>
Construction Value between \$371,000.00 and greater	\$990.00 <u>1,029.60</u>
Express Plan Review (B, E, P, M)	
Construction Value under \$30,000.00	\$330.00 <u>343.20</u>
Construction Value between \$30,000.00 - \$200,000.00	\$660.00 <u>686.40</u>
Construction Value between \$200,001.00 - \$370,000.00	\$1,320.00 <u>1,372.80</u>
Construction Value between \$371,000.00 and greater	\$1,650.00 <u>1,716.00</u>
<p>Non-Standard Plan Review is a service that allows plan review to take place prior to site plan approval and selection of a contractor (including proof of lien agent).</p> <p>Express Plan Review is a service that allows a plan review to take precedence over those going through the standard and non-standard plan review process. Jacksonville is offering this service to help those with commercial projects needing to meet financing deadlines and other timetables. These fees are non-refundable and will not be credited towards the building permit fee.</p>	
<p>The aforementioned plan review fees cover the initial review and one subsequent review. Each subsequent review thereafter is ½ the original plan review fee.</p>	

BUILDING PERMITS

<u>ACCESSORY BUILDINGS</u>		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential Accessory (B)* <ul style="list-style-type: none"> ➤ w/ a maximum dimension of 12' ➤ w/ a dimension greater than 12' but <401 sq. ft. ➤ 401 sq. ft. and greater 		No Charge \$200.00 <u>208.00</u> \$275.00 <u>286.00</u>
Non-Residential Accessory (B)*	\$.27 <u>28</u>	\$325.00 <u>338.00</u>
*Any trade permits beyond "Building" would pay the applicable single trade permit(s)		

<u>RESIDENTIAL NEW STRUCTURES</u>		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B, E, P, M, FP)*	\$.50 <u>52</u>	\$500.00 <u>520.00</u>
Residential (E)**		\$25.00 <u>26.00</u>
Residential (P)**		\$25.00 <u>26.00</u>
Residential (M)**		\$25.00 <u>26.00</u>
Residential (FP)**		\$25.00 <u>26.00</u>
*Please notify permitting staff if electrical, mechanical, plumbing and/or fuel piping is not being proposed in order to receive a fee reduction of \$.07 <u>08</u> per square foot, per trade not being proposed. In no case can the fee drop below the minimum fee established.		
**No charge when sub-contractor's applications and signatures are included when building permit application is submitted. If not submitted, then a processing fee will be required.		

NEW NON-RESIDENTIAL STRUCTURES		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P, M, FP)*	\$.6063	\$500.00 <u>20.00</u>
Non-Residential (E)**		\$25.00 <u>26.00</u>
Non-Residential (P)**		\$25.00 <u>26.00</u>
Non-Residential (M)**		\$25.00 <u>26.00</u>
Non-Residential (FP)**		\$25.00 <u>26.00</u>
*Please notify permitting staff if electrical, mechanical, plumbing and/or fuel piping is not being proposed in order to receive a fee reduction of \$.09-10 per square foot, per trade not being proposed. In no case can the fee drop below the minimum fee established.		
**No charge when sub-contractor's applications and signatures are included when building permit application is submitted. If not submitted, then a processing fee will be required.		

BUILDING ADDITIONS		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B)	\$.30.32	\$200.00 <u>208.00</u>
Residential (E)	\$.0809	\$75.00 <u>78.00</u>
Residential (P)	\$.0809	\$75.00 <u>78.00</u>
Residential (M)	\$.0809	\$75.00 <u>78.00</u>
Residential (FP)	\$.0809	\$75.00 <u>78.00</u>
Non-Residential (B)	\$.2729	\$350.00 <u>364.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

RENOVATIONS (Applicable to buildings/tenant spaces previously or currently occupied)		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B)	\$.1213	\$200.00 <u>204.00</u>
Residential (E)	\$.0809	\$75.00 <u>78.00</u>
Residential (P)	\$.0809	\$75.00 <u>78.00</u>
Residential (M)	\$.0809	\$75.00 <u>78.00</u>
Residential (FP)	\$.0809	\$75.00 <u>78.00</u>
Non-Residential (B)	\$.2021	\$300.00 <u>312.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

ALTERATION (Permits required in conjunction with a shell building permit, when applicable)

<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Non-Residential (B)	\$.1213	\$300.00 <u>12.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

SINGLE TRADE PERMITS*

Residential (E)	\$80.00 <u>83.20</u>
Residential (M)	\$80.00 <u>83.20</u>
Residential (P)	\$80.00 <u>83.20</u>
Residential (FP)	\$80.00 <u>83.20</u>
Non-Residential (E)	\$125.00 <u>130.00</u>
Non-Residential (P)	\$125.00 <u>130.00</u>
Non-Residential (M)	\$125.00 <u>130.00</u>
Non-Residential (FP)	\$125.00 <u>130.00</u>

*In accordance with NCGS 160D 11110 (d) the City may not charge more than a single trade permit; however, all contractors shall be listed on the permit application

SHELL BUILDING PERMIT FEES* (NON-RESIDENTIAL ONLY)

FOUNDATION SHELL BUILDING (Foundation of a building with no vertical construction)

<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential	\$.4748	\$700.00 <u>728.00</u>

COLD DARK SHELL (An unfinished interior, lacking HVAC, typically electrical, plumbing, ceiling, and interior walls are not part of the permit scope)

<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B)	\$.5456	\$1,000.00 <u>1,040.00</u>
Non-Residential Electrical (E)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Plumbing (P)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Mechanical (M)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Fuel Piping (FP)	\$.0809	\$100.00 <u>104.00</u>

COLD VANILLA SHELL (Minimally finished interior, typically includes ceilings, interior walls, electrical, and plumbing)		
<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P)	\$.7073	\$1,200.00 <u>1,248.00</u>
Non-Residential (M)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.0809	\$100.00 <u>104.00</u>

WARM VANILLA SHELL (Minimally finished interior with mechanical, electrical, and plumbing)		
<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P, M & FP)	\$.8689	\$1,400.00 <u>1,456.00</u>

Note: Fees required to upfit shell buildings, refer to alterations.

*There are no reductions even if trades are not proposed for shell buildings

<u>DEMOLITION</u>	
Residential (B) *	\$50.00 <u>52.00</u>
Residential (E) *	\$45.00 <u>46.80</u>
Residential (P) *	\$46.80 <u>45.00</u>
Residential (M) *	\$46.80 <u>45.00</u>
Demolition of Entire Residential Structure*	\$50.00 <u>52.00</u>
Demolition of Entire Mobile Home (on-site)	\$50.00 <u>52.00</u>
Non-Residential (B)	\$100.00 <u>104.00</u>
Non-Residential (E)	\$75.00 <u>78.00</u>
Non-Residential (P)	\$75.00 <u>78.00</u>
Non-Residential (M)	\$75.00 <u>78.00</u>
Demolition of Entire Non-Residential Structure	\$250.00 <u>260.00</u>
Moving Permit (relocation)*	\$25.00 <u>26.00</u>
Moving Permit Mobile Home (relocation)*	\$25.00 <u>26.00</u>
*Includes 1 trip/inspection, any additional trips will be subject to the base fee each additional trip to the site.	

<u>MISCELLANEOUS</u>		
<u>Description</u>	<u>Rate</u>	<u>Minimum</u>
After hours inspections*	\$125.00 <u>130.00</u> /hour	\$250.00 <u>260.00</u>
RE-INSPECTION FEES (B,E,P,M,FP) unless specified elsewhere in fee schedule		

<ul style="list-style-type: none"> ➤ Re-Inspection (1st time) ➤ Re-Inspection (2nd time and beyond) (per trade) 		No Charge \$50.00 <u>52.00</u>
Special Consultation Inspection		\$200.00 <u>208.00</u>
Residential Roofing 1 & 2 Family		\$85.00 <u>88.40</u>
Commercial Roofing		\$190.00 <u>197.60</u>
Decks (Stand-alone deck, no other work, 400 sq. ft. max)		\$150.00 <u>156.00</u>
Deck re-inspect fees		\$25.00 <u>26.00</u>
Docks/Piers	\$.13 <u>15</u>	\$250.00 <u>260.00</u>
Bulkheads/Seawalls/Retaining walls	\$.13-15 (linear foot)	\$250.00 <u>260.00</u>
Handicap Ramp Residential		No Charge
Handicap Ramp Commercial	\$.22 <u>23</u>	\$120.00 <u>124.80</u>
Wireless Telecommunication Permits <ul style="list-style-type: none"> ➤ Eligible Facility Requests ➤ New Towers/Support ➤ Permit Reinstatement 		\$1,000.00 \$1,000.00 \$100.00 <u>104.00</u>
Pre-Fabricated Structures (no greater than 500 sq. ft.)		\$150.00 <u>156.00</u>
Re-inspect fees		\$35.00 <u>36.40</u>
Swimming Pools <ul style="list-style-type: none"> ➤ Residential ➤ Commercial 		\$85.00 <u>88.40</u> \$300.00 <u>312.00</u>
Commercial Hood		\$195.00 <u>202.80</u> Plus \$50 <u>52.00</u> for each additional hood at that location
Mobile Home <ul style="list-style-type: none"> ➤ Single Wide ➤ Multi Wide 		\$330.00 <u>343.20</u> \$375.00 <u>390.00</u>
Change of Contractor/Sub-Contractor		\$25.00 <u>26.00</u> per contractor
Change of Occupancy/New Certificate of Occupancy		\$110.00 <u>114.40</u>
Business Name Change Only (after CO has been issued)		\$25.00 <u>26.00</u>
Business Ownership Change (after CO has been issued)		\$25.00 <u>26.00</u>
Business Name and Ownership Change Only (after CO has been issued)		\$25.00 <u>26.00</u>

Occupying before CO issued (PENALTY)		\$300.00
Occupying after notification that you are in violation of Not Having a Certificate of Occupancy issued to the tenant (PENALTY)		\$50.00 per day after the tenant/landowner has been duly notified
Scheduled Inspection Not Ready (PENALTY)		\$75.00 <u>78.00</u>
Temporary Pole/Construction Trailer		\$75.00 <u>78.00</u> each
Daycare and Residential Care Facilities **		\$125.00 <u>130.00</u>
NCABC Forms		\$150.00 <u>156.00</u>
*Requests should be made in writing and at least 72 hours in advance		
**This is an inspection typically required by the State of North Carolina to determine that the facility is code compliant		

<u>ADMINISTRATIVE FEES</u>	Minimum
Inspection Cancellation Fee (unless canceled by 4 pm the day prior)	\$50.00 <u>52.00</u>
Revisions (per permit)	\$50.00 <u>52.00</u>
Reinstate Permit (per permit)*	\$50.00 <u>52.00</u>
Homeowner Recovery Fund	\$10.00
Technology Fee – (NO EXCLUSIONS)**	
➤ Residential 5% of Permit	\$5.00
➤ Non-Residential 10% of Permit	\$10.00
*Provided there have not been any code/ordinance changes and inspections have occurred. If no inspections have taken place within six months of permit issuance, permit is expired, and a new submission will be required.	
**This technology fee will be added to the permit cost and is used to offset the planning and permitting review software maintenance fees.	

<u>SIGNS per Appendix H, IBC</u>		
1-5 Signs		\$110.00 <u>114.40</u>
1-5 Additional Signs		\$55.00 <u>57.20</u>
Billboards		\$450.00 <u>468.00</u>

All trade permits are independent from other permits

Refunds will be considered on a case-by-case basis by the Director of Planning & Inspections or his/her designee. Refunds shall be requested prior to the end of the fiscal year the permit was issued and/or within 180 days, whichever is less. Refunds are subject to a \$50.00 administrative fee.

City Council recognizes that in some rare situations fees will either be extraordinarily high or low. In these situations, staff will consider the nature of the work and the number of inspections necessary to perform the inspections and a fee will be established.

Any fee adjustments for new developments where permits have expired shall be issued in accordance with the adopted Fee Adjustments/Facilities Charge Adjustment Policy.

Any applications not issued within 90 days of the application date will be subject to the fee schedule at the time of issuance.

By action of the City Council, permit fees may be waived for storm related repairs. However, permits will still be required. Failure to obtain permits will result in the fee waiver being voided and the penalty of double fees shall apply.

POLICE DEPARTMENT FEES AND CHARGES

<u>Fee/Charge</u>	<u>Amount</u>
Taxicab Driver Permits	
Initial	\$15.00
Renewal	\$15.00
Change of Company (Owner)	\$15.00
Duplicate Copies	\$15.00
Change of Company (Driver)	\$25.00
Change of Name (Total fee)	\$25.00
Taxicab Inspection Fee	\$10.00
Taxicab License Fee	\$15.00
Rate Schedule for Taxicabs	
For the first one-tenth of a mile	\$3.50
For each additional one-tenth of a mile thereafter	\$.25
Per minute waiting time (to be charged only during stops made at the request of the passenger)	\$.30 per minute
Per North Carolina Department of Revenue, a 1.5% tax on taxi ride services and 1.0% tax on shared ride services is due upon the gross receipts of the for-hire ground transport service for any passenger who boards a vehicle regardless of whether the service is completed (Effective July 1, 2025).	
Peddler License	\$25.00 per person
Fingerprints	\$20.00
Fingerprints to be processed for all applicants for City licenses and permits	\$14.00 (to be paid by money order)
Precious Metals Permits	
Dealer Permit	\$180.00 (to be renewed annually)
Special Occasion Permit	\$180.00
Employee Certificate of Compliance	\$10.00
Employee Certificate of Compliance	\$3.00 (Annual Renewal)
Fingerprints (to be processed for all Dealer Permits)	\$38.00 (to be paid by money order)
Pictures	\$10.00
Copies of Reports	(See Copying Fee in Fee Schedule pg.10)
Parking Ticket (regular)	\$10.00
Parking Ticket (commercial vehicle in residential areas)	\$50.00 per day

Alarm Permits	\$10.00
False Alarm (3 rd - 5 th alarms)	\$50.00
False Alarm (6 th - 7 th alarms)	\$100.00
False Alarm (8 th - 9 th alarms)	\$250.00
False Alarm (10 th & over alarms)	\$500.00
Failure to Register Alarm	\$100.00
Other Civil Alarm Penalty	\$100.00

Processing Permit Fee	
Alcohol on City Property	\$100.00
Funeral Escorts (Per Event)	\$25.00

Wrecker Fees for vehicles under 10,000 lbs.	
Wrecker Rotation List Membership	\$250.00

Towing Rates as Established by the Towing Committee:

Monday – Friday 8:00 AM to 6:00 PM	\$185.00
Monday – Friday 6:00 PM to 8:00 AM	\$200.00
These fees include the winching and environmental clean-up shown below	
Use of Dollies	\$75.00
Holiday and Weekends	\$200.00
Hourly rate after 1 st hour	for every ½ hour \$50.00
Outdoor Daily Storage	\$35.00*
Indoor Daily Storage	\$40.00*
Winching Fee	\$75.00
Environmental Clean-up	\$40.00
Police Storage Fee	\$25.00 per day for three days \$50.00 per day after three days \$75.00 per day after seven days
After Hours Fee	\$40.00 between 6:00 PM and 8:00 AM and weekends/holidays or 60 minutes from hook up.

Jacksonville National Night Out Vender Fee	
Participating Vendor Entry Fee	\$100.00 each**

*Vehicles placed in the storage lot after 9:00 PM shall pay ½ the daily rate for the day placed in the lot. All additional time will be counted as a full day regardless of actual hours a day the vehicle is stored.

**This fee is waived for Non-Profit Organizations, Governmental and Law Enforcement Agencies.

PRINTS (unframed)

Beirut Memorial	\$15.00
Freedom Fountain	\$15.00

RECREATION FEES

Facility	Non- Profit/Community Event (No money collected)	Non- Profit/Community Event (Money collected)	Commercial Event
		Base Fee – 2 Hours/ Each Additional Hour	
Jack Amyette Recreation Center			
Gymnasium	\$100.00/\$50.00	\$200.00/\$100.00	\$300.00/150.00
Meeting Room	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Entire Building (Includes: Gym & Meeting room)	\$120.00/\$60.00	\$240.00/\$120.00	\$360.00/\$180.00
Commons Recreation Center			
Gymnasium	\$100.00/\$50.00	\$200.00/\$100.00	\$300.00/\$150.00
Meeting Room	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Entire Building (Includes: Gym & Meeting room; does not include concession stand)	\$120.00/\$60.00	\$240.00/\$120.00	\$360.00/\$180.00
Jacksonville Adult Center			
Entire Building	\$80.00/\$40.00	\$160.00/\$80.00	\$240.00/\$120.00
Kerr Street Recreation Center	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Northwoods Recreation Center	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00

Shelters	Non-Profit/Community Event (No money collected)	Non-Profit/Community Event (Money collected)
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Base Fee – 2 Hours/
Each Additional Hour

Small Shelters
Kerr Street,
Georgetown,
Richard Ray #1 and
#2, Phillips,
Commons #2, EW
Wooten, LP
Willingham Gazebo

\$20.00/\$10.00 \$60.00/\$30.00

Large Shelters
Commons #1, NE
Creek #1 and #2

\$30.00/\$15.00 \$100.00/\$50.00

Special Event Venues	Non-Profit/Community Event (No money collected)	Non-Profit/Community Event (Money collected)	Commercial Event
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Base Fee – 2 Hours/
Each Additional Hour

Riverwalk Stage & Grounds \$60.00/\$30.00 \$120.00/\$60.00 \$240.00/\$120.00

Commons Recreation Complex Festival Area \$50.00/\$25.00 \$100.00/\$50.00 \$200.00/\$100.00

Jacksonville Commons Amphitheater \$100.00/\$50.00 \$160.00/\$80.00 \$200.00/\$100.00

ACTIVITIES

	Resident	Non-Resident
YOUTH		
YOUTH Sports	\$45.00 <u>\$50.00</u>	\$65.00 <u>\$70.00</u>
	\$40.00 <u>\$45.00</u> Early Registration Established by Instructor	\$60.00 <u>\$65.00</u> Early Registration
Athletic Camps Youth Sponsor Fees Baseball, Softball, Basketball & Volleyball	\$175.00	
After School Program	\$95.00 per month	\$175.00 per month
Please note a Late Fee of \$5.00 per five minutes will be assessed beginning at five minutes past the hour or for monthly registration fees not paid by the 5 th of each month.		
Before School Program	\$45.00 per month	\$75.00 per month
Other Youth Programs	Varies based on program duration, features and services offered.	
Summer Programs		
Voyager	\$120.00 <u>\$140.00</u> per 2-week session	\$170.00 <u>\$190.00</u> per 2-week session
Base Camp 2-week session	\$70.00 <u>\$90.00</u> per 2-week session	\$105.00 <u>\$125.00</u> per
Teacher Workday Field Trip Programs	Varies – Day trips when school is out \$10.00-\$20.00	150% of resident fee
Teacher Workday Programs	\$10.00 per day	\$15.00 per day
ADULT		
Adult Trips/Group Travel	Varies based on duration, venue, transportation, etc.	
Adults Program Annual	No Fee	\$35.00 per fiscal year
Instructed Classes	Varies based on instructor fees, duration, skill, and use of Fitness Punch Card	
Adult Softball	Varies depending on season and league. Range \$425.00 - \$600.00	Non-Resident team member additional \$25.00 per season

Adult Non-Traditional Kickball, futsal, and ultimate frisbee	Varies depending on season and league. Range \$125.00 - \$600.00	Non-resident team member additional \$15.00 per season
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Open Play	
Basketball	\$5.00 drop-in fee
Volleyball	\$5.00 drop-in fee
Pickleball	\$5.00 drop-in fee

TENNIS COURTS

(Night rental not available)

Not for Profit	\$10.00 per hour per court
Admission Charged	\$20.00 per hour per court
Commercial	\$30.00 per hour per court

FORMER SKATE PARK AREA	\$10.00 per hour
Hourly use with lights	

BALL FIELDS

(Rates per field)

Hourly Use – no lights	\$10.00 per hour
Hourly Use – w/lights	\$20.00 per hour
All Day Use	\$50.00 per day
Light Use – Approved charity events	\$10.00 per hour

Tournament Rates

1 day/1 night – lights 4 hours	\$150.00
2 days/1 night – lights 4 hours	\$175.00
2 days/2 nights – lights 4 hours	\$250.00
2 days/3 nights – lights 4 hours	\$300.00
Ballfield lining	\$25.00 each occurrence

COMMONS GYM

Tournament Rate	
8 hours	\$700.00
12 hours	\$1,100.00
Scorekeeper	\$10.00 \$12.50 per hour, per scorekeeper
Additional Field Supervisor	\$15.00 per hour, per scorekeeper

CONSESSION STAND

RENTAL DAILY RATES

Prices apply to either indoor
or outdoor. This is the use of

space only, and does not include use of equipment.

Use of facility, no sales	\$30.00 per day
Non-profit, sales conducted	\$60.00 per day
Commercial, sales conducted	\$90.00 per day

SPECIAL EVENT VENDOR BOOTH RENTAL FEES	Small Events	Large Events (Jacksonville Jamboree, Winterfest, Veteran's Tribute <u>Estimated attendance of 1,000+</u>)
10'x10' Festival area booth	\$75.00 each	\$100.00
12'x20' Food Vendor (enclosed trailer only)	\$125.00 each	\$150.00

*Not all special events organized by the City will offer booth space for vendors of any type noted above.

Reservations are accepted up to one year in advance and on a space availability basis. Reservations are processed on a first-come, first-served basis. The Recreation and Park Department requires a two-week minimum notice for facility reservations. These guidelines are set so that we may ensure we are prepared for your event. It is best to inquire upon reserving a facility as soon as possible. **NOTE:** Reservation requests cannot conflict with and/or interfere with current City of Jacksonville core programs, activities or scheduled administrative use.

If a rental is cancelled by the renter, a notice must be given to the JRPD Administrative Office 72 business hours prior to the scheduled rental to ensure a refund is processed. If a cancellation notice is not given the JRPD shall retain the rental fees paid and/or deposit.

If a rental is cancelled by the JRPD because the renter has failed to provide all the necessary information as instructed, the JRPD shall retain the rental fees and/or deposit.

The JRPD shall make every effort to open a facility when a rental is scheduled. However, if severe inclement weather or other acts of God, or national emergency prohibits the opening of a facility, the renter will be notified as soon as possible. The renter will be provided the opportunity to reschedule to another available date or have the rental fees refunded in full. The JRPD assumes no financial or other obligations to the renter as a result of any cancellations.

PAYMENT AND REFUND POLICY

Payments may be made by cash, check (personal, cashier or money order) or credit card (Visa or Mastercard). A ~~\$25.00~~\$35.00 NSF service fee will be charged for returned checks and must be paid to Revenue Collections in City Hall (910-938-5248).

If the City of Jacksonville Recreation & Parks Department cancels a trip, reservation, program, class or rental, a full refund will be issued. An administrative fee of \$25.00 will be assessed for all building reservations, programs, classes, or rentals cancelled by those who registered for a class or activity, or who paid a Building/Facility rental fee. Refunds take approximately 10-14 days from the time of request and will be mailed from the City of Jacksonville to the

Household's Primary Guardian or in the case of a credit card payment, credited back to the card that was used to process the payment.

**Riverwalk Marina
Seasonal Lease Fees**

A slip must be rented for a minimum of three months. After three months have passed, the lease can continue on a monthly basis.

Slips 1 – 7

Length – 35 feet Beam – 11 feet Draft – 4 feet at low, 6 feet at high

Fees

	Slip Fees	Power Fees	Total Cost
3 Month Lease Minimum	\$600.00	\$150.00	\$750.00
Additional Month	\$200.00/month	\$50.00/month	\$250.00

50-amp connection – \$50.00 per month

Slips 8 – 14

Length – 25 feet Beam – 8 feet Draft – 4 feet at low, 6 feet at high

Fees

	Slip Fees	Power Fees	Total Cost
3 Month Lease Minimum	\$375.00	\$90.00	\$465.00
Additional Month	\$125.00/month	\$30.00/month	\$155.00

30-amp connection – \$30.00 per month

Rent 3 Get the 4th Free Summer Special

This summer special shall be in effect for the summer season of May – September.

Pump-Out Fee – \$5.00 per pump-out

All fees can be paid by cash, check, or debit/credit card. If paying with a debit/credit card, you can make payments online or by phone.

We also offer automatic draft from a checking account of your choice.

SIGNS FEE SCHEDULE

Stop Signs Only (R 1-1) High Intensity (No post)	\$75.00
Yield Signs Only (R 1-2) High Intensity (No post)	\$75.00
Street Name Signs All Street Name signs	\$60.00
Street Name Sign Assembly Includes: 2 piece U – channel post, cap, cross bracket and street name sign	\$210.00
Stop Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Stop Sign	\$135.00
Yield Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Yield Sign	\$135.00
Street Name & Stop Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Stop Sign, cap and cross bracket and street name sign	\$275.00
Speed Limit Sign Assembly Includes: 2 piece U – channel post, 24" x 30" Speed Limit Sign	\$125.00
City of Jacksonville License Plate	\$20.00

SOLID WASTE FEES

LANDFILL TIPPING FEE

~~\$57.00 per ton (includes \$2.00 State disposal tax)~~

~~Note: The monthly rate charged to City customers is based on this per ton fee and is based on the going rate at the Onslow County Landfill.~~

MONTHLY RESIDENTIAL RATES

Monthly Residential Rates are ~~comprised of two components: A Residential Collection Fee and a disposal cost~~ based on the number of City containers a customer uses. ~~The City shall not service privately owned containers.~~

Residential Collection Base Fee	per account \$30.00 \$24.00
Disposal Fee	\$6.00 per container
Additional 96-gal container	\$11.00 per container \$5.00 service charge + Disposal

SMALL BUSINESS RATES

Monthly rates are ~~comprised of two components: A Small Business Collection Fee and a disposal cost~~ based on the number of City containers a small business uses. ~~The City shall not service privately owned containers.~~

Small Business Collection Fee	per account \$32.63 \$24.00
Small Business Disposal Fee	\$7.25 per 96-gal container
300-gal Container Collection Fee	\$47.26 per container \$21.50 per 300-gal container
300-gal Disposal Fee	\$22.65 per 300-gal container (unless determined by City)
Additional 96-gal container	\$14.63 per container \$6.00 service charge + Disposal

DIAL-A-TRAILER PROGRAM

\$50.00 to residential customers-must have active sanitation at the address for which trailer is being requested. Major construction and demolition debris are not permitted. This program is not available to commercial entities.

SPECIAL PICKUP FEES

Residential

Material
Building Materials

Volume-Based Fee
May be disposed of via scheduling of Dial-a- trailer or at a charge of \$50.00 per cord
1st item No Charge; \$3.00 per additional

Microwave Oven
(Weekly)

<p>Computer Monitors & Televisions (Weekly) Bulky Waste (Weekly)</p>	<p>1st item No Charge; \$3.00 per additional Three items No Charge Subsequent item(s) - \$10.00 per item</p>
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<p>Yard Waste Collection (Weekly)</p>	<p>Grass Clippings and Leaves 6 bags (200-gal equivalent) – included in base fee</p>
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or

4 – 50-gal cans (200-gal
equivalent) – included in
base fee.

or

<p>96-gal Yard Waste Container</p>	<p>\$3.00 per month for container – vegetative contents included in base fee. Max of 2 per Residential account.</p>
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Subsequent bags or cans -
\$3.00 each

Loose Tree Limbs
(Not to exceed 12" in diameter)

1st cord – ~~Free with basic
service~~ included in base fee.

Subsequent cord(s) (or
fractions thereof) - \$20.00
per cord

Appliances
(Weekly)

Two appliances – ~~Free with
basic service~~ included in
base fee. Subsequent
appliances - \$10.00 per
appliance

Go Back for miss
(Annually)

Where resident is at fault for
miss

First go back – no charge
Second go back - \$10.00
Subsequent go backs -
\$25.00

Excess Trash

\$1.00 per 33 – Gallon Bag

**Commercial/
Small
Business**

Material

Volume-Based Fee

Building Materials

\$75.00 per cord

Microwave Oven	\$3.00 per item (subject to change as per landfill)
Computer Monitors & Televisions	\$3.00 per item (subject to change as per landfill)
Bulk Waste	\$10.00 per item
Pallets	\$4.00 - per pallet (up to 5 pallets)
Yard Waste Collection	\$20.00 per cord
Bagged Yard Waste	\$3.00 per bag
Appliances	\$10.00 per appliance
Corral Cleanup And Hauling	\$150.00 per pick-up
Mattresses	\$25 each
Container Truck Fee	\$40.00
Service Response Fee	\$25.00 fee (Service requested by customer that is not completed due to customer's fault)

COMMERCIAL ~~DUMPSTER~~ RATES

~~The total monthly solid waste charge for commercial dumpster customers is comprised of two components: A Commercial Dumpster Service Fee (CDSF) and a disposal charge (CDDF). The following tables detail these fees, which are calculated on the size of dumpsters, number of dumpsters and the frequency of collection service.~~

COMMERCIAL ~~DUMPSTER~~ SERVICE FEE

	Collection twice per week	Collection three times per week	Collection four times per week	Collection five times per week
Cost per Month for (1) Dumpster	\$76.28	\$114.42	\$152.56	\$190.70

~~The Commercial Dumpster Service Fee is calculated using the current operational cost of \$8.80 per collection stop for Monday-Friday service.~~

RECYCLE DUMPSTER SERVICE FEE – (Commercial Customer without City Refuse Service, Recycle only)

	Collection once per week
Cost per Month for (1) Dumpster	\$38.14

**Commercial Customer with City Refuse Service: Dumpster Rental Fee Only

MONTHLY COMMERCIAL DUMPSTER SERVICE RATES

The total monthly Solid Waste Charge for dumpster customers ~~includes the commercial dumpster service fee plus the monthly commercial dumpster disposal rate; these amounts are is~~ based on the number of collections per week and size of dumpster(s).

Dumpster Size	Basic Service Twice per week	Plus Service Three Collections	Advantage Four Collections	Premium Five Collections
2 –cubic yard	\$109.34 \$107.69	\$166.43 \$163.83	\$223.51 \$219.97	\$280.60 \$276.11
4 –cubic yard	\$141.79 \$138.52	\$216.77 \$211.66	\$291.75 \$284.80	\$366.73 \$357.94
6 –cubic yard	\$174.84 \$169.92	\$267.72 \$260.06	\$360.59 \$350.20	\$453.46 \$440.34
8 –cubic yard	\$207.31 \$200.76	\$319.13 \$308.90	\$430.96 \$417.04	\$542.79 \$525.18
2 –cubic yard VIP	\$175.46 \$170.50	\$268.34 \$260.04	\$361.21 \$350.78	\$454.09 \$440.92
4 –cubic yard VIP	\$272.80 \$262.98	\$420.42 \$405.12	\$568.03 \$547.26	\$715.64 \$689.40
6 –cubic yard VIP	\$371.97 \$357.19	\$547.32 \$551.33	\$776.67 \$745.47	\$979.02 \$939.61
8 –cubic yard VIP	\$469.36 \$449.71	\$764.65 \$697.85	\$1,059.94 \$945.99	\$1,355.23 \$1,194.13

ADDITIONAL SERVICES

EXTRA COLLECTION RATES

A customer may request an extra collection of their dumpster. The fee shall be charged in accordance with the table below based on the size of the dumpster.

Standard Size

	Flat-Rate Fee (per dumpster)
2 – cubic yard	\$45.00
4 – cubic yard	\$55.00
6 – cubic yard	\$65.00
8 – cubic yard	\$80.00

VIP Compactor

	Flat-Rate Fee (per dumpster)
2 – cubic yard	\$90.00
4 – cubic yard	\$110.00
6 – cubic yard	\$130.00
8 – cubic yard	\$160.00

DUMPSTER CLEANOUT RATE

When a commercial customer has inappropriate items in their dumpster and cannot remove the items themselves, residential crew and equipment will clean out the dumpster.

Standard dumpster	\$200.00 flat-rate
Compactor dumpster	\$250.00 flat-rate

SATURDAY SERVICE

A customer may request **regular** Saturday collection service. The table below shows the monthly fee for **regular** Saturday collection service.

Standard Size	Flat-Rate Fee (per dumpster/month)
2 – cubic yard	\$150.00
4 – cubic yard	\$150.00

6 – cubic yard	\$150.00
8 – cubic yard	\$150.00

VIP Compactor

Flat Rate Fee (per dumpster/month)

2 – cubic yard	\$184.00
4 – cubic yard	\$184.00
6 – cubic yard	\$236.00
8 – cubic yard	\$290.00

Special request for non-regular Saturday service will be based on truck availability and will incur an **extra addition** \$50.00 fee in addition to the regular Saturday **flat** rate.

COMMERCIAL DUMPSTER RENTAL RATES

A customer may rent a dumpster, when available, from the City for their solid waste and recycling service.

Monthly Dumpster Rental - per dumpster fee

2 – cubic yard	\$30.00
4 – cubic yard	\$40.00
6 – cubic yard	\$50.00
8 – cubic yard	\$70.00

ABC (State Required) COMMERCIAL RECYCLE SERVICE

Disposal Charge per container	\$10.00
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NON-CITY EVENT SUPPORT*

Roll-out Cart	1 st (10) Carts: Flat Fee \$75.00
Recycle Cart	1 st (5) Carts: Flat Fee \$25.00
300 Gallon container	1 st (3) Containers Flat Fee \$150.00
Dumpster	Flat Fee \$200.00

*City partnered events may be waived by the City Manager.

STORMWATER, EROSION & SEDIMENTATION CONTROL, and CAMA MINOR PERMIT FEES

Stormwater Equivalent Residential Unit (ERU) \$5.00 per ERU per month

The fee and charges shall apply to all land parcels within the corporate limits of the City, except as may be altered by credits or exemptions.

All non-single family detached land parcels of land within the corporate limits of the City shall be billed monthly for one (1) Equivalent Residential Unit (ERU) for each two thousand eight hundred and fifty (2,850) square feet or fraction thereof of impervious surface area on the subject land parcel.

All single family detached land parcels will be billed for one (1) Equivalent Residential Unit (ERU) per month.

There will be no service charge for land parcels with fewer than 400 square feet of impervious surface area.

Approved by Council Action February 17, 2009

Application Fee	\$2, 200 800.00
Re-Submittal Fee (See Note 1 below)	\$ 500 250.00
Certification Inspection	\$550.00
Re-Inspection (See Note 2 below)	\$475.00
Annual Maintenance Inspection and Report	\$250.00
Permit Modification	\$1,500.00
Offsite Permit	\$1,000.00
Permit Change/Transfer of Name/Ownership	\$40.00

Notes:

- 1) If a notification of disapproval is issued pursuant to receipt and review of a permit application by the City, the applicant may resubmit a revised plan within 30 working days of the disapproval without paying an additional application review fee. However, if the revised plan is submitted after 30 days, or if the re-submittal is disapproved, then the re-submittal fee shall be paid for each subsequent re-submittal.
- 2) The City may conduct routine inspections, random inspections, inspections based upon complaints or other notice of violations, and joint inspections with other agencies inspecting under environmental or safety laws. ~~If during an inspection it is determined that a BMP is not in compliance with the City of Jacksonville's ordinance, a re-inspection fee will be charged for each inspection thereafter, until such time as the BMP becomes complaint.~~

STORMWATER VIOLATION FINE

Stormwater Fine

Fines will be calculated based on established North Carolina State regulations rates as referenced in GS 143-215.6A. In determining the amount of the penalty, the City shall consider the factors set out in G.S. 143B-282.1(b). The procedures set out in G.S. 143B-282.1 shall apply to civil penalty assessments that considered for final decision.

Initial Civil Penalty	Up to \$25,000
Failure to Act	Up to \$25,000 a day
Continuing Violation	Up to \$10,000

EROSION & SEDIMENTATION CONTROL FINE

Erosion & Sedimentation Control Plan Review Fee \$500

Erosion & Sedimentation Control Fine

Fines will be calculated based on established North Carolina State regulations rates as referenced in GS 113A-64. Penalties. In determining the amount of the penalty, the City shall consider the degree and extent of harm caused by the violation, the cost of rectifying the damage, the amount of money the violator saved by noncompliance, whether the violation was committed willfully and the prior record of the violator in complying or failing to comply with the regulation, or any ordinance, rule, or order adopted or issued pursuant to GS 113A-60.

Maximum Civil penalty	Up to \$5,000
Failure to Act, each day	Up to \$5,000
180 days from the date of the notice of violation	No more than a cumulative of \$25,000

CAMA MINOR PERMIT

CAMA MINOR PERMIT Application Fee \$100

DRIVEWAY PIPE REPLACEMENT AND MAINTENANCE

When a residential driveway pipe requires replacement or maintenance, the property owner may enter into a cost agreement with the City. Cost shall be repaid in accordance with the agreement. The following cost responsibilities shall apply:

1. **Property Owner Responsibility: Total Cost of Materials Used**
The property owner shall be responsible for cover the cost of all materials required to complete the work. This includes, but is not limited to:
 1. Replacement pipe of the appropriate size and type;
 2. Suitable backfill material meeting City specifications;
 3. Joint wrap or other approved sealing material;
 4. Concrete or asphalt for driveway restoration; and
 5. Any additional consumable materials necessary to complete the project.

2. **City Responsibility:**
Once agreed upon, the City may furnish all labor, personnel, and equipment necessary to perform the installation or maintenance of the driveway pipe.

TRANSIT SERVICES

Fare Category	Amount per one-way trip
City Route Full Fare	\$1.50
City Route Reduced Fare (With Reduced Fare ID Card)	\$.75
Express Route Full Fare	\$4.00
Express Route Reduced Fare (With Reduced Fare ID Card)	\$2.00
ADA Paratransit passenger	\$3.00
ADA Paratransit passenger attendant (Limited to One)	Free
Children under the age of 6	Free
Transfers between City Routes (Two Transfers Per Trip)	Free
Transfers between Express Routes	Free
Replacement Half Fare ID	\$5.00

WATER & SEWER FEES

FEE/CHARGE	AMOUNT	AUTHORITY
Water and Sewer Rates	See attached Water/Sewer Rate Schedule	City Ordinance (10-23-03)
Water and Sewer Tap Fees and System Development Fees	See attached System Development Fees & Service Line Installation Charge Schedules	Council Action 12-20-88; 03-02-93; 11-3-93
Water and Sewer Service Area Assessment	See Attached Service Area Assessment Schedule	Council Action 9-18-12
Residential Buildings Only	Based on fixtures per unit	Council Action 11-08-89
Call Back Fee – First Call Back Second Call Back	Free \$30.00	Council Action as of 7-01-98
Credit Report Application Fee (cost to run credit report for deposit)	\$3.75	
Utility Deposits	See attached Water & Sewer Account Deposits	City Ordinance (27-84) 6-27-84; 7-01-89
Accounts Suspension Fee* (If a customer fraudulently has water reconnected after hours, an additional suspension fee will be charged)	\$55.00	City Ordinance (89-50) 11-21-89 (Amended 7-1-98)
After Hours Reconnection Fee	\$55.00	
Deposit Fee – Meter Testing	\$35.00 for 1" meter or smaller \$280.00 for meters over 1" Deposit refunded if meter tests inaccurate. Non-Refundable if meter is found to be accurate. Fee will be charged each time meter is tested.	
Meter Upsize/Downsize	Parts & Labor	

FEE/CHARGE	AMOUNT	AUTHORITY
Service Call Minimum Time Charge	\$35.00 for 1 hour or less	
Fire Hydrant Tampering	\$1,000.00/per day plus parts and labor for damages sustained during tampering	
Water Meter Stealing/Tampering	\$125.00 Residential – 1 st offense \$250.00 Residential – 2 nd offense \$500.00 Residential – 3 rd offense \$500.00 Commercial	
Cross Connection Fee	\$1,000.00	
Electronic Wiring Replacement Fee	\$100.00	
Septic Disposal	\$500 per load or portion thereof based on 2,500 gal tanker (larger tankers shall be charged proportionally)	
Late Payment Penalty	10% of bill	City Ordinance 10-25-77 (Amended 7-1-98)
New Account Service Charge	\$30.00 (\$55.00 after work hours)	City Ordinance (01-82) 1-05-82 (Amended 7-1-10)
Returned Item Charge (Check/Credit Card Receipt)	\$25.00 <u>\$35.00</u>	City Ordinance (24-85) 6-28-85 (Amended 7-1-98)
Wastewater Generated Sludge	\$260.00	Council Action 3-19-91 (Amended 7-1-18)
Sewer Non-Significant Industrial User permit fee	\$160.00	Council Action 7-1-96 (Amended 7-1-18)
Sewer Non-Significant Industrial User annual renewal fee	\$160.00	Council Action 7-1-96 (Amended 7-1-18)
Sewerjet Fee – Inside City Limits Outside City Limits	\$250.00 per hour \$250.00 per hour	City Ordinance (01-82) 1-5-82

FEE/CHARGE	AMOUNT	AUTHORITY
Camera Location Fee	\$50.00 set up fee + \$2.00 per linear foot	
Emergency Utility Repair Fee		
Emergency Utility repair fees apply to privately maintained infrastructure in which water or sewer repairs have not been made within a sufficient time based on the nature of the damage. Each repair cost will include direct cost of personnel labor, materials used, equipment used, and response fees.		
Labor and Material	Actual Cost + 10%	
Equipment	FEMA RATE + 10%	
Response Fee	5% of Total Cost	
Water and Sewer Facilities permit applications (responsibility of person submitting application)	Varies	State-imposed Council Action 1-3-84
Temporary Construction Service Charge	\$40.00	City Council Action as of 7-1-98
Backflow Testing (Emergency Situations Only i.e. after normal working hours)	\$50.00	
Sewer Allocation Processing Fee	\$50.00	Sewer Allocation Policy Adopted 3-2-10
Sewer Allocation Reservation Fee	15% of the Total Facility Charge for the Proposed Development (Reference Schedule "B")	Sewer Allocation Policy Adopted 3-2-10
<u>GREASE TRAP FEES AND CHARGES</u>		
Grease Inspections (every 3 months)	Corrected	Uncorrected
Initial Inspection	\$0.00	N/A
First Re-Inspection (30 days)	\$0.00	\$100.00
Additional Re-Inspection (14 days)	\$0.00	\$100.00

OTHER ACTIVITIES

Paperwork Violation Fee (1 st Offense)	Notice of Violation	\$25.00 (after 14 days of no response)
Paperwork Violation Fee (2 nd Offense)	Notice of Violation + \$25.00	\$50.00 (after 14 days of no response)

*Fees will be invoiced. Those not paid on time will be added onto the utility bill. *

WATER AND SEWER LINE EXTENSIONS

Allow a ten-year abeyance period for undeveloped properties. (1-21-97)
 Allow a five-year period to finance the assessment through the City. (1-21-97)
 Maintain the interest rate for financing at 8%. (1-21-97)
 Benefiting property owner pays 50% of line extension project cost. City pays 50% of project cost (8-18-98)

WATER AND SEWER ACCOUNT DEPOSITS

Residential Customers – 5/8" meter size	Residential Customers – 3/4" meter size
*Low Risk Customer - \$0.00	*Low Risk Customer - \$0.00
*Medium Risk Customer - \$150.00	*Medium Risk Customer - \$170.00
*High Risk Customer - \$200.00	*High Risk Customer - \$220.00

*Risk is determined by rating provided by Online Utility Exchange after completing credit check on customer establishing service. Green rating will indicate low risk. Yellow rating will indicate medium risk. Red rating or refusal will of credit check will indicate high risk.

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

COMMERCIAL CUSTOMERS

Water Meter Size	General	Restaurants	Laundries
5/8"	\$150.00 <u>200.00</u>	\$170.00 <u>220.00</u>	\$280.00 <u>330.00</u>
3/4"	\$170.00 <u>220.00</u>	\$190.00 <u>240.00</u>	\$300.00 <u>350.00</u>
1"	\$250.00	\$290.00	\$390.00
1 1/2"	\$350.00	\$450.00	\$710.00
2"	\$450.00	\$560.00	\$880.00
3"	\$850.00	\$960.00	\$1,440.00
4" and over – Estimated monthly use x 3.0			

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

HYDRANT METER DEPOSIT

Hydrant Size	Amount
.62" x .75"	\$1,000.00
3"	\$2,500.00
Hydrant Wrench	\$50.00

**WATER AND SEWER RATE
SCHEDULE "A"**

Rate Schedule Description	Water	Sewer	Water & Sewer Totals
1) <u>Capacity Charge per month</u>			
5/8" meter	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
3/4" meter-sprinkler	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
Multi-units (per unit)	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
3/4" meter	\$ 28.54 <u>28.83</u>	\$ 59.25 <u>59.84</u>	\$ 87.79 <u>88.67</u>
1" meter	\$ 47.58 <u>48.06</u>	\$ 98.72 <u>99.71</u>	\$ 146.31 <u>147.77</u>
1 1/2" meter	\$ 95.11 <u>96.06</u>	\$ 197.42 <u>199.39</u>	\$ 292.52 <u>295.45</u>
2" meter	\$ 152.19 <u>153.71</u>	\$ 315.88 <u>319.04</u>	\$ 468.07 <u>472.75</u>
3" meter	\$ 304.39 <u>307.43</u>	\$ 631.76 <u>638.08</u>	\$ 936.15 <u>945.51</u>
4" meter	\$ 475.60 <u>480.36</u>	\$ 987.12 <u>996.99</u>	\$ 1,462.72 <u>1,477.35</u>
6" meter	\$ 951.20 <u>960.71</u>	\$ 1,974.24 <u>1,993.98</u>	\$ 2,925.44 <u>2,954.69</u>
2) <u>Volumes Charges per 100 Gallons</u>			
0-2,000 gallons	See #1	See #1	See #1
2,001 – 5,999 gallons	.3760 <u>.3798</u>	.5160 <u>.5212</u>	-.8919 <u>.9010</u>
6,000 – 9,999 gallons	.4700 <u>.4747</u>	.5934 <u>.5993</u>	1.0634 <u>1.0740</u>
10,000 – 29,999 gallons	.5641 <u>.5697</u>	.6707 <u>.6774</u>	1.2348 <u>1.2471</u>
Over 30,000 gallons	.6583 <u>.6649</u>	.7739 <u>.7816</u>	1.4322 <u>1.4465</u>
Surcharges per 100 gallons:			
Restaurant	-0-	0.0746	
Laundry	-0-	0.0692	
Bakery	-0-	0.2289	
3) <u>Outside City Rates</u>			
Percentage of inside rates	200%	200%	200%
4) Water rate for Satellite Annexation where water is provided by ONWASA			
Water usage shall be charged in accordance with the adopted ONWASA Fee Schedule			
5) Hydrant meter used on Onslow County waterlines			
Minimum monthly charge (up to 60,000 gallons)	Based on ONWASA rate schedule		

**SYSTEM DEVELOPMENT FEE
SCHEDULE "B"**

(System Development Fees below do not include meter costs.)

Residential Effective August 1, 2024

Water	\$2,915.00
Sewer	\$3,255.00

Non-Residential

Water .625"	\$2,915.00
Sewer .625"	\$3,255.00
Water .75"	\$4,373.00
Sewer .75"	\$4,883.00
Water 1"	\$7,288.00
Sewer 1"	\$8,138.00
Water 1 1/2"	\$14,575.00
Sewer 1 1/2"	\$16,275.00
Water 2"	\$23,320.00
Sewer 2"	\$26,040.00
Water 3"	\$43,725.00
Sewer 3"	\$48,825.00
Water 4"	\$72,875.00
Sewer 4"	\$81,375.00
Water 6"	\$145,750.00
Sewer 6"	\$162,750.00

>60,000 gallons per
1,000 gallons

NOTES:

- 1) System Development Fees are due at a time stipulated by the City Manager.
- 2) Residential Schedule applies per unit and only to connections for places of residence (includes homes, duplex, townhomes, apartments, condominiums etc. where someone resides and the only use is residential.)
- 3) Any "MASTER METER" for RESIDENTIAL multi-family development will require approval by the CITY COUNCIL.**
- 4) A 1" service line, meter setter and box is required for .625" and .75" meter installations.
- 5) System Development Charges for meters larger ~~than 6~~ than 6 inches will be based on the hydraulic meter equivalents established by the American Water Works Association (AWWA).
- 6) Sewer System Development fees are based on the size of the water meter not the size of the sewer line.

- 7) Any fee adjustments for new developments where permits have expired shall be issued in accordance with the adopted Fee Adjustments/System Development Charge Adjustment Policy.

**SERVICE LINE INSTALLATION CHARGES
SCHEDULE "B"**

Item Description	Paved Street	Unpaved Street	Meter Only Fee
<u>WATER</u>			
.62" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$50.00 (+Market price)
.75" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$100.00 (+Market price)
1" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$100.00 (+Market price)
1 1/2" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$400.00 (+Market price)
2" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$1,300.00 (+Market price)
4" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$2,950.00 (+Market price)
6" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$3,750.00 (+Market price)
8" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	Cost + 10%

SEWER

4" Sewer Service Line	Cost + 10%	Cost + 10%
6" Sewer Service Line	Cost + 10%	Cost + 10%
8" Sewer Service Line	Cost + 10%	Cost + 10%

NOTES:

- 1) Installation charges for paved vs. unpaved streets are based on whether the service is obtained from a **main within or along a paved street**, not on whether the pavement actually has to be cut.
- 2) The above listed water and sewer service installation fees apply to two lane streets and/or installations, which do not require a casing. Other installations will be made on a cost plus basis.
- 3) For any service not listed, the Utilities Department will prepare a written estimate of the cost, consisting of direct cost plus 10% overhead. The customer must pay this amount and the charges will be adjusted to actual cost plus 10% after the work is completed.

SERVICE AREA ASSESSMENT SCHEDULE "C"

The City of Jacksonville's Service Area Assessment describes a method of financing public improvements by distributing the cost of a project over those property owners who will realize a direct benefit. In the case of water and sewer projects, the cost of projects to provide water and sewer to specific areas are borne by those who receive water and sewer service in these areas.

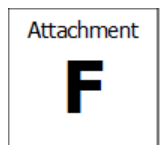
Below is a schedule of assessments that have been developed for projects that have extended water and/or sewer service to areas previously un-served by City water and/or sewer. A water assessment is applicable to any new water connection which will receive water through City-owned lines constructed to extend service to an area that is included within the schedule below. A sewer assessment is applicable to any new sewer connection which will send sewerage through City-owned lines, pump stations and/or force mains constructed to extend service to an area that is included within the schedule below.

These assessments are in addition to water and sewer facilities fees and installation charges which are found in Schedule "B" of this document.

Capital Improvement Plan Fiscal Year 27-36

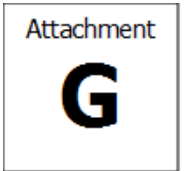
Proposed Book Changes:

<u>Page #</u>	<u>Project Name</u>	<u>Description of Changes</u>
Pg.34	Fleet Maintenance Facility Expansion	Move FY28 funding out to FY29 to align with FTA funding strategy
Pg.130	One City Center	Remove General Fund funding for FY27 (\$1,500,000)
Pg.133	Beirut Memorial Grove Sign	Remove project from CIP



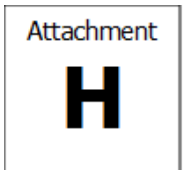
FY 27 through FY 36
Capital Improvement Plan
 Jacksonville, NC
Department Summary

Department	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	FY 36	Total
Finance	600,000	100,000	5,000,000								5,700,000
Fire & Emergency Services		310,000	300,000	3,170,000							3,780,000
NCDOT	952,779		3,309,500								4,262,279
Police	237,500	212,500									450,000
Public Services	17,466,622	21,532,072	17,177,715	9,239,000	5,880,000	6,762,000	4,481,000	6,071,000	4,500,000	5,348,800	98,458,209
Recreation & Parks	2,387,013	4,393,402	3,402,000	1,200,000	275,000	500,000	198,000	2,584,000	2,000,000		16,939,415
Transportation Services	3,667,824	359,400	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	4,827,224
GRAND TOTAL	25,311,738	26,907,374	29,289,215	13,709,000	6,255,000	7,362,000	4,779,000	8,755,000	6,600,000	5,448,800	134,417,127



FY 27 through FY 36
Capital Improvement Plan
 Jacksonville, NC
Funding Source Summary

Source	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	FY 36	Total
Capital Reserve Fund	2,914,000	1,595,650	1,625,000	350,000		400,000	824,000				7,708,650
Federal Transit Funds			2,787,500								2,787,500
General Fund	227,000	2,095,000	320,000	900,000	325,000	150,000	248,000	2,634,000	2,050,000	50,000	8,999,000
General Fund-Installment Purchase			3,200,000								3,200,000
Grants		750,000									750,000
NCDOT Funds	355,000										355,000
NCDOT Grant							100,000				100,000
Powell Bill	1,090,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	9,460,000
Revenue Bonds		7,600,500				3,025,000					10,625,500
Sewer Fund	785,000	702,500	1,135,000	2,100,000	370,000	1,100,000		382,000	3,708,000	5,608,000	15,890,500
Stormwater Fund	375,000	248,460									623,460
Water and Sewer Fund	4,056,750	6,422,690	6,426,400	135,000	915,000	112,000	483,000	915,000	135,000	915,000	20,515,840
Water Fund	833,000	3,219,000	4,803,000	1,460,000	3,975,000	995,000	5,288,000	250,000	2,232,000	475,000	23,530,000
GRAND TOTAL	10,635,750	23,563,800	21,226,900	5,875,000	6,515,000	6,712,000	7,873,000	5,111,000	9,055,000	7,978,000	104,545,450



State of North Carolina

County of Onslow

Order of the Jacksonville City Council

In accordance with NCGS 105-321, 105-373, and 105-330.3

TO: Joshua W. Ray

City Manager and Tax Collector of City of Jacksonville

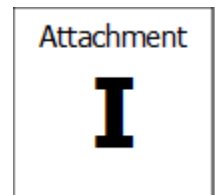
You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2016-2026 tax records filed in the office of the Tax Collector, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2016 through 2026 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the City of Jacksonville. This order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property, and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with law. All of the duties hereby empowered unto you are immediately delegated and transferred to the County's Tax Collector.

WITNESS my hand and official seal, this ____ day of _____,

Sammy Phillips, Mayor

Attest:

Rose R. Marshburn, City Clerk

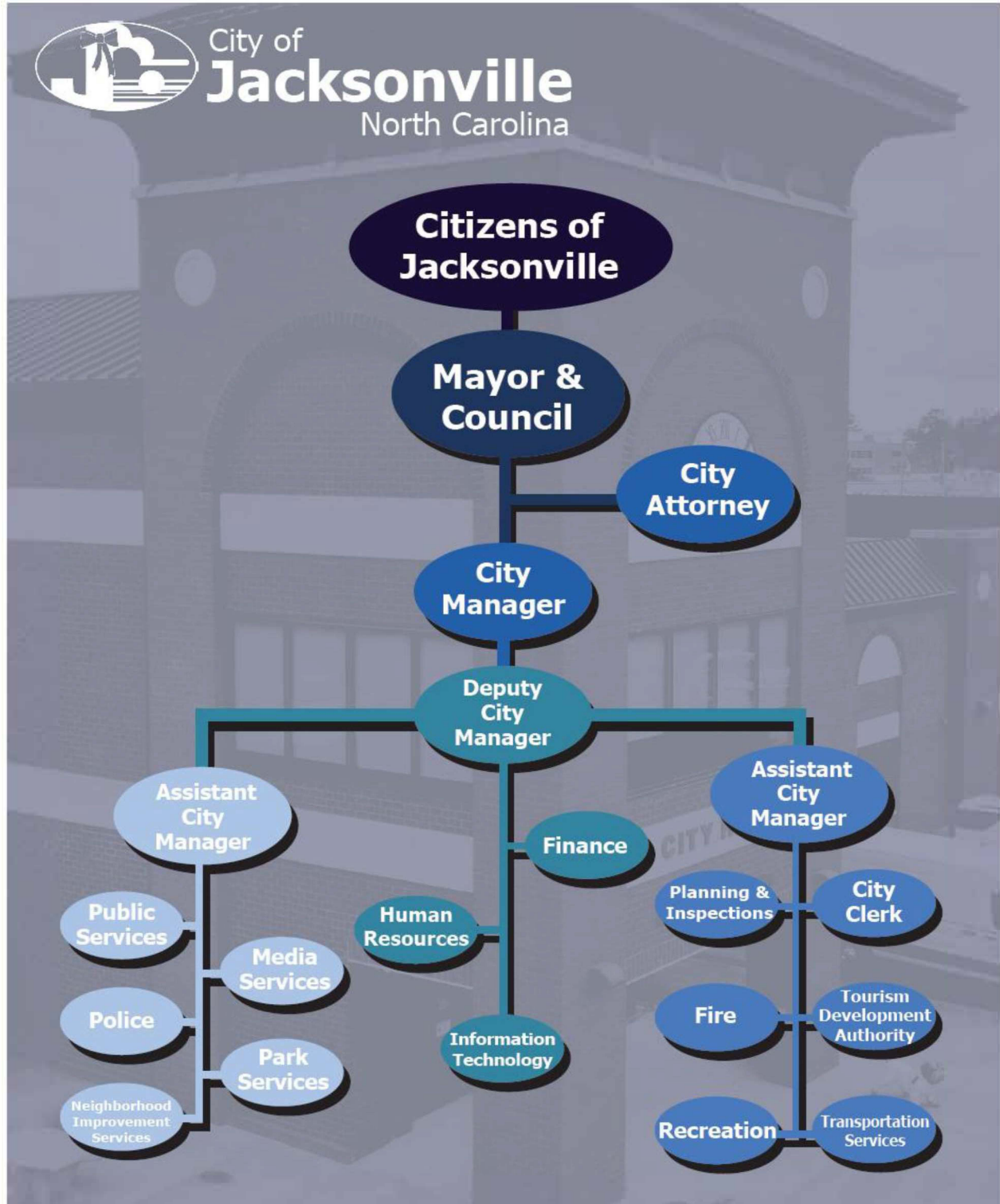




JACKSONVILLE NC

CITY MANAGER'S OFFICE

Organizational Chart



Attachment

J



Request for City Council Action

Agenda Item:	18
Date:	6/16/2026

Subject: FY26-27 Nonprofit Grant Funding
Department: Neighborhood Improvement Services
Presented by: LaShawn Harston, Neighborhood Improvement Services Coordinator
Presentation: Yes

Issue Statement

Applications for FY27 Nonprofit funding have been reviewed by staff and the review committee to verify compliance with established criteria and the organization's contribution to the City's Mission, Vision and the most recent City Council adopted goals.

Nonprofit Funding included in the FY26-27 budget proposes \$77,000 in General Fund funds and \$50,000 in CDBG funds in the Community Development budget for Private-Public Partnerships.

The review committee considered the philosophy originally stated by the Council on January 31, 2012 that the City should fund activities that if not done by a nonprofit, would likely have to be done by the City. The review process has been completed and the committee and staff request that the City consider recommendations for funding.

Financial Impact

Nonprofit funding for the Public-Private Partnerships and Community Development Block Grant is included in the FY27 budget.

Action Needed

Review and consider the recommendations of the review committee and staff for funding Public-Private Partnerships.

Recommendation

Staff recommends that Council approve the funding recommendations of the review committee and staff and direct staff to prepare the necessary contracts for the funding effective July 1, 2026 contingent on Council's approval of the FY27 budget.

Approved: City Manager City Attorney

Attachments: None



Staff Report

Agenda
Item: **18**

FY26-27 Nonprofit Grant Funding

Introduction

The Nonprofit organizations provide valuable services to the Community at large and specifically, can perform services for the Citizens of Jacksonville in a cost effective manner that might otherwise be required for the City to provide. As part of the Partnership, the nonprofits receive funding from the City and in return, agree to provide services for the Community and act as good stewards of the funding provided.

In the past, funding had been limited to seven organizations until the Council indicated a desire to have a more open system and invite others who might provide services and programs identified under the Goals, Mission and Vision of the Council in a cost effective manner. A revised process was implemented in 2007. As a result of the new competitive application process, an improvement in stewardship, transparency and enhanced program documentation has resulted for the most part.

The application process now requires statements of need, connection to the City's Mission, Vision or Goals, documented performance outcomes; demonstration of the nonprofit's capacity to perform the services being proposed and a demonstration of cost effectiveness.

Financial Analysis: N/A

Procedural History

December 4-5, 2025: Nonprofits interested in applying for funds were notified of the opportunity to apply for funding through the City's Public Private Partnership and Community Development Block Grant (CDBG) programs.

February 16, 2026: Deadline for proposals to be received. Eight applications were received from seven organizations for Private-Public Partnership funding and Community Development Block Grant received five applications. One organization, Philippians Place applied for both grant funding.

February 25, 2026: The review committee met to evaluate applications and provide funding recommendations.

Proposal Review for Private Public Partnership Funding

Pretrial Resource Center – This organization is strongly supported by the law enforcement community and is a clear alternate to use of the County jail for temporary incarceration. The organization does an outstanding job demonstrating its connection to the City’s Mission, Vision and Goals and overall capacity of the organization. The committee believes that the cost effectiveness of the organization is strong and benefits city residents greatly. The organization is clearly compliant with City regulations and has been responsive to City requests.

Wilmington Aream Rebuilding Ministry, Inc. (WARM) – This nonprofit organization has operated for the past 30 years with a focus on rebuild, repair, and make homes accessible, and to inspire service, generosity, and hope. The impact felt by this organization was felt during the recovery from hurricanes Bertha & Fran, where they took on the leadership role with the Construction committee. The push to help retain affordable housing for the City is achieved through free home repairs and accessibility modifications to low-income homeowners within the City of Jacksonville.

Boys & Girls Clubs of Southeastern North Carolina (BGCSENC) – The BGCSENC has been in existence in Onslow County for over 130 years, and with the support of their national organization were able to help over 180 youth, ages 5-13 in various club sites over Onslow County during FY25. Their mission is to enable all young people, especially those who need us the most, to reach their full potential as productive, caring, responsible citizens. The expansion of transportation services within the Onslow County area will benefit 250 youth within the local area.

United Way - The Jacksonville-Onslow Volunteer Center, also known as **Volunteer Onslow** is a clearinghouse for nonprofits to better mobilize volunteers and resources and enhance the delivery of creative solutions to community problems, in addition to building capacity and strengthening local nonprofits through ongoing development opportunities. The Committee desires to continue that tradition noting the service provided by the activity.

Proposal Review for CDBG Funding

Onslow Community Outreach – This organization historically has provided services to the most vulnerable Citizens of Jacksonville. The connection to the mission, vision and goals are clearly stated as is a clear indication of populations to be served and measurable outcomes. The organization is compliant with City regulations and has been responsive to City requests. Last year the homeless shelter housed 314 unduplicated homeless persons. This one-of-a kind shelter ensures that residents have a safe, secure place to stay, food to eat, and referrals to appropriate supportive services. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Onslow Victims Center – The organization has been traditionally funded by the City of Jacksonville and has a connection to the mission and vision of the City. Overall, the organization provides an essential service to the Citizens of Jacksonville. Through direct delivery of emergency shelter and provision of prevention training and being closely connected to law enforcement, the organization provides a valuable and needed service to the community. The organization is compliant with City regulations and has been responsive to City requests. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Philippians Place – This nonprofit assists with providing services to those who were previously incarcerated and participants of the Reentry Program in need of rapid rehousing assistance upon graduation from the program. Services will assist with rent deposits, first month's rent, and partial utility deposits. Participants will have access to case management services, coaching, education, and financial assistance for the purpose of making the basics of daily living available accessible and sustainable to low-and moderate-income individuals.

Williams Outreach and Consulting, Inc. – This nonprofit organization assist individuals and families that are in a housing crisis to obtain or remain in a stable home. They help homeless individuals and families to find a new home as well as those who are in danger of losing their homes. They provide rental and utility assistance while also providing education to individuals and families to help them remain in their homes while helping to determine and eliminate the crisis by addressing the problems with a holistic approach. In 2025 they were able to provide 30 Emergency Housing and Utility assistance individuals facing homelessness. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Stakeholders

- Citizens and taxpayers of the City

In addition to the nine organizations, the citizens who are served or who benefit from the organizations' work are stakeholders in this process.

Through the City's efforts in the past, young people have been inspired to stay in school, the County jail has been less crowded due to efforts of pre-trial release, parents have been educated about child abuse and good parenting skills, the community has been inspired to produce and view art, women who are the victims of domestic violence have a refuge, volunteers have been matched to tasks that need to be done in our community, less fortunate children and their parents have benefited from a Christmas offering from the community and the homeless have been fed and sheltered.

Funding Recommendations

A total of \$440,999.22 was requested for FY27 budget. A total of \$77,000 is available for Public-Private Partnerships, and \$50,000 is available for CDBG Funding.

Recommendations by Committee

Organization	FY 26 Received	FY 27 Requested	FY 27 Recommended
CDBG FUNDING REQUEST			
Onslow Community Outreach	10,000	\$79,040	\$10,000
Onslow Victims Center	17,500	\$20,000	\$10,000
Philippians Place	\$0	\$16,000	\$5,000
Williams Outreach and Consulting Inc.	\$37,500	\$20,000	\$10,000
GENERAL FUNDING REQUEST			
Pretrial Resource Center	\$8,500	\$8,500	\$8,500
Wilmington Area Rebuilding Ministry, Inc. (WARM)	\$5,000	\$20,000	\$5,000
Boys & Girls Club of Southeastern NC	\$25,000	\$75,000	\$25,000
Boys & Girls Club of Southeastern NC – Capital Improvement	N/A	\$192,459.22	Recommend to fund with specific allocation in the General Fund.
United Way of Onslow County Volunteer Onslow	\$5,000	\$10,000	\$1,500
Onslow Community Outreach	\$0	\$0	\$37,000
Total	\$108,500	\$440,999.22	\$112,000

Options

- 1) Approve the FY26-27 Nonprofit Grant Funding recommendations and authorize Staff to submit the appropriate documents for nonprofit partnership services.
- 2) Decline funding for the FY26-27 Nonprofit Grant Funding.
- 3) Defer the decision to a future meeting and provide Staff with specific direction on what changes or information Council may need for consideration.

Factors to Consider

- The approval of the FY26-27 Nonprofit Grant Funding plan and subsequent nonprofit partnership extends the City’s ability to provide necessary services that benefit the low and moderate-income citizens of Jacksonville.



City Council Report

Agenda Item:	19
Date:	6/16/2026

Subject: Amend City Charter
Department: City Council
Presented by: Council Member Smith
Presentation: No

Presentation Description

Council Member Smith requested this item be added to the Council agenda to discuss amending the City's Charter. Her request was supported by Council Member Willingham.

Action

Council discussion regarding changing our City Charter. Action may or may not be taken.

Approved: City Manager City Attorney

Attachments: None.