

JACKSONVILLE CITY COUNCIL

SPECIAL MEETING

PROPOSED AGENDA

June 29, 2026

5:30 PM

CALL TO ORDER

ADOPTION OF PROPOSED AGENDA

NON-CONSENT ITEMS

1. Fiscal Year 2027 Proposed Budget Adoption
2. FY26-27 Nonprofit Grant Funding

ADJOURNMENT



Request for City Council Action

Agenda Item: **1**
Date: 6/29/2026

Subject: Fiscal Year 2027 Proposed Budget Adoption
Department: City Manager’s Office
Presented by: Joshua W. Ray, City Manager
Presentation: Yes

Issue Statement

The purpose of the proposed Budget Ordinance is to adopt a budget for FY 2027, approve the proposed Fee Schedule, and approve the proposed FY 2027-2036 Capital Improvement Plan (CIP). The budget is in balance as required by North Carolina General Statute (NCGS) § 159-13. The FY 27 Proposed Budget is based on the recent enactment of Senate Bill 889 into law which requires Onslow County to utilize the schedule of values for Fiscal Year 2027 that was in place for Fiscal Year 2026.

Budget Highlights:

- \$129,877,151 Total Budget
- \$0.63 Ad Valorem Tax Rate
- Priority Investment in Employees
- \$34.46 Million for Public Safety
- Water & Sewer Rate Increase of 1%
- Sanitation Commercial/Business Rate Increase Due to Proposed Increase in Onslow County Landfill Charges

Financial Impact

Anticipated revenue and expenditures are \$501,410,389, which includes interfund transfers of \$14,443,984, prior year authorizations of \$357,089,254 and \$129,877,151 in new appropriations.

Action Needed

Consider the proposed Budget Ordinance with changes shown in Attachment B, the Fee Schedule, and FY 2027-2036 Capital Improvement Plan with changes shown in Attachment F.

Recommendation

Staff recommends that Council adopt the Budget Ordinance, Fee Schedule, the Capital Improvement Plan and other documents as presented.

Approved: City Manager City Attorney

Attachments:

- A Budget Ordinance
- B Detail of Changes
- C Revenues by Major Source
- D Expenditures by Activity and Fund
- E Proposed Fee Schedule
- F List of Proposed Changes to the FY 2027-2036 CIP
- G Capital Projects by Department Summary
- H Capital Projects by Funding Source Summary
- I 2026 Order of Collection
- J Organizational Chart



Staff Report

Agenda Item: **1**

Fiscal Year 2027 Proposed Budget Adoption

Introduction

NC State law requires Cities to adopt an annual budget prior to the start of the fiscal year. The purpose of the proposed Budget Ordinance is to adopt a budget for FY 2027, approve the proposed Fee Schedule, and approve the proposed FY 2027-2036 Capital Improvement Plan (CIP). The budget is in balance as required by North Carolina General Statute (NCGS) § 159-13. The FY 27 Proposed Budget is based on the recent enactment of Senate Bill 889 into law which requires Onslow County to utilize the schedule of values for Fiscal Year 2027 that was in place for Fiscal Year 2026.

The revised proposed Budget for Fiscal Year 2026-2027 includes:

As part of the priority investment in City employees, salaries and benefits are listed below by fund with FY 26 amended budget amounts and FY 27 proposed budget amounts for comparison.

Fund	FY26 Amended	FY27 Proposed
General	\$ 40,373,706	\$43,088,024
Water & Sewer	7,633,048	7,823,597
Solid Waste	3,081,270	3,082,622
Stormwater	2,365,384	2,366,963
Internal Service	3,784,869	3,856,500

The FY 27 budget includes capital outlay or equipment replacement of approximately \$5.5 million dollars. Of this amount, \$2.9 million is budgeted to replace equipment in the general fund. Equipment includes \$1.4 million to replace Engine One, \$700k for replacement vehicles (police and parks), a bucket truck for traffic signals (\$175k), and a pothole patcher for streets (\$452k).

Funding has been included in the FY 27 budget to execute capital projects in the proposed FY 27 Capital Improvement Plan. Capital projects funded by general fund for FY 27 are limited to FY 27 Fiber Installation (\$50k) and FY 27/28 ADA improvements (\$2k). Remaining projects are funded by capital reserve funding (\$3 million), water sewer funds (\$5.7 million), Powell bill/DOT funds (\$1.3 million), or stormwater funds (\$375k). Notable projects include One City, Commons Parking Lot, Fleet Facility, Street Rehabilitation, Water/Sewer Line Extension to the 400 acres, and Water/Sewer Infrastructure Rehabilitation.

Procedural History

- October 13, 2025: Council Post Budget Retreat
- February 16, 2026: Council Vision Planning Retreat
- April 7, 2026: Council Presentation of FY26/27 Proposed Budget
- April 7, 2026: Budget Posted on Website and Hard Copies Available for Review at Public Library and City Clerk's Office
- April 21, 2026: Public Hearing was held
- May 4, 2026: Council Discussion and Review
- May 19, 2026: Council to Consider Adoption of FY26/27 Proposed Budget
- June 2, 2026: Council to Consider Adoption of FY26/27 Proposed Budget
- June 16, 2026: Council to Consider Adoption of FY26/27 Proposed Budget
- June 29, 2026: Council to Consider Adoption of FY26/27 Proposed Budget

Stakeholders

Citizens of the City of Jacksonville, City Council and City employees.

ORDINANCE (2026-XX)

CITY OF JACKSONVILLE
FISCAL YEAR 2027 BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Jacksonville, North Carolina:

SECTION I. BUDGET ADOPTION, FY 2026-2027

The following budget with anticipated revenues of \$501,410,389 and expenditures of \$501,410,389 (see Exhibit "A" and Exhibit "B" for breakdown) is hereby adopted in accordance with G.S. 159 by the City of Jacksonville for the fiscal year beginning July 1, 2026, and ending June 30, 2027. This budget includes authorization of 631 full-time positions, 6 benefited part-time positions and 158 non-benefited part-time positions.

The following procedures, controls, and authorities shall apply to transfers and adjustments within the budget.

- A. **Transfers Between Funds:** Transfers of appropriations between funds may be made only by the City Council.
- B. **Transfers Between Activities or Contingency:** Transfers of appropriations between activities in a fund or from contingency shall be approved by the City Council or may be approved by the City Manager, or the designee in conformance with the following guidelines:
1. The City Manager finds that they are consistent with operational needs and any Council-approved goals.
 2. Inter-Activity transfers do not exceed \$5,000 each.
 3. Transfers from Contingency appropriations do not exceed \$5,000 each, unless the City Manager finds an emergency exists.
 4. All transfers from contingency listed above are reported to the City Council no later than its next regular meeting following the date of the transfer.
 5. The employee wage adjustments and associated transfers are approved by the City Council upon adoption of this budget.

SECTION II. CAPITAL PROJECTS

The General Capital Project Funds, Internal Service Capital Project Fund, Stormwater Capital Project Funds and the Water and Sewer Capital Project Funds, are hereby authorized. Appropriations made for the specific projects in these funds are hereby appropriated until the project is completed.

Attachment

A

SECTION III. GRANT, MULTI-YEAR TRUST AND CAPITAL PROJECT BUDGETS

In any grant or capital project budget previously adopted, the balance of any anticipated, but not received, revenues and any unexpended appropriations remaining on June 30, 2026, shall be re-authorized in the FY 2027 budget, unless a specific new budget has been prepared.

SECTION IV. ANNUAL FINANCIAL REPORTS

All agencies receiving City funding are required to submit financial statements and/or an audit report (as deemed appropriate by General Statute) before payment is made. Approved payments may be delayed pending receipt of this financial information.

SECTION V. FEES AND LICENSES

Charges for fees and licenses by City departments or agencies shall be in accordance with current schedules set forth in the City Code, adopted by the State of North Carolina or the City Council, except by the changes set forth in the Fee Schedule for FY 2027 as amended from time to time.

SECTION VI. PERSONNEL

- A. Salaries and compensation for FY2026-2027 includes a compensation allocation equivalent to five percent of salaries and wages. This allocation shall be administered in accordance with the City of Jacksonville's Classification and Compensation System, as adopted with this budget, for the purpose of maintaining compensation that is aligned with the Council-adopted market. Within the approved budget, the allocation may be used for market adjustments, merit adjustments based on annual employee evaluations completed in FY2027, pay scale adjustments, reclassifications, and other salary adjustments necessary to preserve the integrity of the Classification and Compensation System.
- B. Effective July 1, 2026, the City's employer contribution to the 401(k) plan for eligible employees shall be increased from two percent to five percent of eligible compensation, subject to the terms and eligibility requirements of the applicable plan documents. Sworn law enforcement employees, who currently receive a five percent employer contribution, shall remain unchanged.
- C. The longevity pay shall be based on the following graduated scale for each year of service: \$40, 1-10 years; \$50, 11-15 years; \$60, 16-20 years; \$70, 21-25 years and \$80 for 26 years and over. Longevity pay is not to be distributed and considered earned until an employee has worked for the City five (5) consecutive years. (November 30th shall be considered the closing date to calculate years of service.) Employees retiring prior to November 30 with 20 or more years of service with the City of Jacksonville may receive longevity pay provided that their retirement date is after July 1 of the fiscal year in which the longevity pay would be received. Payment under those conditions must be specifically approved by the City Manager and funds must be available in the authorized budget for the fiscal year in which the longevity pay would be made. Upon approval by the City Manager, the longevity pay will be disbursed at the time of retirement separation.

D. A freeze is hereby placed on the retiree health insurance benefits for all new hires as of July 1, 2010.

SECTION VII. FISCAL CONTROL ACT

The Budget Officer and the Finance Director are hereby directed to make any changes, in the budget, for fiscal practices that are required by the Local Government and Fiscal Control Act. This shall extend to permitted consolidations of funds and "Single Tax Levies" permitted in the Fiscal Control Act.

Operating funds encumbered on the financial records of the City as of June 30, 2026, are hereby re-appropriated to this budget.

SECTION VIII. TAXES LEVIED

There is hereby levied the following rate of tax on taxable property listed within the City on January 1, 2026, which tax shall apply to the fiscal year 2026-2027 for the purpose of raising revenue to finance and balance authorized appropriations: General Fund: \$0.63 per \$100 valuation of taxable property. This rate of taxation and the estimated revenue is based on an estimated total valuation subject to taxes of \$4.94 billion and an estimated collections rate of 98.87%.

SECTION IX. FILING

Copies of this ordinance shall be filed with the Finance Director, City Manager, and City Clerk.

All expenditures relating to obtaining any bond referendum and/or installment purchase adopted as part of this Budget will be reimbursed from non-taxable bond proceeds & installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150-2.

Adopted by the City Council in regular session this 29th day of June 2026.

Sammy Phillips, Mayor

ATTEST:

Rose R. Marshburn, City Clerk

ATTACHMENT B
CITY OF JACKSONVILLE, NORTH CAROLINA
FISCAL YEAR 2027 BUDGET ORDINANCE
(Detail of Changes from Recommended to Adoption)

FUND DESCRIPTION	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
General Fund	71,472,113	67,260,722	(4,211,391)
Economic Impact Fund	594,788	594,788	-
Jacksonville Tourism Development Authority	1,844,534	1,844,534	-
Special Revenue Funds	89,968,009	89,913,661	(54,348)
Water/Sewer Fund	34,020,846	34,020,846	-
Solid Waste Disposal Fund	10,492,513	10,492,513	-
Stormwater/Water Quality	5,200,102	5,200,102	-
General Fund Capital Projects	76,740,953	74,840,953	(1,900,000)
Water/Sewer Capital Projects	98,827,785	98,827,785	-
Stormwater Capital Projects	18,460,062	18,460,062	-
Internal Service Capital Projects	1,280,400	1,280,400	-
General Capital Reserve	82,846,376	80,234,985	(2,611,391)
Water/Sewer Capital Reserve	5,417,195	5,417,195	-
Separation Allowance Trust Fund	7,891,061	7,891,061	-
Internal Service Funds	19,966,039	19,966,039	-
(Less) Internal Service Funds - Allocated	(14,835,257)	(14,835,257)	-
Subtotal	510,187,519	501,410,389	(8,777,130)
(Less) Current Year Interfund Transfers	(18,755,375)	(14,443,984)	4,311,391
(Less) Prior Years Appropriated	(357,089,254)	(357,089,254)	-
GRAND TOTAL NET	134,342,890	129,877,151	(4,465,739)

The following summarizes the changes from the Manager Recommended Budget to the Council Approved Budget.

GENERAL FUND

Expenditures

Remove Transfer Out to General Fund for One City Center	(1,600,000)
Remove Transfer Out to Capital Reserve fund for future projects	(2,611,391)
	<u>(4,211,391)</u>

Revenue

Decrease property tax revenue from tax rate of .60 at new valuation to .63 at prior valuation	(9,195,204)
Addition of .03 fire protection tax from Onslow County	1,466,136
Increase Appropriated Fund Balance	3,517,677
	<u>(4,211,391)</u>

GENERAL FUND CAPITAL PROJECTS

Expenditures

Remove FY27 partial funding for One City Center	(1,600,000)
Remove Beirut Memorial Sign project	(300,000)
	<u>(1,900,000)</u>

Revenue

Reduce Transfer In from Capital Reserve to fund project	(100,000)
Reduce Transfer In from General Fund to fund project	(1,600,000)
Reduce NCDOT funding for capital project	(200,000)
	<u>(1,900,000)</u>

GENERAL FUND CAPITAL RESERVE

Expenditures

Remove Council Initiatives for future projects	(2,611,391)
	<u>(2,611,391)</u>

Revenue

Remove Transfer In from General Fund to fund Council Initiatives	(2,611,391)
	<u>(2,611,391)</u>

SPECIAL REVENUE FUNDS

Expenditures

Reduce Community Development expenditures	(54,348)
	<u>(54,348)</u>

Revenue

Reduce HUD Entitlement to match actual allocation	(54,348)
	<u>(54,348)</u>

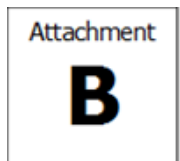


EXHIBIT "A"
CITY OF JACKSONVILLE
REVENUES BY MAJOR SOURCE
2026-2027

	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
APPROPRIATED BUDGET			
GENERAL FUND			
AD VALOREM TAXES	39,504,161	30,308,957	(9,195,204)
OTHER TAXES AND LICENSES	17,630,225	17,630,225	-
UNRESTRICTED INTERGOVERNMENTAL	4,044,900	4,044,900	-
RESTRICTED INTERGOVERNMENTAL	3,041,173	4,507,309	1,466,136
PERMITS & FEES	794,150	794,150	-
CHARGES FOR SERVICES	1,413,711	1,413,711	-
INVESTMENT EARNINGS	1,083,822	1,083,822	-
MISCELLANEOUS REVENUES	244,450	244,450	-
OTHER FINANCING SOURCES	3,715,521	7,233,198	3,517,677
TOTAL	71,472,113	67,260,722	(4,211,391)
ECONOMIC IMPACT FUND			
INVESTMENT EARNINGS	94,788	94,788	-
OTHER FINANCING SOURCES	500,000	500,000	-
TOTAL	594,788	594,788	-
JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY			
OTHER TAXES AND LICENSES	1,405,000	1,405,000	-
INVESTMENT EARNINGS	164,083	164,083	-
OTHER FINANCING SOURCES	275,451	275,451	-
TOTAL	1,844,534	1,844,534	-
GRANT PROJECT ORDINANCES			
SPECIAL REVENUE FUNDS			
CITY TRANSIT GRANTS (TR)	31,671,412	31,671,412	-
EMERGENCY RESPONSE GRANTS (ER)	13,220,331	13,220,331	-
LAW ENFORCEMENT GRANTS (PD)	28,917,376	28,917,376	-
FIRE GRANTS (FR)	2,000,497	2,000,497	-
PROJECTS NOT CAPITALIZED (GR)	934,920	934,920	-
E-911 (ET)	8,908,154	8,908,154	-
COMMUNITY DEVELOPMENT (CD)	4,315,319	4,260,971	(54,348)
TOTAL	89,968,009	89,913,661	(54,348)
WATER AND SEWER FUND			
PERMITS & FEES	1,000	1,000	-
CHARGES FOR SERVICES	27,423,314	27,423,314	-
INVESTMENT EARNINGS	1,795,242	1,795,242	-
MISCELLANEOUS REVENUES	802,834	802,834	-
OTHER FINANCING SOURCES	3,998,456	3,998,456	-
TOTAL	34,020,846	34,020,846	-
SOLID WASTE DISPOSAL FUND			
RESTRICTED INTERGOVERNMENTAL	55,000	55,000	-

CHARGES FOR SERVICES	8,264,295	8,264,295	-
INVESTMENT EARNINGS	181,949	181,949	-
MISCELLANEOUS REVENUES	19,000	19,000	-
OTHER FINANCING SOURCES	1,972,269	1,972,269	-
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TOTAL	10,492,513	10,492,513	-

STORMWATER/WATER QUALITY

PERMITS AND FEES	45,900	45,900	-
CHARGES FOR SERVICES	3,142,500	3,142,500	-
INVESTMENT EARNINGS	73,448	73,448	-
MISCELLANEOUS REVENUES	13,500	13,500	-
OTHER FINANCING SOURCES	1,924,754	1,924,754	-
TOTAL	5,200,102	5,200,102	-

CAPITAL PROJECT ORDINANCE

GENERAL FUND CAPITAL PROJECTS (GF)	76,740,953	74,840,953	(1,900,000)
WATER/SEWER CAPITAL PROJECTS (SF)	98,827,785	98,827,785	-
STORMWATER CAPITAL PROJECTS (SW)	18,460,062	18,460,062	-
INTERNAL SERVICE CAPITAL PROJECTS (ITS)	1,280,400	1,280,400	-
GENERAL CAPITAL RESERVE	82,846,376	80,234,985	(2,611,391)
WATER/SEWER CAPITAL RESERVE (WS)	5,417,195	5,417,195	-
TOTAL	283,572,771	279,061,380	(4,511,391)

MULTI-YEAR FUND ORDINANCE

SEPARATION ALLOWANCE FUND			
OTHER FINANCING SOURCES	7,891,061	7,891,061	-
TOTAL	7,891,061	7,891,061	-

FINANCIAL PLANS

INTERNAL SERVICE FUNDS			
CHARGES FOR SERVICES	16,419,837	16,419,837	-
INVESTMENT EARNINGS	408,433	408,433	-
MISCELLANEOUS REVENUES	640,930	640,930	-
OTHER FINANCING SOURCES	2,496,839	2,496,839	-

TOTAL	19,966,039	19,966,039	-
INTERNAL SERVICE FUNDS - ALLOCATED	(14,835,257)	(14,835,257)	-

SUBTOTAL ALL REVENUES

BUDGETED INTERFUND TRANSFERS	(18,755,375)	(14,443,984)	4,311,391
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PRIOR YEARS APPROPRIATED:

SPECIAL REVENUE FUNDS	(83,717,515)	(83,717,515)	-
SEPARATION ALLOWANCE FUND	(7,446,763)	(7,446,763)	-
GENERAL FUND CAPITAL PROJECTS	(69,087,287)	(69,087,287)	-
WATER/SEWER CAPITAL PROJECTS	(92,811,309)	(92,811,309)	-
STORMWATER CAPITAL PROJECTS	(18,385,062)	(18,385,062)	-
INTERNAL SERVICE CAPITAL PROJECTS	(1,267,558)	(1,267,558)	-
GENERAL CAPITAL RESERVE	(79,401,460)	(79,401,460)	-
WATER/SEWER CAPITAL RESERVE	(4,972,300)	(4,972,300)	-
	(357,089,254)	(357,089,254)	-

GRAND TOTAL NET

	134,342,890	129,877,151	(4,465,739)
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EXHIBIT "B"
CITY OF JACKSONVILLE
EXPENDITURES BY ACTIVITY AND FUND
2026-2027

	MANAGER RECOMMENDED	COUNCIL APPROVED	DIFFERENCE
APPROPRIATED BUDGET			
GENERAL FUND			
GENERAL GOVERNMENT	8,708,568	8,708,568	-
PUBLIC WORKS	8,571,217	8,571,217	-
PUBLIC SAFETY	34,060,656	34,060,656	-
RECREATION AND PARKS	8,235,393	8,235,393	-
ECONOMIC & PHYSICAL DEVELOPMENT	592,814	592,814	-
DEBT SERVICE	3,726,748	3,726,748	-
OTHER FINANCING USES	7,576,717	3,365,326	(4,211,391)
TOTAL	71,472,113	67,260,722	(4,211,391)
ECONOMIC IMPACT FUND			
ECONOMIC DEVELOPMENT	309,125	309,125	-
HOUSING DEVELOPMENT	197,394	197,394	-
DOWNTOWN DEVELOPMENT	88,269	88,269	-
TOTAL	594,788	594,788	-
JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY			
TOURISM PROMOTION	776,495	776,495	-
TOURISM RELATED EXPENSES	1,002,239	1,002,239	-
ADMINISTRATION	65,800	65,800	-
TOTAL	1,844,534	1,844,534	-
GRANT PROJECT ORDINANCES			
SPECIAL REVENUE FUNDS			
CITY TRANSIT GRANTS (TR)	31,671,412	31,671,412	-
EMERGENCY RESPONSE GRANTS (ER)	13,220,331	13,220,331	-
LAW ENFORCEMENT GRANTS (PD)	28,917,376	28,917,376	-
FIRE GRANTS (FR)	2,000,497	2,000,497	-
PROJECTS NOT CAPITALIZED (GR)	934,920	934,920	-
E-911 (ET)	8,908,154	8,908,154	-
COMMUNITY DEVELOPMENT (CD)	4,315,319	4,260,971	(54,348)
TOTAL	89,968,009	89,913,661	(54,348)
WATER AND SEWER FUND			
OPERATIONS	13,121,399	13,121,399	-
WATER SUPPLY	3,864,980	3,864,980	-
WASTEWATER TREATMENT	3,970,395	3,970,395	-
DEBT SERVICE	7,383,072	7,383,072	-
OTHER FINANCING USES	5,681,000	5,681,000	-
TOTAL	34,020,846	34,020,846	-
SOLID WASTE DISPOSAL FUND			
OPERATIONS	8,972,873	8,972,873	-
DEBT SERVICE	1,519,640	1,519,640	-
TOTAL	10,492,513	10,492,513	-

STORMWATER/WATER QUALITY

OPERATIONS	4,302,489	4,302,489	-
DEBT SERVICE	520,113	520,113	-
OTHER FINANCING USES	377,500	377,500	-
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TOTAL	5,200,102	5,200,102	-

CAPITAL PROJECT ORDINANCE

GENERAL FUND CAPITAL PROJECTS	76,740,953	74,840,953	(1,900,000)
WATER/SEWER CAPITAL PROJECTS	98,827,785	98,827,785	-
STORMWATER CAPITAL PROJECTS	18,460,062	18,460,062	-
INTERNAL SERVICE CAPITAL PROJECTS	1,280,400	1,280,400	-
GENERAL CAPITAL RESERVE	82,846,376	80,234,985	(2,611,391)
WATER/SEWER CAPITAL RESERVE	5,417,195	5,417,195	-
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TOTAL	283,572,771	279,061,380	(4,511,391)

MULTI-YEAR FUND ORDINANCE

SEPARATION ALLOWANCE FUND			
OPERATIONS	7,891,061	7,891,061	-
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TOTAL	7,891,061	7,891,061	-

FINANCIAL PLANS

INTERNAL SERVICE FUNDS			
FLEET MAINTENANCE	4,913,047	4,913,047	-
CITY HALL MAINTENANCE	319,208	319,208	-
INFORMATION TECHNOLOGY SERVICES	4,234,735	4,234,735	-
VIDEO/MEDIA SERVICES	1,045,566	1,045,566	-
SELF INSURANCE	9,453,483	9,453,483	-
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TOTAL	19,966,039	19,966,039	-

INTERNAL SERVICE FUNDS - ALLOCATED	(14,835,257)	(14,835,257)	-
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SUBTOTAL ALL EXPENDITURES	510,187,519	501,410,389	(8,777,130)
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CURRENT YEAR INTERFUND TRANSFERS	(18,755,375)	(14,443,984)	4,311,391
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PRIOR YEARS APPROPRIATED:

SPECIAL REVENUE FUNDS	(83,717,515)	(83,717,515)	-
SEPARATION ALLOWANCE FUND	(7,446,763)	(7,446,763)	-
GENERAL FUND CAPITAL PROJECTS	(69,087,287)	(69,087,287)	-
WATER/SEWER CAPITAL PROJECTS	(92,811,309)	(92,811,309)	-
STORMWATER CAPITAL PROJECTS	(18,385,062)	(18,385,062)	-
INTERNAL SERVICE CAPITAL PROJECTS	(1,267,558)	(1,267,558)	-
GENERAL CAPITAL RESERVE	(79,401,460)	(79,401,460)	-
WATER/SEWER CAPITAL RESERVE	(4,972,300)	(4,972,300)	-
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	(357,089,254)	(357,089,254)	-

GRAND TOTAL NET	134,342,890	129,877,151	(4,465,739)
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CITY OF JACKSONVILLE

FY ~~2025-2026~~ 2026-2027

FEE SCHEDULES

Effective

July 1, ~~2025-2026~~

Attachment

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BEER AND WINE PRIVILEGE LICENSE TAX SCHEDULE

Beer and Wine (License Period: May 1 through April 30 of each year)

(G.S. 105-113; G.S. 105-113)

Beer at retail-off premises	\$5.00	Beer and Wine-off premises	\$15.00
Beer at retail-on premises	\$15.00	Beer and Wine-on premises	\$30.00
Beer at retail-on and off premises	\$20.00	Beer and Wine-on and off premises	\$45.00
Wine at retail-off premises	\$10.00	Beer Only (wholesale dealer)	\$37.50
Wine at retail-on premises	\$15.00	Wine Only (wholesale dealer)	\$37.50
Wine at retail-on and off premises	\$25.00	Beer and Wine (wholesale dealer)	\$62.50

Additional fees: Duplicate License Fee: \$5.00

BICYCLE AND PEDESTRIAN FACILITIES FEE

The estimated costs of Bicycle and Pedestrian Facilities upon which payments by a property owner/developer in lieu of construction shall be based are as follows:

4" thick x 4' wide concrete sidewalk	\$23.00/linear foot (LF)
6" thick x 4' wide concrete sidewalk	\$26.00/LF
4" thick x 5' wide concrete sidewalk	\$28.00/LF
6" thick x 5' wide concrete sidewalk	\$31.00/LF
4" thick x 6' wide concrete sidewalk	\$30.00/LF
6" thick x 6' wide concrete sidewalk	\$34.00/LF
4" thick x 8' wide concrete sidewalk	\$35.00/LF
6" thick x 8' wide concrete sidewalk	\$40.00/LF
8' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$30.00/LF
10' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$35.00/LF
12' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$40.00/LF
14' wide x 1 ½" thick asphalt bicycle trail on at least 4" of ABC stone	\$45.00/LF
ADA handicap ramp	\$1,500.00 each

Payments in lieu of construction as allowed in Article 5.7 Bicycle and Pedestrian Facilities of the City of Jacksonville Unified Development Ordinance (UDO) will receive a 50% reduction to the cost per linear foot and 100% reduction for the ramp cost.

CEMETERY FEES AND CHARGES

Per Grave Space (City Owned and Approved Transfers):

Resident/Non Resident

\$1,000.00

CONSTRUCTION INSPECTION SERVICE FEE SCHEDULE

First Acre (or part thereof) of development	\$225.00
Each addition acre (or part thereof)	\$125.00/acre
Minimum Inspection Fee	\$225.00
Re-Inspection Fee – Per site visit for Interim, Final, Warranty and Proof Roll Inspections	\$50.00 each

To be applied to all Site Plans and Subdivision Plans that involve infrastructure installations. Construction Inspection services to cover:

Potable Water	Sanitary Sewer	Storm Drainage
Roadway	Sidewalk Facilities	Enforcement of State Erosion Control Regulations

Inspection Fee is for initial site visit and periodic visits during construction. Fee also covers:

Initial Proof-roll Inspection	One Interim Inspection
One Final Inspection	One Warranty Inspection

Re-Inspection fee is applicable to performance of each proof roll, interim, final, or warranty inspection performed subsequent to the initial, like inspection.

Fee to be paid prior to receiving Erosion Control or Water and/or Sewer Extension Permit(s).

Pre-Meter Set Inspection Fee \$50.00

Street Sweeping

\$95.00 per hour for non-street sweeping

\$70.00 per lane/curb mile for regular street sweeping

Note: City of Jacksonville, Streets Division may provide street sweeping service to Developers and Construction Companies. Street Sweeping will be available as our requirements allow. Charges will be billed in a letter format and will be required to be paid at the Water Billing Division within City Hall.

Sewer Allocation Extensions Request Processing Fee for Requests Requiring Council Action

Cost for processing:	\$240.00
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Note: City staff may grant a six (6) month first extension to a development unable to use the initial allocation within the stipulated allocation period. The request for such extension must be accompanied by documentation demonstrating use of allocation before the expiration date is unavoidable due to factors beyond the applicant's control. City Council may consider additional extensions for developments with valid plans in 12 month increments. Extension requests made to City Council shall be accompanied by the non-refundable Processing Fee and other supporting documentation as may be required.

Soil Erosion and Sedimentation Control Civil Penalties

Any person who violates any provisions of the City of Jacksonville's Soil Erosion and Sedimentation Ordinance (City Code, Chapter 22), or rules or orders adopted or issued pursuant to this ordinance, or who initiates or continues a land-disturbing activity for which an erosion control plan is required except in accordance with the terms, conditions, and provisions of an approved plan, is subject to a five thousand dollar (\$5,000.00) civil penalty per day of continuing violation (G.S. § 113A-64).

COPYING FEES OF PUBLIC RECORDS

Public Records (8 1/2" x 14" max size)

First 2 pages	Free
Third page and over	.10 cents each
Color: (allowed if original public record is color)	.35 cents each
Larger documents: Cost will be set by the department in charge of the documents based on reproduction cost.	
GIS Records: See Information Technology Systems (ITS) Specifications, Standards and Design Manual	\$50.00

Personal Records (Not City Related)

Cost per copy	.25 cents each
Color copies (<u>Not allowed</u> except by permission of City Manager)	

*Municipalities are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the municipality and/or its citizens.

FIBER OPTIC CABLE FEE SCHEDULE

Labor

Standard Labor Rate	\$ 49.00 <u>62.00</u> /person/hr
(Labor cost per City employee during normal working hours 8am-5pm)	
Emergency Repair Labor Rate	\$ 66.00 <u>83.00</u> /person/hr
(Labor cost per City employee outside normal working hours 5pm-8am)	
Fiber Optic Cable Splice/Termination	\$ 30.00 <u>38.00</u> / <u>strand per splice</u>
(Labor cost for physical fiber optic cable splicing only)	

Equipment

Mobilization Cost	\$ 250.00 <u>315.00</u> /job
Bucket Truck	\$ 41.00 <u>52.00</u> /hr
Pickup Truck	\$ 17.00 <u>22.00</u> /hr
Fiber Splicing Trailer	\$ 15.00 <u>19.00</u> /hr
Cable Spool Trailer	\$ 5.00 <u>7.00</u> /hr
Emergency Generator	\$ 5.00 <u>7.00</u> /hr

Materials

Materials will be charged at cost.

Note: All fees are proposed to fully offset all City costs associated with completing the work.

Dark Fiber Service Agreement Rate

\$50.82 per mile, per month

Price increases are based on 25% flat rate.

FIRE DEPARTMENT FEES AND CHARGES

Firefighting fee for property outside City Limits

See Formula Below

$\frac{\text{Fire Budget} + 10\% \times \text{Assessed Valuation} \times 1.5}{\text{Total Assessed Valuation of City of property}} = \text{Annual Fee}$

Hazardous Material Emergency Charges

Level 1 Hazmat Response \$350.00

Includes one response unit, associated personnel and services to mitigate small hazardous material spills for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents.

Level 2 Hazmat Response \$1,000.00

Includes services of one Level 1 Hazmat Response unit plus one additional response unit, associated personnel and services to mitigate small to moderate hazardous material spills greater for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents.

Level 3 Hazmat Response \$4,500.00

Includes services of one Level 1 and Level 2 Hazmat Response unit plus the addition of the Jacksonville Fire & Emergency Services Hazardous Materials Response Team and associated personnel and equipment to mitigate large or complex hazardous material spills for the first hour. After the first hour billing will be calculated at the rates described for special events/incidents

Special Events/Incidents

(Billable per hour or any portion thereof):

Aerial Truck	\$300.00
Engine, Rescue, Command Vehicles	\$200.00
Squad, Support Vehicles	\$100.00
Personnel	\$35.00 per person
Rental Equipment	At cost
Supplies and Materials	At cost plus 15%

FIRE INSPECTION FEE SCHEDULE

The initial mandated fire inspection fee shall be at no charge (except in the ETJ which shall be \$75.00). Re-inspection fees where all violations have been corrected within the specified time period shall be at no charge. All re-inspections where all violations have not been corrected within the specified time period inside City limits shall be calculated at a set rate of \$100.00. Inside the ETJ will be charged \$150.00.

Initial Fire Inspection	
Inside City Limits	\$0
Within the ETJ	\$75.00

<u>First Re-Inspection</u>	
Violations corrected	\$0
Violations corrected ETJ	\$0
Violations NOT corrected	\$100.00
Violations NOT corrected ETJ	\$150.00

<u>Additional Re-Inspection</u>	
Violations corrected	\$0
Violations NOT corrected	\$150.00

Repeat Life Safety Offense Fee	
After documented warning offense	\$250.00
2 nd after warning offense	\$500.00

Fire Protection System Permit Inspections	
First Inspection	\$0
Subsequent Inspections	\$50.00

After Hours Inspections	
Special Events	\$80.00
Construction Inspection	\$50.00 per hour

Expedited Permit Processing Fee (i.e., work completed without permit, special event permit submitted with less than 5 business days prior to event, etc.)	
Processing Fee of permit	\$75.00 plus price

False Alarm Fees (per City Ordinance) (within a 30-day period)	
Third False Alarm Fee	\$100.00
Fourth False Alarm Fee	\$200.00
Fifth or more False Alarm Fee (per incidence)	\$300.00

Fire Protection Plan Review Fee

Commercial hood suppression systems \$75.00

Sprinkler systems and fire alarm systems:

Less than 999 sq. ft.	\$50.00
1,000 to 2,499 sq. ft.	\$75.00
2,500 to 9,999 sq. ft.	\$100.00
10,000 to 49,999 sq. ft.	\$200.00
50,000 sq. ft. and larger	\$300.00

Other Activities

Fire Flow Tests \$100.00

Filling Swimming Pools \$150.00 +
water charges*

*Note: Fire and Emergency Services will only fill masonry product or fiberglass swimming pools

FIRE PREVENTION CODE PERMITS & FEE SCHEDULE

Operational Permits

The fire code official is authorized to issue the following operational permits for the operations set forth in Sections 105.5.1 through 105.5.52 of the 2024 North Carolina Fire Prevention Code.

Additive manufacturing (105.5.1) an operational permit is required to conduct additive manufacturing operations regulated by Section 320.3. \$125.00

Amusement Buildings (105.5.3) – An operational permit is required to operate a special amusement building. \$125.00

Carnivals and Fairs (105.5.5) – An operational permit is required to conduct a carnival or fair. \$125.00

Combustible Dust-Producing Operations (105.5.7) – An operational permit is required to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing *combustible dusts* as defined in Chapter 2. \$125.00

Covered and Open Mall Buildings (105.5.10) – An operational permit is required for:

1. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall.
2. The display of liquid or gas fired equipment in the mall.
3. The use of open-flame or flame-producing equipment in the mall.

Energy storage systems (105.5.14) An operational permit is required for stationary and mobile energy storage systems regulated by Section 1207. \$125.00

Exhibits and Trade Shows (105.5.15) – An operational permit is required to operate exhibits and trade shows. \$125.00

Explosives (105.5.16) – An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of *explosives*, *explosive materials*, fireworks or pyrotechnic special effects within the scope of Chapter 56. \$125.00

Exceptions:

1. Fireworks allowed by North Carolina N.C.G.S. 14-414.
2. Storage in Group R-3 occupancies of smokeless propellant, black powder and small arms primers for personal use, not for resale and in accordance with Section 5606.

Flammable and Combustible Liquids (105.5.18) – An operational permit is required as follows: \$125.00

1. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.
2. To place temporarily out of service (for more than 90 days) an underground, protected above-ground or above-ground flammable or combustible liquid tank.
3. To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed.
4. To manufacture, process, blend or refine flammable or combustible liquids.
5. To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments in accordance with section 5706.5.4 or to engage in on-demand mobile fueling operations in accordance with section 5707
6. To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft and other special equipment at commercial, industrial, governmental, and manufacturing establishments in accordance with section 5706.5.4, or where required by the fire code official, to utilize a site for on-demand mobile fueling operations in accordance with section 5707.

High-piled storage (105.5.24). An operational permit is required to use a building or portion thereof with more than 500 square feet (46 m²), including aisles, of *high-piled combustible storage*. \$125.00

Liquid or Gas-fueled Vehicles or Equipment in Assembly Buildings (105.5.28) – An operational permit is required to display, operate or demonstrate liquid or gas fueled vehicles or equipment in assembly buildings. \$75.00

Motor fuel-dispensing facilities (105.5.33). An operational permit is required for the operation of auto-motive, marine and fleet motor fuel-dispensing facilities. \$125.00

Open Burning (105.5.34) – An operational permit may be required for the kindling or maintaining of an open fire or a fire on any public street, alley, road or other public or private ground. Instructions and stipulations of the permit shall be adhered to. \$60.00

Outdoor assembly event (105.5.38). An operational permit is required to conduct an *outdoor assembly event* where planned attendance exceeds 1,000 persons. \$125.00

Nightclubs (105.5.39.1). An operational permit is required to operate a <i>nightclub</i> .	\$125.00
Plant extraction systems (105.5.40). An operational permit is required to use plant extraction systems.	125.00
Private fire hydrants (105.5.41). An operational permit is required for the removal from service, use or operation of private fire hydrants. Exception: A permit is not required for private industry with trained maintenance personnel, private fire brigade or fire departments to maintain, test and use private hydrants.	No Fee \$
Pyrotechnic Special Effects Material (105.5.42) – An operational permit is required for use and handling of pyrotechnic special effects material.	\$125.00
Spraying or Dipping (105.5.47) – An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 24.	\$75.00
Temporary Membrane Structures, Tents and Canopies (105.5.49) – An operational permit is required to operate an temporary membrane structure, or a temporary or a temporary event structure <u>having an area in excess of 400 square feet</u> , or a tent having an area in excess of <u>800</u> square feet.	\$60.00 for tents less than 3,000 sq. ft. \$125.00 for tents 3,001 sq. ft. and larger
<u>Exceptions:</u>	
1. Tents used exclusively for recreational camping.	
2. Tents open on all sides, which comply with all of the following:	
2.1 Individual tents having a maximum size of 800 square feet.	
2.2 The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 feet shall not exceed 1800 square feet total.	
2.3 A minimum clearance of 12 feet to structures and other tents shall be provided.	
3. Funeral tents and curtains or extensions attached hereto, when used for funeral services.	
Temporary sleeping units for disaster relief workers (105.5.53). An operational permit is required for operation of long-term temporary <i>sleeping units</i> for disaster relief worker	No Fee
Required Construction Permit – <u>The fire code official is authorized to issue construction permits for work as set forth in Sections 105.6.1 through 105.6.24 of the 2024 North Carolina Fire Prevention Code. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.</u>	

See the North Carolina Administrative Code and Policies and applicable North Carolina General Statutes for general information concerning construction permits.

Automatic Fire Extinguishing Systems (105.6.1) – A construction permit is required for installation of or modification to an automatic fire extinguishing system.

- Less than 50,000 sq. ft. \$125.00
- 50,001 to 75,000 sq. ft. \$250.00
- 75,001 to 100,000 sq. ft. \$375.00
- 100,001 to 150,000 sq. ft. \$500.00
- 150,001 sq. ft. and larger \$750.00

Compressed Gases (105.6.2) – When the compressed gases in use or storage exceed the amounts listed in Table 105.5.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service or close or substantially modify a compressed gas system. \$75.00

Cryogenic Fluids (105.6.3) – A construction permit is required for installation of or alteration to outdoor stationary cryogenic fluid storage systems where the system capacity exceeds the amounts listed in Table 105.6.11. \$75.00

Emergency Responder Radio Coverage Systems (105.6.4) – A construction permit is required for installation of or modification to emergency responder radio coverage systems and related equipment. \$125.00

Energy storage systems (105.6.5) – A construction permit is required to install energy storage systems regulated by Section 1207 \$75.00

Fire Alarm and Detection Systems (105.6.6) – A construction permit is required for installation of or modification to fire alarm and detection systems and related equipment.

- Less than 50,000 sq. ft. \$125.00
- 50,001 to 75,000 sq. ft. \$250.00
- 75,001 to 100,000 sq. ft. \$375.00
- 100,001 to 150,000 sq. ft. \$500.00
- 150,001 sq. ft. and greater \$750.00

Fire Pumps and Related Equipment (105.6.7) – A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators. \$125.00

Flammable and Combustible Liquids (105.6.8) – A construction permit is required:	\$125.00
A. To install, repair or modify a pipeline for the transportation of flammable or combustible liquids.	
B. To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.	
C. To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.	
Fuel cell power systems. (105.6.9) A construction permit is required to install stationary fuel cell power systems.	\$75.00
Gas detection systems. (105.6.10) A construction permit is required for the installation of or modification to gas detection systems.	\$75.00
Gates and barricades across fire apparatus access roads. (105.6.11) A construction permit is required for the installation of or modification to a gate or barricade across a fire apparatus access road.	\$125.00
Hazardous materials. (105.6.12) A construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 where the hazardous materials in use or storage exceed the amounts listed in Table 105.5.22.	\$125.00
High-piled combustible storage. (105.6.13) A construction permit is required for the installation of or modification to a structure with more than 500 square feet (46 m ²), including aisles, of <i>high-piled combustible storage</i> .	\$125.00
Industrial ovens. (105.6.14) A construction permit is required for installation of industrial ovens regulated by Chapter 30.	\$125.00
Motor vehicle repair rooms and booths. (105.6.16) A construction permit is required to install or modify a motor vehicle repair room or booth.	\$125.00
Plant extraction systems. (105.6.17) A construction permit is required for installation of or modification to plant extraction systems.	\$125.00
Private Fire Hydrants (105.6.18) – A construction permit is required for the installation or modification of private fire hydrants.	\$75.00
	\$125.00

Smoke Control or Smoke Exhaust Systems (105.6.19) – Construction permits are required for the installation of or alteration to smoke control or smoke exhaust systems. \$125.00

Solar Photovoltaic Power Systems (105.6.20) – A construction permit is required to install or modify solar photovoltaic power systems- \$75.00

Special event structure. (105.6.21) A single construction permit is required to erect and take down a *temporary special event structure*.

Spraying or Dipping (105.6.22) – A construction permit is required to install or modify a spray room, dip tank or booth. \$75.00

Standpipe Systems (105.6.23) – A construction permit is required for the installation, modification or removal from service of a standpipe system. \$125.00

Temporary Membrane Structures, Tents and Canopies (105.6.24) – A construction permit is required to erect a temporary membrane structure having an area in excess of 400 square feet, or a tent having an area in excess of 800 square feet. \$60.00 for tents less than 3,000 sq. ft.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Funeral tents and curtains or extensions attached thereto, when used for funeral services. \$125.00 for tents 3,001 sq. ft. and greater
3. Tents open on all sides, which comply with all of the following:
 - 3.1 Individual tents having an maximum size of 1800 square feet.
 - 3.2 The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 feet shall not exceed 1800 square feet total.
 - 3.3 A minimum clearance of 12 feet to structures and other tents shall be provided.

HUMAN RESOURCES FEES

Employee ID Badge Replacement Fees

Proximity Card	\$20.00
Identification Card	\$10.00

INFORMATION TECHNOLOGY SERVICES (ITS) FEES

Customized GIS Color Maps	\$30.00 per hour, 1 hour minimum plus standard GIS color map fees
Standard GIS Color Maps	
8 1/2" x 11"	\$2.00
11" x 17"	\$3.00
24" x 36"	\$5.00
36" x 36"	\$10.00
36"x 48"	\$15.00
Digital Data	
Existing data file	Cost of media
Customized data file	\$30.00 per hour plus the cost of media

MEDIA SERVICES FEES

Base Production – No Significant City Equipment.	\$100.00 per hour
Pre and Post-Production Editing, Duplicating or Similar Activities.	\$100.00 per hour
Production Rate with City Equipment.	\$150.00 per hour
Field or Special Site Production with City Equipment.	\$250.00 per hour

Note: All fees charged with a 2-hour minimum.

NEIGHBORHOOD IMPROVEMENT SERVICES FEE SCHEDULE

Type of Application	FEE (Non – Refundable)
Homebuyer Education	\$25.00 (One-time waived for City Employees)
<u>Money Management Education</u>	<u>\$10.00 (One-time waived for City Employees)</u>
Homeownership	\$35.00
Residential Rehabilitation	\$35.00
Rental Rehabilitation	\$100.00
Small Business Initiative	\$100.00

Note: Application fees may be waived for persons 65 years of age and older or disabled individuals.

Community Maintenance Toolkit

Charge for Use: Residents will not be charged for the use of the equipment. If the equipment is damaged while in the resident use, the City shall charge residents a \$50.00 equipment charge. The resident may pay the City or have the charge added to their utility bill. Residents utilizing any equipment that requires fuel shall return the equipment with a full tank of gas. Failure to fill the tank will result in a \$10.00 fee.

PASSPORT ACCEPTANCE AGENCY FEES

Established by the Department of State

Passport Acceptance Execution Fee	\$35.00 per application
Passport Photo	\$10.00
Overnight Delivery Services	Per current fee set by the USPS for each application

PLANNING FEE SCHEDULE

The following fees are non-refundable unless otherwise noted.

<u>DOCUMENTS, ORDINANCES, PLANS</u>	
CAMA Land Use Plan	\$25.00
Copy of Unified Development Ordinance	\$50.00
<u>HOME BASED BUSINESSES</u>	
Home Occupation and/or Family Childcare	\$55.00
Family Care and/or Group Home	\$55.00
<u>MISCELLANEOUS</u>	
Civil Penalty - Unified Development Ordinance Violation(s)	\$50.00 per violation/per day, not to exceed \$5,000 per annum.
Standard Zoning Certification Letter ¹	\$55.00
Non-Standard Zoning Certification Letter ¹	\$110.00
Zoning Permit (no longer included in conjunction with any other permit)	\$55.00
Billboard Renewal Fee	\$60.00
Vested Right Application	\$75.00
Change of Address	\$50.00 per address
Street Name Change Request	\$250.00
Voluntary Annexation Petitions	\$500.00
Street Closing Petitions	\$500.00
Driveway Permit	\$50.00
Floodplain Development Permit	\$50.00
<u>Floodplain Development Review</u>	<u>\$25.00</u>
Food Vendors, Mobile	Refer to Zoning Permit fee
<u>SUBDIVISION, PLATS, DEVELOPMENTS/SITE PLANS</u>	
Recombination/Exempt/Easement Plats	\$125.00
Sketch Plan (Minor) ³	\$150.00
Preliminary Plan (Minor) ³	\$250.00
Sketch Plan (Major) ³	\$300.00
Preliminary Plan (Major) ³	\$500.00
Sketch and Preliminary Plan Combined (Major) ³	\$600.00
Sketch and/or Preliminary Plan Extension ³	\$500.00

Sketch and/or Preliminary Plan Modification	\$300.00
Final Plat	\$250.00
Type I Site Plan (excludes single family detached) ^{3 & 4}	\$1,000.00
Type II Site Plan (excludes single family detached) ^{3 & 4}	\$1,100.00
Special Use Permit/Type III Site Plans	\$1,300.00
Site Plan Re-review(s)	\$150.00 (each review)
Site Plan Modification(s)	\$250.00
Site Plan Extension	\$250.00
Development Agreement	\$2,000.00
<u>Transportation Impact Analysis (TIA)</u>	
Scoping Fee	\$1,000.00 (non-refundable) will be credited to the total cost of the TIA fee
Applicant Hires Own Qualified Engineer	Applicant 100% cost of their TIA plus 100% cost for City's Consultant to review the TIA Report.
City Selected Engineering Consultant	Applicant 100% total cost of TIA with no required consultant review of the TIA Report.
<u>Expert Assistance for Wireless Telecommunication Applications</u>	
Eligible Facility Request	\$1,000.00
Amended Application	\$500.00
New Towers/Support Structures/Substantial Modifications	\$7,500.00
<u>VARIANCES, ZONING/SUBDIVISION ORDINANCE and/or MAP AMENDMENTS</u>	
Text Amendment	\$500.00
Rezoning Request (Map Amendment) ⁵	\$550.00
Variance/Interpretation/Appeal Request (Board of Adjustment)	\$350.00*
*If the applicants appeal is granted by the Board of Adjustments, this fee will be refunded in full	
Land Use Plan Text and Map Amendment	\$550.00

IMPORTANT DETAILS

1. A standard zoning certification letter is a form letter as established by the Planning Division that identifies a parcel, address, zoning and the permitted uses allowed at that location or a copy of a previous approval letter. A non-standard zoning certification is a letter that requests additional information not included in the standard letter.
2. The 1st two reviews are included within this base fee.
3. For Expansions/Additions/Accessory Structures on sites owned or leased by a public agency greater than 5 acres, only the development impact area will be factored into the per acre portion of the plan review fee.
4. When a rezoning request will affect more than 50 different adjacent property owners and a newspaper ad is required the applicant will be assessed the advertisement fee in addition to the base rate.
5. All fees are set amount/flat fees and must be paid to the City prior to the work being done for which the fee is paid.

ZONING AND CODE ENFORCEMENT FEE SCHEDULE

Zoning and Code Enforcement

Type of Violation/Fee	FEE
Unified Development Ordinance (UDO)	\$50.00 per day/per violation; not to exceed \$5,000 per annum
City of Jacksonville Nuisance Code Nuisance Abatement	\$50.00 per day/per violation Contractor fees plus a \$200.00 Administration fee

BUILDING PERMIT AND INSPECTION FEE SCHEDULE

The following permit fees double if work commences prior to securing appropriate permit(s).

(B=Building, E=Electrical, P=Plumbing, M= Mechanical, FP=Fuel Piping, Fire=Refer to Fire Department Fees and Charges)

BUILDING PLAN REVIEW FEES

Residential – 1 & 2 Family Only (B,E,P,M)	No Charge
Standard Plan Review (B,E,P,M)	
Construction Value under \$30,000.00	\$85.00 <u>88.40</u>
Construction Value between \$30,000.00 - \$200,000.00	\$160.00 <u>166.40</u>
Construction Value between \$200,001.00 - \$370,000.00	\$330.00 <u>343.20</u>
Construction Value between \$371,000.00 and greater	\$500.00 <u>520.00</u>
Non-Standard Plan Review (B,E,P,M)	
Construction Value under \$30,000.00	\$165.00 <u>171.60</u>
Construction Value between \$30,000.00 - \$200,000.00	\$330.00 <u>343.20</u>
Construction Value between \$200,001.00 - \$370,000.00	\$660.00 <u>686.40</u>
Construction Value between \$371,000.00 and greater	\$990.00 <u>1,029.60</u>
Express Plan Review (B, E, P, M)	
Construction Value under \$30,000.00	\$330.00 <u>343.20</u>
Construction Value between \$30,000.00 - \$200,000.00	\$660.00 <u>686.40</u>
Construction Value between \$200,001.00 - \$370,000.00	\$1,320.00 <u>1,372.80</u>
Construction Value between \$371,000.00 and greater	\$1,650.00 <u>1,716.00</u>
<p>Non-Standard Plan Review is a service that allows plan review to take place prior to site plan approval and selection of a contractor (including proof of lien agent).</p> <p>Express Plan Review is a service that allows a plan review to take precedence over those going through the standard and non-standard plan review process. Jacksonville is offering this service to help those with commercial projects needing to meet financing deadlines and other timetables. These fees are non-refundable and will not be credited towards the building permit fee.</p>	
<p>The aforementioned plan review fees cover the initial review and one subsequent review. Each subsequent review thereafter is ½ the original plan review fee.</p>	

BUILDING PERMITS

<u>ACCESSORY BUILDINGS</u>		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential Accessory (B)* <ul style="list-style-type: none"> ➤ w/ a maximum dimension of 12' ➤ w/ a dimension greater than 12' but <401 sq. ft. ➤ 401 sq. ft. and greater 		No Charge \$200.00 <u>208.00</u> \$275.00 <u>286.00</u>
Non-Residential Accessory (B)*	\$.27 <u>28</u>	\$325.00 <u>338.00</u>
*Any trade permits beyond "Building" would pay the applicable single trade permit(s)		

<u>RESIDENTIAL NEW STRUCTURES</u>		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B, E, P, M, FP)*	\$.50 <u>52</u>	\$500.00 <u>520.00</u>
Residential (E)**		\$25.00 <u>26.00</u>
Residential (P)**		\$25.00 <u>26.00</u>
Residential (M)**		\$25.00 <u>26.00</u>
Residential (FP)**		\$25.00 <u>26.00</u>
*Please notify permitting staff if electrical, mechanical, plumbing and/or fuel piping is not being proposed in order to receive a fee reduction of \$.07 <u>08</u> per square foot, per trade not being proposed. In no case can the fee drop below the minimum fee established.		
**No charge when sub-contractor's applications and signatures are included when building permit application is submitted. If not submitted, then a processing fee will be required.		

NEW NON-RESIDENTIAL STRUCTURES		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P, M, FP)*	\$.6063	\$500.00 <u>20.00</u>
Non-Residential (E)**		\$25.00 <u>26.00</u>
Non-Residential (P)**		\$25.00 <u>26.00</u>
Non-Residential (M)**		\$25.00 <u>26.00</u>
Non-Residential (FP)**		\$25.00 <u>26.00</u>
*Please notify permitting staff if electrical, mechanical, plumbing and/or fuel piping is not being proposed in order to receive a fee reduction of \$.09-10 per square foot, per trade not being proposed. In no case can the fee drop below the minimum fee established.		
**No charge when sub-contractor's applications and signatures are included when building permit application is submitted. If not submitted, then a processing fee will be required.		

BUILDING ADDITIONS		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B)	\$.30.32	\$200.00 <u>208.00</u>
Residential (E)	\$.0809	\$75.00 <u>78.00</u>
Residential (P)	\$.0809	\$75.00 <u>78.00</u>
Residential (M)	\$.0809	\$75.00 <u>78.00</u>
Residential (FP)	\$.0809	\$75.00 <u>78.00</u>
Non-Residential (B)	\$.2729	\$350.00 <u>364.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

RENOVATIONS (Applicable to buildings/tenant spaces previously or currently occupied)		
<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Residential (B)	\$.1213	\$200.00 <u>204.00</u>
Residential (E)	\$.0809	\$75.00 <u>78.00</u>
Residential (P)	\$.0809	\$75.00 <u>78.00</u>
Residential (M)	\$.0809	\$75.00 <u>78.00</u>
Residential (FP)	\$.0809	\$75.00 <u>78.00</u>
Non-Residential (B)	\$.2021	\$300.00 <u>312.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

ALTERATION (Permits required in conjunction with a shell building permit, when applicable)

<u>Description</u>	<u>\$/Sq. ft.</u>	<u>Minimum</u>
Non-Residential (B)	\$.1213	\$300.00 <u>12.00</u>
Non-Residential (E)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (P)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (M)	\$.1011	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.1011	\$100.00 <u>104.00</u>

SINGLE TRADE PERMITS*

Residential (E)	\$80.00 <u>83.20</u>
Residential (M)	\$80.00 <u>83.20</u>
Residential (P)	\$80.00 <u>83.20</u>
Residential (FP)	\$80.00 <u>83.20</u>
Non-Residential (E)	\$125.00 <u>130.00</u>
Non-Residential (P)	\$125.00 <u>130.00</u>
Non-Residential (M)	\$125.00 <u>130.00</u>
Non-Residential (FP)	\$125.00 <u>130.00</u>

*In accordance with NCGS 160D 11110 (d) the City may not charge more than a single trade permit; however, all contractors shall be listed on the permit application

SHELL BUILDING PERMIT FEES* (NON-RESIDENTIAL ONLY)

FOUNDATION SHELL BUILDING (Foundation of a building with no vertical construction)

<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential	\$.4748	\$700.00 <u>728.00</u>

COLD DARK SHELL (An unfinished interior, lacking HVAC, typically electrical, plumbing, ceiling, and interior walls are not part of the permit scope)

<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B)	\$.5456	\$1,000.00 <u>1,040.00</u>
Non-Residential Electrical (E)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Plumbing (P)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Mechanical (M)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential Fuel Piping (FP)	\$.0809	\$100.00 <u>104.00</u>

COLD VANILLA SHELL (Minimally finished interior, typically includes ceilings, interior walls, electrical, and plumbing)		
<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P)	\$.7073	\$1,200.00 <u>1,248.00</u>
Non-Residential (M)	\$.0809	\$100.00 <u>104.00</u>
Non-Residential (FP)	\$.0809	\$100.00 <u>104.00</u>

WARM VANILLA SHELL (Minimally finished interior with mechanical, electrical, and plumbing)		
<u>Description</u>	<u>\$/Sq.ft.</u>	<u>Minimum</u>
Non-Residential (B, E, P, M & FP)	\$.8689	\$1,400.00 <u>1,456.00</u>

Note: Fees required to upfit shell buildings, refer to alterations.

*There are no reductions even if trades are not proposed for shell buildings

<u>DEMOLITION</u>	
Residential (B) *	\$50.00 <u>52.00</u>
Residential (E) *	\$45.00 <u>46.80</u>
Residential (P) *	\$46.80 <u>45.00</u>
Residential (M) *	\$46.80 <u>45.00</u>
Demolition of Entire Residential Structure*	\$50.00 <u>52.00</u>
Demolition of Entire Mobile Home (on-site)	\$50.00 <u>52.00</u>
Non-Residential (B)	\$100.00 <u>104.00</u>
Non-Residential (E)	\$75.00 <u>78.00</u>
Non-Residential (P)	\$75.00 <u>78.00</u>
Non-Residential (M)	\$75.00 <u>78.00</u>
Demolition of Entire Non-Residential Structure	\$250.00 <u>260.00</u>
Moving Permit (relocation)*	\$25.00 <u>26.00</u>
Moving Permit Mobile Home (relocation)*	\$25.00 <u>26.00</u>
*Includes 1 trip/inspection, any additional trips will be subject to the base fee each additional trip to the site.	

<u>MISCELLANEOUS</u>		
<u>Description</u>	<u>Rate</u>	<u>Minimum</u>
After hours inspections*	\$125.00 <u>130.00</u> /hour	\$250.00 <u>260.00</u>
RE-INSPECTION FEES (B,E,P,M,FP) unless specified elsewhere in fee schedule		

<ul style="list-style-type: none"> ➤ Re-Inspection (1st time) ➤ Re-Inspection (2nd time and beyond) (per trade) 		No Charge \$50.00 <u>52.00</u>
Special Consultation Inspection		\$200.00 <u>208.00</u>
Residential Roofing 1 & 2 Family		\$85.00 <u>88.40</u>
Commercial Roofing		\$190.00 <u>197.60</u>
Decks (Stand-alone deck, no other work, 400 sq. ft. max)		\$150.00 <u>156.00</u>
Deck re-inspect fees		\$25.00 <u>26.00</u>
Docks/Piers	\$.13 <u>15</u>	\$250.00 <u>260.00</u>
Bulkheads/Seawalls/Retaining walls	\$.13-15 (linear foot)	\$250.00 <u>260.00</u>
Handicap Ramp Residential		No Charge
Handicap Ramp Commercial	\$.22 <u>23</u>	\$120.00 <u>124.80</u>
Wireless Telecommunication Permits <ul style="list-style-type: none"> ➤ Eligible Facility Requests ➤ New Towers/Support ➤ Permit Reinstatement 		\$1,000.00 \$1,000.00 \$100.00 <u>104.00</u>
Pre-Fabricated Structures (no greater than 500 sq. ft.)		\$150.00 <u>156.00</u>
Re-inspect fees		\$35.00 <u>36.40</u>
Swimming Pools <ul style="list-style-type: none"> ➤ Residential ➤ Commercial 		\$85.00 <u>88.40</u> \$300.00 <u>312.00</u>
Commercial Hood		\$195.00 <u>202.80</u> Plus \$50-52.00 for each additional hood at that location
Mobile Home <ul style="list-style-type: none"> ➤ Single Wide ➤ Multi Wide 		\$330.00 <u>343.20</u> \$375.00 <u>390.00</u>
Change of Contractor/Sub-Contractor		\$25.00 <u>26.00</u> per contractor
Change of Occupancy/New Certificate of Occupancy		\$110.00 <u>114.40</u>
Business Name Change Only (after CO has been issued)		\$25.00 <u>26.00</u>
Business Ownership Change (after CO has been issued)		\$25.00 <u>26.00</u>
Business Name and Ownership Change Only (after CO has been issued)		\$25.00 <u>26.00</u>

Occupying before CO issued (PENALTY)		\$300.00
Occupying after notification that you are in violation of Not Having a Certificate of Occupancy issued to the tenant (PENALTY)		\$50.00 per day after the tenant/landowner has been duly notified
Scheduled Inspection Not Ready (PENALTY)		\$75.00 <u>78.00</u>
Temporary Pole/Construction Trailer		\$75.00 <u>78.00</u> each
Daycare and Residential Care Facilities **		\$125.00 <u>130.00</u>
NCABC Forms		\$150.00 <u>156.00</u>
*Requests should be made in writing and at least 72 hours in advance		
**This is an inspection typically required by the State of North Carolina to determine that the facility is code compliant		

<u>ADMINISTRATIVE FEES</u>	Minimum
Inspection Cancellation Fee (unless canceled by 4 pm the day prior)	\$50.00 <u>52.00</u>
Revisions (per permit)	\$50.00 <u>52.00</u>
Reinstate Permit (per permit)*	\$50.00 <u>52.00</u>
Homeowner Recovery Fund	\$10.00
Technology Fee – (NO EXCLUSIONS)**	
➤ Residential 5% of Permit	\$5.00
➤ Non-Residential 10% of Permit	\$10.00
*Provided there have not been any code/ordinance changes and inspections have occurred. If no inspections have taken place within six months of permit issuance, permit is expired, and a new submission will be required.	
**This technology fee will be added to the permit cost and is used to offset the planning and permitting review software maintenance fees.	

<u>SIGNS per Appendix H, IBC</u>		
1-5 Signs		\$110.00 <u>114.40</u>
1-5 Additional Signs		\$55.00 <u>57.20</u>
Billboards		\$450.00 <u>468.00</u>

All trade permits are independent from other permits

Refunds will be considered on a case-by-case basis by the Director of Planning & Inspections or his/her designee. Refunds shall be requested prior to the end of the fiscal year the permit was issued and/or within 180 days, whichever is less. Refunds are subject to a \$50.00 administrative fee.

City Council recognizes that in some rare situations fees will either be extraordinarily high or low. In these situations, staff will consider the nature of the work and the number of inspections necessary to perform the inspections and a fee will be established.

Any fee adjustments for new developments where permits have expired shall be issued in accordance with the adopted Fee Adjustments/Facilities Charge Adjustment Policy.

Any applications not issued within 90 days of the application date will be subject to the fee schedule at the time of issuance.

By action of the City Council, permit fees may be waived for storm related repairs. However, permits will still be required. Failure to obtain permits will result in the fee waiver being voided and the penalty of double fees shall apply.

POLICE DEPARTMENT FEES AND CHARGES

<u>Fee/Charge</u>	<u>Amount</u>
Taxicab Driver Permits	
Initial	\$15.00
Renewal	\$15.00
Change of Company (Owner)	\$15.00
Duplicate Copies	\$15.00
Change of Company (Driver)	\$25.00
Change of Name (Total fee)	\$25.00
Taxicab Inspection Fee	\$10.00
Taxicab License Fee	\$15.00
Rate Schedule for Taxicabs	
For the first one-tenth of a mile	\$3.50
For each additional one-tenth of a mile thereafter	\$.25
Per minute waiting time (to be charged only during stops made at the request of the passenger)	\$.30 per minute
Per North Carolina Department of Revenue, a 1.5% tax on taxi ride services and 1.0% tax on shared ride services is due upon the gross receipts of the for-hire ground transport service for any passenger who boards a vehicle regardless of whether the service is completed (Effective July 1, 2025).	
Peddler License	\$25.00 per person
Fingerprints	\$20.00
Fingerprints to be processed for all applicants for City licenses and permits	\$14.00 (to be paid by money order)
Precious Metals Permits	
Dealer Permit	\$180.00 (to be renewed annually)
Special Occasion Permit	\$180.00
Employee Certificate of Compliance	\$10.00
Employee Certificate of Compliance	\$3.00 (Annual Renewal)
Fingerprints (to be processed for all Dealer Permits)	\$38.00 (to be paid by money order)
Pictures	\$10.00
Copies of Reports	(See Copying Fee in Fee Schedule pg.10)
Parking Ticket (regular)	\$10.00
Parking Ticket (commercial vehicle in residential areas)	\$50.00 per day

Alarm Permits	\$10.00
False Alarm (3 rd - 5 th alarms)	\$50.00
False Alarm (6 th - 7 th alarms)	\$100.00
False Alarm (8 th - 9 th alarms)	\$250.00
False Alarm (10 th & over alarms)	\$500.00
Failure to Register Alarm	\$100.00
Other Civil Alarm Penalty	\$100.00

Processing Permit Fee	
Alcohol on City Property	\$100.00
Funeral Escorts (Per Event)	\$25.00

Wrecker Fees for vehicles under 10,000 lbs.	
Wrecker Rotation List Membership	\$250.00

Towing Rates as Established by the Towing Committee:

Monday – Friday 8:00 AM to 6:00 PM	\$185.00
Monday – Friday 6:00 PM to 8:00 AM	\$200.00

These fees include the winching and environmental clean-up shown below

Use of Dollies	\$75.00
Holiday and Weekends	\$200.00
Hourly rate after 1 st hour	for every ½ hour \$50.00
Outdoor Daily Storage	\$35.00*
Indoor Daily Storage	\$40.00*
Winching Fee	\$75.00
Environmental Clean-up	\$40.00
Police Storage Fee	\$25.00 per day for three days \$50.00 per day after three days \$75.00 per day after seven days
After Hours Fee	\$40.00 between 6:00 PM and 8:00 AM and weekends/holidays or 60 minutes from hook up.

Jacksonville National Night Out Vender Fee	
Participating Vendor Entry Fee	\$100.00 each**

*Vehicles placed in the storage lot after 9:00 PM shall pay ½ the daily rate for the day placed in the lot. All additional time will be counted as a full day regardless of actual hours a day the vehicle is stored.

**This fee is waived for Non-Profit Organizations, Governmental and Law Enforcement Agencies.

PRINTS (unframed)

Beirut Memorial	\$15.00
Freedom Fountain	\$15.00

RECREATION FEES

Facility	Non- Profit/Community Event (No money collected)	Non- Profit/Community Event (Money collected)	Commercial Event
		Base Fee – 2 Hours/ Each Additional Hour	
Jack Amyette Recreation Center			
Gymnasium	\$100.00/\$50.00	\$200.00/\$100.00	\$300.00/150.00
Meeting Room	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Entire Building (Includes: Gym & Meeting room)	\$120.00/\$60.00	\$240.00/\$120.00	\$360.00/\$180.00
Commons Recreation Center			
Gymnasium	\$100.00/\$50.00	\$200.00/\$100.00	\$300.00/\$150.00
Meeting Room	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Entire Building (Includes: Gym & Meeting room; does not include concession stand)	\$120.00/\$60.00	\$240.00/\$120.00	\$360.00/\$180.00
Jacksonville Adult Center			
Entire Building	\$80.00/\$40.00	\$160.00/\$80.00	\$240.00/\$120.00
Kerr Street Recreation Center	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00
Northwoods Recreation Center	\$40.00/\$20.00	\$80.00/\$40.00	\$120.00/\$60.00

Shelters	Non- Profit/Community Event (No money collected)	Non- Profit/Community Event (Money collected)
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Base Fee – 2 Hours/
Each Additional Hour

Small Shelters
Kerr Street,
Georgetown,
Richard Ray #1 and
#2, Phillips,
Commons #2, EW
Wooten, LP
Willingham Gazebo

\$20.00/\$10.00	\$60.00/\$30.00
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Large Shelters
Commons #1, NE
Creek #1 and #2

\$30.00/\$15.00	\$100.00/\$50.00
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Special Event Venues	Non- Profit/Community Event (No money collected)	Non- Profit/Community Event (Money collected)	Commercial Event
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Base Fee – 2 Hours/
Each Additional Hour

Riverwalk Stage & Grounds	\$60.00/\$30.00	\$120.00/\$60.00	\$240.00/\$120.00
Commons Recreation Complex Festival Area	\$50.00/\$25.00	\$100.00/\$50.00	\$200.00/\$100.00
Jacksonville Commons Amphitheater	\$100.00/\$50.00	\$160.00/\$80.00	\$200.00/\$100.00

ACTIVITIES

	Resident	Non-Resident
YOUTH		
YOUTH Sports	\$45.00 <u>\$50.00</u>	\$65.00 <u>\$70.00</u>
	\$40.00 <u>\$45.00</u> Early Registration Established by Instructor	\$60.00 <u>\$65.00</u> Early Registration
Athletic Camps Youth Sponsor Fees Baseball, Softball, Basketball & Volleyball	\$175.00	
After School Program	\$95.00 per month	\$175.00 per month
Please note a Late Fee of \$5.00 per five minutes will be assessed beginning at five minutes past the hour or for monthly registration fees not paid by the 5 th of each month.		
Before School Program	\$45.00 per month	\$75.00 per month
Other Youth Programs	Varies based on program duration, features and services offered.	
Summer Programs		
Voyager	\$120.00 <u>\$140.00</u> per 2-week session	\$170.00 <u>\$190.00</u> per 2-week session
Base Camp 2-week session	\$70.00 <u>\$90.00</u> per 2-week session	\$105.00 <u>\$125.00</u> per
Teacher Workday Field Trip Programs	Varies – Day trips when school is out \$10.00-\$20.00	150% of resident fee
Teacher Workday Programs	\$10.00 per day	\$15.00 per day
ADULT		
Adult Trips/Group Travel	Varies based on duration, venue, transportation, etc.	
Adults Program Annual	No Fee	\$35.00 per fiscal year
Instructed Classes	Varies based on instructor fees, duration, skill, and use of Fitness Punch Card	
Adult Softball	Varies depending on season and league. Range \$425.00 - \$600.00	Non-Resident team member additional \$25.00 per season

Adult Non-Traditional Kickball, futsal, and ultimate frisbee	Varies depending on season and league. Range \$125.00 - \$600.00	Non-resident team member additional \$15.00 per season
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Open Play	
Basketball	\$5.00 drop-in fee
Volleyball	\$5.00 drop-in fee
Pickleball	\$5.00 drop-in fee

TENNIS COURTS

(Night rental not available)

Not for Profit	\$10.00 per hour per court
Admission Charged	\$20.00 per hour per court
Commercial	\$30.00 per hour per court

FORMER SKATE PARK AREA	\$10.00 per hour
Hourly use with lights	

BALL FIELDS

(Rates per field)

Hourly Use – no lights	\$10.00 per hour
Hourly Use – w/lights	\$20.00 per hour
All Day Use	\$50.00 per day
Light Use – Approved charity events	\$10.00 per hour

Tournament Rates

1 day/1 night – lights 4 hours	\$150.00
2 days/1 night – lights 4 hours	\$175.00
2 days/2 nights – lights 4 hours	\$250.00
2 days/3 nights – lights 4 hours	\$300.00
Ballfield lining	\$25.00 each occurrence

COMMONS GYM

Tournament Rate	
8 hours	\$700.00
12 hours	\$1,100.00
Scorekeeper	\$10.00 \$12.50 per hour, per scorekeeper
Additional Field Supervisor	\$15.00 per hour, per scorekeeper

CONSESSION STAND

RENTAL DAILY RATES

Prices apply to either indoor
or outdoor. This is the use of

space only, and does not include use of equipment.

Use of facility, no sales	\$30.00 per day
Non-profit, sales conducted	\$60.00 per day
Commercial, sales conducted	\$90.00 per day

SPECIAL EVENT VENDOR BOOTH RENTAL FEES	Small Events	Large Events (Jacksonville Jamboree, Winterfest, Veteran's Tribute <u>Estimated attendance of 1,000+</u>)
10'x10' Festival area booth	\$75.00 each	\$100.00
12'x20' Food Vendor (enclosed trailer only)	\$125.00 each	\$150.00

*Not all special events organized by the City will offer booth space for vendors of any type noted above.

Reservations are accepted up to one year in advance and on a space availability basis. Reservations are processed on a first-come, first-served basis. The Recreation and Park Department requires a two-week minimum notice for facility reservations. These guidelines are set so that we may ensure we are prepared for your event. It is best to inquire upon reserving a facility as soon as possible. **NOTE:** Reservation requests cannot conflict with and/or interfere with current City of Jacksonville core programs, activities or scheduled administrative use.

If a rental is cancelled by the renter, a notice must be given to the JRPD Administrative Office 72 business hours prior to the scheduled rental to ensure a refund is processed. If a cancellation notice is not given the JRPD shall retain the rental fees paid and/or deposit.

If a rental is cancelled by the JRPD because the renter has failed to provide all the necessary information as instructed, the JRPD shall retain the rental fees and/or deposit.

The JRPD shall make every effort to open a facility when a rental is scheduled. However, if severe inclement weather or other acts of God, or national emergency prohibits the opening of a facility, the renter will be notified as soon as possible. The renter will be provided the opportunity to reschedule to another available date or have the rental fees refunded in full. The JRPD assumes no financial or other obligations to the renter as a result of any cancellations.

PAYMENT AND REFUND POLICY

Payments may be made by cash, check (personal, cashier or money order) or credit card (Visa or Mastercard). A ~~\$25.00~~\$35.00 NSF service fee will be charged for returned checks and must be paid to Revenue Collections in City Hall (910-938-5248).

If the City of Jacksonville Recreation & Parks Department cancels a trip, reservation, program, class or rental, a full refund will be issued. An administrative fee of \$25.00 will be assessed for all building reservations, programs, classes, or rentals cancelled by those who registered for a class or activity, or who paid a Building/Facility rental fee. Refunds take approximately 10-14 days from the time of request and will be mailed from the City of Jacksonville to the

Household's Primary Guardian or in the case of a credit card payment, credited back to the card that was used to process the payment.

**Riverwalk Marina
Seasonal Lease Fees**

A slip must be rented for a minimum of three months. After three months have passed, the lease can continue on a monthly basis.

Slips 1 – 7

Length – 35 feet Beam – 11 feet Draft – 4 feet at low, 6 feet at high

Fees

	Slip Fees	Power Fees	Total Cost
3 Month Lease Minimum	\$600.00	\$150.00	\$750.00
Additional Month	\$200.00/month	\$50.00/month	\$250.00

50-amp connection – \$50.00 per month

Slips 8 – 14

Length – 25 feet Beam – 8 feet Draft – 4 feet at low, 6 feet at high

Fees

	Slip Fees	Power Fees	Total Cost
3 Month Lease Minimum	\$375.00	\$90.00	\$465.00
Additional Month	\$125.00/month	\$30.00/month	\$155.00

30-amp connection – \$30.00 per month

Rent 3 Get the 4th Free Summer Special

This summer special shall be in effect for the summer season of May – September.

Pump-Out Fee – \$5.00 per pump-out

All fees can be paid by cash, check, or debit/credit card. If paying with a debit/credit card, you can make payments online or by phone.

We also offer automatic draft from a checking account of your choice.

SIGNS FEE SCHEDULE

Stop Signs Only (R 1-1) High Intensity (No post)	\$75.00
Yield Signs Only (R 1-2) High Intensity (No post)	\$75.00
Street Name Signs All Street Name signs	\$60.00
Street Name Sign Assembly Includes: 2 piece U – channel post, cap, cross bracket and street name sign	\$210.00
Stop Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Stop Sign	\$135.00
Yield Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Yield Sign	\$135.00
Street Name & Stop Sign Assembly Includes: 2 piece U – channel post, 30" R1-1 High Intensity Stop Sign, cap and cross bracket and street name sign	\$275.00
Speed Limit Sign Assembly Includes: 2 piece U – channel post, 24" x 30" Speed Limit Sign	\$125.00
City of Jacksonville License Plate	\$20.00

SOLID WASTE FEES

LANDFILL TIPPING FEE

~~\$57.00 per ton (includes \$2.00 State disposal tax)~~

~~Note: The monthly rate charged to City customers is based on this per ton fee and is based on the going rate at the Onslow County Landfill.~~

MONTHLY RESIDENTIAL RATES

Monthly Residential Rates are ~~comprised of two components: A Residential Collection Fee and a disposal cost~~ based on the number of City containers a customer uses. ~~The City shall not service privately owned containers.~~

Residential Collection Base Fee	per account \$30.00 \$24.00
Disposal Fee	\$6.00 per container
Additional 96-gal container	\$11.00 per container \$5.00 service charge + Disposal

SMALL BUSINESS RATES

Monthly rates are ~~comprised of two components: A Small Business Collection Fee and a disposal cost~~ based on the number of City containers a small business uses. ~~The City shall not service privately owned containers.~~

Small Business Collection Fee	per account \$32.63 \$24.00
Small Business Disposal Fee	\$7.25 per 96-gal container
300-gal Container Collection Fee	\$47.26 per container \$21.50 per 300-gal container
300-gal Disposal Fee	\$22.65 per 300-gal container (unless determined by City)
Additional 96-gal container	\$14.63 per container \$6.00 service charge + Disposal

DIAL-A-TRAILER PROGRAM

\$50.00 to residential customers-must have active sanitation at the address for which trailer is being requested. Major construction and demolition debris are not permitted. This program is not available to commercial entities.

SPECIAL PICKUP FEES

Residential

Material
Building Materials

Volume-Based Fee
May be disposed of via scheduling of Dial-a- trailer or at a charge of \$50.00 per cord
1st item No Charge; \$3.00 per additional

Microwave Oven
(Weekly)

<p>Computer Monitors & Televisions (Weekly) Bulky Waste (Weekly)</p>	<p>1st item No Charge; \$3.00 per additional Three items No Charge Subsequent item(s) - \$10.00 per item</p>
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<p>Yard Waste Collection (Weekly)</p>	<p>Grass Clippings and Leaves 6 bags (200-gal equivalent) – included in base fee</p>
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or

4 – 50-gal cans (200-gal
equivalent) – included in
base fee.

or

<p>96-gal Yard Waste Container</p>	<p>\$3.00 per month for container – vegetative contents included in base fee. Max of 2 per Residential account.</p>
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Subsequent bags or cans -
\$3.00 each

<p>Loose Tree Limbs (Not to exceed 12" in diameter)</p>	<p>1st cord – Free with basic service included in base fee. Subsequent cord(s) (or fractions thereof) - \$20.00 per cord</p>
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<p>Appliances (Weekly)</p>	<p>Two appliances – Free with basic service included in base fee. Subsequent appliances - \$10.00 per appliance</p>
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<p>Go Back for miss (Annually)</p>	<p>Where resident is at fault for miss First go back – no charge Second go back - \$10.00 Subsequent go backs - \$25.00</p>
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<p>Excess Trash</p>	<p>\$1.00 per 33 – Gallon Bag</p>
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**Commercial/
Small
Business**

Material

Volume-Based Fee

<p>Building Materials</p>	<p>\$75.00 per cord</p>
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Microwave Oven	\$3.00 per item (subject to change as per landfill)
Computer Monitors & Televisions	\$3.00 per item (subject to change as per landfill)
Bulk Waste	\$10.00 per item
Pallets	\$4.00 - per pallet (up to 5 pallets)
Yard Waste Collection	\$20.00 per cord
Bagged Yard Waste	\$3.00 per bag
Appliances	\$10.00 per appliance
Corral Cleanup And Hauling	\$150.00 per pick-up
Mattresses	\$25 each
Container Truck Fee	\$40.00
Service Response Fee	\$25.00 fee (Service requested by customer that is not completed due to customer's fault)

COMMERCIAL ~~DUMPSTER~~ RATES

~~The total monthly solid waste charge for commercial dumpster customers is comprised of two components: A Commercial Dumpster Service Fee (CDSF) and a disposal charge (CDDF). The following tables detail these fees, which are calculated on the size of dumpsters, number of dumpsters and the frequency of collection service.~~

COMMERCIAL ~~DUMPSTER~~ SERVICE FEE

	Collection twice per week	Collection three times per week	Collection four times per week	Collection five times per week
Cost per Month for (1) Dumpster	\$76.28	\$114.42	\$152.56	\$190.70

~~The Commercial Dumpster Service Fee is calculated using the current operational cost of \$8.80 per collection stop for Monday-Friday service.~~

RECYCLE DUMPSTER SERVICE FEE – (Commercial Customer without City Refuse Service, Recycle only)

	Collection once per week
Cost per Month for (1) Dumpster	\$38.14

**Commercial Customer with City Refuse Service: Dumpster Rental Fee Only

MONTHLY COMMERCIAL DUMPSTER SERVICE RATES

The total monthly Solid Waste Charge for dumpster customers ~~includes the commercial dumpster service fee plus the monthly commercial dumpster disposal rate; these amounts are is~~ based on the number of collections per week and size of dumpster(s).

Dumpster Size	Basic Service Twice per week	Plus Service Three Collections	Advantage Four Collections	Premium Five Collections
2 –cubic yard	\$109.34 \$107.69	\$166.43 \$163.83	\$223.51 \$219.97	\$280.60 \$276.11
4 –cubic yard	\$141.79 \$138.52	\$216.77 \$211.66	\$291.75 \$284.80	\$366.73 \$357.94
6 –cubic yard	\$174.84 \$169.92	\$267.72 \$260.06	\$360.59 \$350.20	\$453.46 \$440.34
8 –cubic yard	\$207.31 \$200.76	\$319.13 \$308.90	\$430.96 \$417.04	\$542.79 \$525.18
2 –cubic yard VIP	\$175.46 \$170.50	\$268.34 \$260.04	\$361.21 \$350.78	\$454.09 \$440.92
4 –cubic yard VIP	\$272.80 \$262.98	\$420.42 \$405.12	\$568.03 \$547.26	\$715.64 \$689.40
6 –cubic yard VIP	\$371.97 \$357.19	\$547.32 \$551.33	\$776.67 \$745.47	\$979.02 \$939.61
8 –cubic yard VIP	\$469.36 \$449.71	\$764.65 \$697.85	\$1,059.94 \$945.99	\$1,355.23 \$1,194.13

ADDITIONAL SERVICES

EXTRA COLLECTION RATES

A customer may request an extra collection of their dumpster. The fee shall be charged in accordance with the table below based on the size of the dumpster.

Standard Size

	Flat-Rate Fee (per dumpster)
2 – cubic yard	\$45.00
4 – cubic yard	\$55.00
6 – cubic yard	\$65.00
8 – cubic yard	\$80.00

VIP Compactor

	Flat-Rate Fee (per dumpster)
2 – cubic yard	\$90.00
4 – cubic yard	\$110.00
6 – cubic yard	\$130.00
8 – cubic yard	\$160.00

DUMPSTER CLEANOUT RATE

When a commercial customer has inappropriate items in their dumpster and cannot remove the items themselves, residential crew and equipment will clean out the dumpster.

Standard dumpster	\$200.00 flat-rate
Compactor dumpster	\$250.00 flat-rate

SATURDAY SERVICE

A customer may request **regular** Saturday collection service. The table below shows the monthly fee for **regular** Saturday collection service.

Standard Size	Flat-Rate Fee (per dumpster/month)
2 – cubic yard	\$150.00
4 – cubic yard	\$150.00

6 – cubic yard	\$150.00
8 – cubic yard	\$150.00

VIP Compactor

Flat Rate Fee (per dumpster/month)

2 – cubic yard	\$184.00
4 – cubic yard	\$184.00
6 – cubic yard	\$236.00
8 – cubic yard	\$290.00

Special request for non-regular Saturday service will be based on truck availability and will incur an **extra addition** \$50.00 fee in addition to the regular Saturday **flat** rate.

COMMERCIAL DUMPSTER RENTAL RATES

A customer may rent a dumpster, when available, from the City for their solid waste and recycling service.

Monthly Dumpster Rental - per dumpster fee

2 – cubic yard	\$30.00
4 – cubic yard	\$40.00
6 – cubic yard	\$50.00
8 – cubic yard	\$70.00

ABC (State Required) COMMERCIAL RECYCLE SERVICE

Disposal Charge per container	\$10.00
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NON-CITY EVENT SUPPORT*

Roll-out Cart	1 st (10) Carts: Flat Fee \$75.00
Recycle Cart	1 st (5) Carts: Flat Fee \$25.00
300 Gallon container	1 st (3) Containers Flat Fee \$150.00
Dumpster	Flat Fee \$200.00

*City partnered events may be waived by the City Manager.

STORMWATER, EROSION & SEDIMENTATION CONTROL, and CAMA MINOR PERMIT FEES

Stormwater Equivalent Residential Unit (ERU) \$5.00 per ERU per month

The fee and charges shall apply to all land parcels within the corporate limits of the City, except as may be altered by credits or exemptions.

All non-single family detached land parcels of land within the corporate limits of the City shall be billed monthly for one (1) Equivalent Residential Unit (ERU) for each two thousand eight hundred and fifty (2,850) square feet or fraction thereof of impervious surface area on the subject land parcel.

All single family detached land parcels will be billed for one (1) Equivalent Residential Unit (ERU) per month.

There will be no service charge for land parcels with fewer than 400 square feet of impervious surface area.

Approved by Council Action February 17, 2009

Application Fee	\$2, 200 800.00
Re-Submittal Fee (See Note 1 below)	\$ 500 250.00
Certification Inspection	\$550.00
Re-Inspection (See Note 2 below)	\$475.00
Annual Maintenance Inspection and Report	\$250.00
Permit Modification	\$1,500.00
Offsite Permit	\$1,000.00
Permit Change/Transfer of Name/Ownership	\$40.00

Notes:

- 1) If a notification of disapproval is issued pursuant to receipt and review of a permit application by the City, the applicant may resubmit a revised plan within 30 working days of the disapproval without paying an additional application review fee. However, if the revised plan is submitted after 30 days, or if the re-submittal is disapproved, then the re-submittal fee shall be paid for each subsequent re-submittal.
- 2) The City may conduct routine inspections, random inspections, inspections based upon complaints or other notice of violations, and joint inspections with other agencies inspecting under environmental or safety laws. ~~If during an inspection it is determined that a BMP is not in compliance with the City of Jacksonville's ordinance, a re-inspection fee will be charged for each inspection thereafter, until such time as the BMP becomes complaint.~~

STORMWATER VIOLATION FINE

Stormwater Fine

Fines will be calculated based on established North Carolina State regulations rates as referenced in GS 143-215.6A. In determining the amount of the penalty, the City shall consider the factors set out in G.S. 143B-282.1(b). The procedures set out in G.S. 143B-282.1 shall apply to civil penalty assessments that considered for final decision.

Initial Civil Penalty	Up to \$25,000
Failure to Act	Up to \$25,000 a day
Continuing Violation	Up to \$10,000

EROSION & SEDIMENTATION CONTROL FINE

Erosion & Sedimentation Control Plan Review Fee \$500

Erosion & Sedimentation Control Fine

Fines will be calculated based on established North Carolina State regulations rates as referenced in GS 113A-64. Penalties. In determining the amount of the penalty, the City shall consider the degree and extent of harm caused by the violation, the cost of rectifying the damage, the amount of money the violator saved by noncompliance, whether the violation was committed willfully and the prior record of the violator in complying or failing to comply with the regulation, or any ordinance, rule, or order adopted or issued pursuant to GS 113A-60.

Maximum Civil penalty	Up to \$5,000
Failure to Act, each day	Up to \$5,000
180 days from the date of the notice of violation	No more than a cumulative of \$25,000

CAMA MINOR PERMIT

CAMA MINOR PERMIT Application Fee \$100

DRIVEWAY PIPE REPLACEMENT AND MAINTENANCE

When a residential driveway pipe requires replacement or maintenance, the property owner may enter into a cost agreement with the City. Cost shall be repaid in accordance with the agreement. The following cost responsibilities shall apply:

1. **Property Owner Responsibility: Total Cost of Materials Used**
The property owner shall be responsible for cover the cost of all materials required to complete the work. This includes, but is not limited to:
 1. Replacement pipe of the appropriate size and type;
 2. Suitable backfill material meeting City specifications;
 3. Joint wrap or other approved sealing material;
 4. Concrete or asphalt for driveway restoration; and
 5. Any additional consumable materials necessary to complete the project.

2. **City Responsibility:**
Once agreed upon, the City may furnish all labor, personnel, and equipment necessary to perform the installation or maintenance of the driveway pipe.

TRANSIT SERVICES

Fare Category	Amount per one-way trip
City Route Full Fare	\$1.50
City Route Reduced Fare (With Reduced Fare ID Card)	\$.75
Express Route Full Fare	\$4.00
Express Route Reduced Fare (With Reduced Fare ID Card)	\$2.00
ADA Paratransit passenger	\$3.00
ADA Paratransit passenger attendant (Limited to One)	Free
Children under the age of 6	Free
Transfers between City Routes (Two Transfers Per Trip)	Free
Transfers between Express Routes	Free
Replacement Half Fare ID	\$5.00

WATER & SEWER FEES

FEE/CHARGE	AMOUNT	AUTHORITY
Water and Sewer Rates	See attached Water/Sewer Rate Schedule	City Ordinance (10-23-03)
Water and Sewer Tap Fees and System Development Fees	See attached System Development Fees & Service Line Installation Charge Schedules	Council Action 12-20-88; 03-02-93; 11-3-93
Water and Sewer Service Area Assessment	See Attached Service Area Assessment Schedule	Council Action 9-18-12
Residential Buildings Only	Based on fixtures per unit	Council Action 11-08-89
Call Back Fee – First Call Back Second Call Back	Free \$30.00	Council Action as of 7-01-98
Credit Report Application Fee (cost to run credit report for deposit)	\$3.75	
Utility Deposits	See attached Water & Sewer Account Deposits	City Ordinance (27-84) 6-27-84; 7-01-89
Accounts Suspension Fee* (If a customer fraudulently has water reconnected after hours, an additional suspension fee will be charged)	\$55.00	City Ordinance (89-50) 11-21-89 (Amended 7-1-98)
After Hours Reconnection Fee	\$55.00	
Deposit Fee – Meter Testing	\$35.00 for 1" meter or smaller \$280.00 for meters over 1" Deposit refunded if meter tests inaccurate. Non-Refundable if meter is found to be accurate. Fee will be charged each time meter is tested.	
Meter Upsize/Downsize	Parts & Labor	

FEE/CHARGE	AMOUNT	AUTHORITY
Service Call Minimum Time Charge	\$35.00 for 1 hour or less	
Fire Hydrant Tampering	\$1,000.00/per day plus parts and labor for damages sustained during tampering	
Water Meter Stealing/Tampering	\$125.00 Residential – 1 st offense \$250.00 Residential – 2 nd offense \$500.00 Residential – 3 rd offense \$500.00 Commercial	
Cross Connection Fee	\$1,000.00	
Electronic Wiring Replacement Fee	\$100.00	
Septic Disposal	\$500 per load or portion thereof based on 2,500 gal tanker (larger tankers shall be charged proportionally)	
Late Payment Penalty	10% of bill	City Ordinance 10-25-77 (Amended 7-1-98)
New Account Service Charge	\$30.00 (\$55.00 after work hours)	City Ordinance (01-82) 1-05-82 (Amended 7-1-10)
Returned Item Charge (Check/Credit Card Receipt)	\$25.00 <u>\$35.00</u>	City Ordinance (24-85) 6-28-85 (Amended 7-1-98)
Wastewater Generated Sludge	\$260.00	Council Action 3-19-91 (Amended 7-1-18)
Sewer Non-Significant Industrial User permit fee	\$160.00	Council Action 7-1-96 (Amended 7-1-18)
Sewer Non-Significant Industrial User annual renewal fee	\$160.00	Council Action 7-1-96 (Amended 7-1-18)
Sewerjet Fee – Inside City Limits Outside City Limits	\$250.00 per hour \$250.00 per hour	City Ordinance (01-82) 1-5-82

FEE/CHARGE	AMOUNT	AUTHORITY
Camera Location Fee	\$50.00 set up fee + \$2.00 per linear foot	
Emergency Utility Repair Fee		
Emergency Utility repair fees apply to privately maintained infrastructure in which water or sewer repairs have not been made within a sufficient time based on the nature of the damage. Each repair cost will include direct cost of personnel labor, materials used, equipment used, and response fees.		
Labor and Material	Actual Cost + 10%	
Equipment	FEMA RATE + 10%	
Response Fee	5% of Total Cost	
Water and Sewer Facilities permit applications (responsibility of person submitting application)	Varies	State-imposed Council Action 1-3-84
Temporary Construction Service Charge	\$40.00	City Council Action as of 7-1-98
Backflow Testing (Emergency Situations Only i.e. after normal working hours)	\$50.00	
Sewer Allocation Processing Fee	\$50.00	Sewer Allocation Policy Adopted 3-2-10
Sewer Allocation Reservation Fee	15% of the Total Facility Charge for the Proposed Development (Reference Schedule "B")	Sewer Allocation Policy Adopted 3-2-10
<u>GREASE TRAP FEES AND CHARGES</u>		
Grease Inspections (every 3 months)	Corrected	Uncorrected
Initial Inspection	\$0.00	N/A
First Re-Inspection (30 days)	\$0.00	\$100.00
Additional Re-Inspection (14 days)	\$0.00	\$100.00

OTHER ACTIVITIES

Paperwork Violation Fee (1 st Offense)	Notice of Violation	\$25.00 (after 14 days of no response)
Paperwork Violation Fee (2 nd Offense)	Notice of Violation + \$25.00	\$50.00 (after 14 days of no response)

*Fees will be invoiced. Those not paid on time will be added onto the utility bill. *

WATER AND SEWER LINE EXTENSIONS

Allow a ten-year abeyance period for undeveloped properties. (1-21-97)
 Allow a five-year period to finance the assessment through the City. (1-21-97)
 Maintain the interest rate for financing at 8%. (1-21-97)
 Benefiting property owner pays 50% of line extension project cost. City pays 50% of project cost (8-18-98)

WATER AND SEWER ACCOUNT DEPOSITS

Residential Customers – 5/8" meter size	Residential Customers – 3/4" meter size
*Low Risk Customer - \$0.00	*Low Risk Customer - \$0.00
*Medium Risk Customer - \$150.00	*Medium Risk Customer - \$170.00
*High Risk Customer - \$200.00	*High Risk Customer - \$220.00

*Risk is determined by rating provided by Online Utility Exchange after completing credit check on customer establishing service. Green rating will indicate low risk. Yellow rating will indicate medium risk. Red rating or refusal will of credit check will indicate high risk.

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

COMMERCIAL CUSTOMERS

Water Meter Size	General	Restaurants	Laundries
5/8"	\$150.00 <u>200.00</u>	\$170.00 <u>220.00</u>	\$280.00 <u>330.00</u>
3/4"	\$170.00 <u>220.00</u>	\$190.00 <u>240.00</u>	\$300.00 <u>350.00</u>
1"	\$250.00	\$290.00	\$390.00
1 1/2"	\$350.00	\$450.00	\$710.00
2"	\$450.00	\$560.00	\$880.00
3"	\$850.00	\$960.00	\$1,440.00
4" and over – Estimated monthly use x 3.0			

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

HYDRANT METER DEPOSIT

Hydrant Size	Amount
.62" x .75"	\$1,000.00
3"	\$2,500.00
Hydrant Wrench	\$50.00

**WATER AND SEWER RATE
SCHEDULE "A"**

Rate Schedule Description	Water	Sewer	Water & Sewer Totals
1) <u>Capacity Charge per month</u>			
5/8" meter	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
3/4" meter-sprinkler	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
Multi-units (per unit)	\$ 19.02 <u>19.21</u>	\$ 39.48 <u>39.87</u>	\$ 58.50 <u>59.08</u>
3/4" meter	\$ 28.54 <u>28.83</u>	\$ 59.25 <u>59.84</u>	\$ 87.79 <u>88.67</u>
1" meter	\$ 47.58 <u>48.06</u>	\$ 98.72 <u>99.71</u>	\$ 146.31 <u>147.77</u>
1 1/2" meter	\$ 95.11 <u>96.06</u>	\$ 197.42 <u>199.39</u>	\$ 292.52 <u>295.45</u>
2" meter	\$ 152.19 <u>153.71</u>	\$ 315.88 <u>319.04</u>	\$ 468.07 <u>472.75</u>
3" meter	\$ 304.39 <u>307.43</u>	\$ 631.76 <u>638.08</u>	\$ 936.15 <u>945.51</u>
4" meter	\$ 475.60 <u>480.36</u>	\$ 987.12 <u>996.99</u>	\$ 1,462.72 <u>1,477.35</u>
6" meter	\$ 951.20 <u>960.71</u>	\$ 1,974.24 <u>1,993.98</u>	\$ 2,925.44 <u>2,954.69</u>
2) <u>Volumes Charges per 100 Gallons</u>			
0-2,000 gallons	See #1	See #1	See #1
2,001 – 5,999 gallons	.3760 <u>.3798</u>	.5160 <u>.5212</u>	-.8919 <u>.9010</u>
6,000 – 9,999 gallons	.4700 <u>.4747</u>	.5934 <u>.5993</u>	1.0634 <u>1.0740</u>
10,000 – 29,999 gallons	.5641 <u>.5697</u>	.6707 <u>.6774</u>	1.2348 <u>1.2471</u>
Over 30,000 gallons	.6583 <u>.6649</u>	.7739 <u>.7816</u>	1.4322 <u>1.4465</u>
Surcharges per 100 gallons:			
Restaurant	-0-	0.0746	
Laundry	-0-	0.0692	
Bakery	-0-	0.2289	
3) <u>Outside City Rates</u>			
Percentage of inside rates	200%	200%	200%
4) Water rate for Satellite Annexation where water is provided by ONWASA			
Water usage shall be charged in accordance with the adopted ONWASA Fee Schedule			
5) Hydrant meter used on Onslow County waterlines			
Minimum monthly charge (up to 60,000 gallons)	Based on ONWASA rate schedule		

**SYSTEM DEVELOPMENT FEE
SCHEDULE "B"**

(System Development Fees below do not include meter costs.)

Residential Effective August 1, 2024

Water	\$2,915.00
Sewer	\$3,255.00

Non-Residential

Water .625"	\$2,915.00
Sewer .625"	\$3,255.00
Water .75"	\$4,373.00
Sewer .75"	\$4,883.00
Water 1"	\$7,288.00
Sewer 1"	\$8,138.00
Water 1 1/2"	\$14,575.00
Sewer 1 1/2"	\$16,275.00
Water 2"	\$23,320.00
Sewer 2"	\$26,040.00
Water 3"	\$43,725.00
Sewer 3"	\$48,825.00
Water 4"	\$72,875.00
Sewer 4"	\$81,375.00
Water 6"	\$145,750.00
Sewer 6"	\$162,750.00
>60,000 gallons per 1,000 gallons	

NOTES:

- 1) System Development Fees are due at a time stipulated by the City Manager.
- 2) Residential Schedule applies per unit and only to connections for places of residence (includes homes, duplex, townhomes, apartments, condominiums etc. where someone resides and the only use is residential.)
- 3) Any "MASTER METER" for RESIDENTIAL multi-family development will require approval by the CITY COUNCIL.**
- 4) A 1" service line, meter setter and box is required for .625" and .75" meter installations.
- 5) System Development Charges for meters larger ~~than 6~~ than 6 inches will be based on the hydraulic meter equivalents established by the American Water Works Association (AWWA).
- 6) Sewer System Development fees are based on the size of the water meter not the size of the sewer line.

- 7) Any fee adjustments for new developments where permits have expired shall be issued in accordance with the adopted Fee Adjustments/System Development Charge Adjustment Policy.

**SERVICE LINE INSTALLATION CHARGES
SCHEDULE "B"**

Item Description	Paved Street	Unpaved Street	Meter Only Fee
<u>WATER</u>			
.62" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$50.00 (+Market price)
.75" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$100.00 (+Market price)
1" Water Service Line, Meter Setter & Box	Cost + 10%	Cost + 10%	\$100.00 (+Market price)
1 1/2" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$400.00 (+Market price)
2" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$1,300.00 (+Market price)
4" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$2,950.00 (+Market price)
6" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	\$3,750.00 (+Market price)
8" Water Service Line, Valve & Valve Box	Cost + 10%	Cost + 10%	Cost + 10%

SEWER

4" Sewer Service Line	Cost + 10%	Cost + 10%
6" Sewer Service Line	Cost + 10%	Cost + 10%
8" Sewer Service Line	Cost + 10%	Cost + 10%

NOTES:

- 1) Installation charges for paved vs. unpaved streets are based on whether the service is obtained from a **main within or along a paved street**, not on whether the pavement actually has to be cut.
- 2) The above listed water and sewer service installation fees apply to two lane streets and/or installations, which do not require a casing. Other installations will be made on a cost plus basis.
- 3) For any service not listed, the Utilities Department will prepare a written estimate of the cost, consisting of direct cost plus 10% overhead. The customer must pay this amount and the charges will be adjusted to actual cost plus 10% after the work is completed.

SERVICE AREA ASSESSMENT SCHEDULE "C"

The City of Jacksonville's Service Area Assessment describes a method of financing public improvements by distributing the cost of a project over those property owners who will realize a direct benefit. In the case of water and sewer projects, the cost of projects to provide water and sewer to specific areas are borne by those who receive water and sewer service in these areas.

Below is a schedule of assessments that have been developed for projects that have extended water and/or sewer service to areas previously un-served by City water and/or sewer. A water assessment is applicable to any new water connection which will receive water through City-owned lines constructed to extend service to an area that is included within the schedule below. A sewer assessment is applicable to any new sewer connection which will send sewerage through City-owned lines, pump stations and/or force mains constructed to extend service to an area that is included within the schedule below.

These assessments are in addition to water and sewer facilities fees and installation charges which are found in Schedule "B" of this document.

Capital Improvement Plan Fiscal Year 27-36

Proposed Book Changes:

<u>Page #</u>	<u>Project Name</u>	<u>Description of Changes</u>
Pg.34	Fleet Maintenance Facility Expansion	Move FY28 funding out to FY29 to align with FTA funding strategy
Pg.130	One City Center	Remove General Fund funding for FY27 (\$1,500,000)
Pg.133	Beirut Memorial Grove Sign	Remove project from CIP

Attachment

F

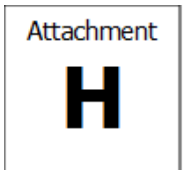
FY 27 through FY 36
Capital Improvement Plan
 Jacksonville, NC
Department Summary

Department	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	FY 36	Total
Finance	600,000	100,000	5,000,000								5,700,000
Fire & Emergency Services		310,000	300,000	3,170,000							3,780,000
NCDOT	952,779		3,309,500								4,262,279
Police	237,500	212,500									450,000
Public Services	17,466,622	21,532,072	17,177,715	9,239,000	5,880,000	6,762,000	4,481,000	6,071,000	4,500,000	5,348,800	98,458,209
Recreation & Parks	2,387,013	4,393,402	3,402,000	1,200,000	275,000	500,000	198,000	2,584,000	2,000,000		16,939,415
Transportation Services	3,667,824	359,400	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	4,827,224
GRAND TOTAL	25,311,738	26,907,374	29,289,215	13,709,000	6,255,000	7,362,000	4,779,000	8,755,000	6,600,000	5,448,800	134,417,127



FY 27 through FY 36
Capital Improvement Plan
 Jacksonville, NC
Funding Source Summary

Source	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34	FY 35	FY 36	Total
Capital Reserve Fund	2,914,000	1,595,650	1,625,000	350,000		400,000	824,000				7,708,650
Federal Transit Funds			2,787,500								2,787,500
General Fund	227,000	2,095,000	320,000	900,000	325,000	150,000	248,000	2,634,000	2,050,000	50,000	8,999,000
General Fund-Installment Purchase			3,200,000								3,200,000
Grants		750,000									750,000
NCDOT Funds	355,000										355,000
NCDOT Grant							100,000				100,000
Powell Bill	1,090,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	930,000	9,460,000
Revenue Bonds		7,600,500				3,025,000					10,625,500
Sewer Fund	785,000	702,500	1,135,000	2,100,000	370,000	1,100,000		382,000	3,708,000	5,608,000	15,890,500
Stormwater Fund	375,000	248,460									623,460
Water and Sewer Fund	4,056,750	6,422,690	6,426,400	135,000	915,000	112,000	483,000	915,000	135,000	915,000	20,515,840
Water Fund	833,000	3,219,000	4,803,000	1,460,000	3,975,000	995,000	5,288,000	250,000	2,232,000	475,000	23,530,000
GRAND TOTAL	10,635,750	23,563,800	21,226,900	5,875,000	6,515,000	6,712,000	7,873,000	5,111,000	9,055,000	7,978,000	104,545,450



State of North Carolina

County of Onslow

Order of the Jacksonville City Council

In accordance with NCGS 105-321, 105-373, and 105-330.3

TO: Joshua W. Ray

City Manager and Tax Collector of City of Jacksonville

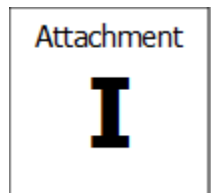
You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2016-2026 tax records filed in the office of the Tax Collector, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2016 through 2026 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the City of Jacksonville. This order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property, and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with law. All of the duties hereby empowered unto you are immediately delegated and transferred to the County's Tax Collector.

WITNESS my hand and official seal, this ____ day of _____,

Sammy Phillips, Mayor

Attest:

Rose R. Marshburn, City Clerk

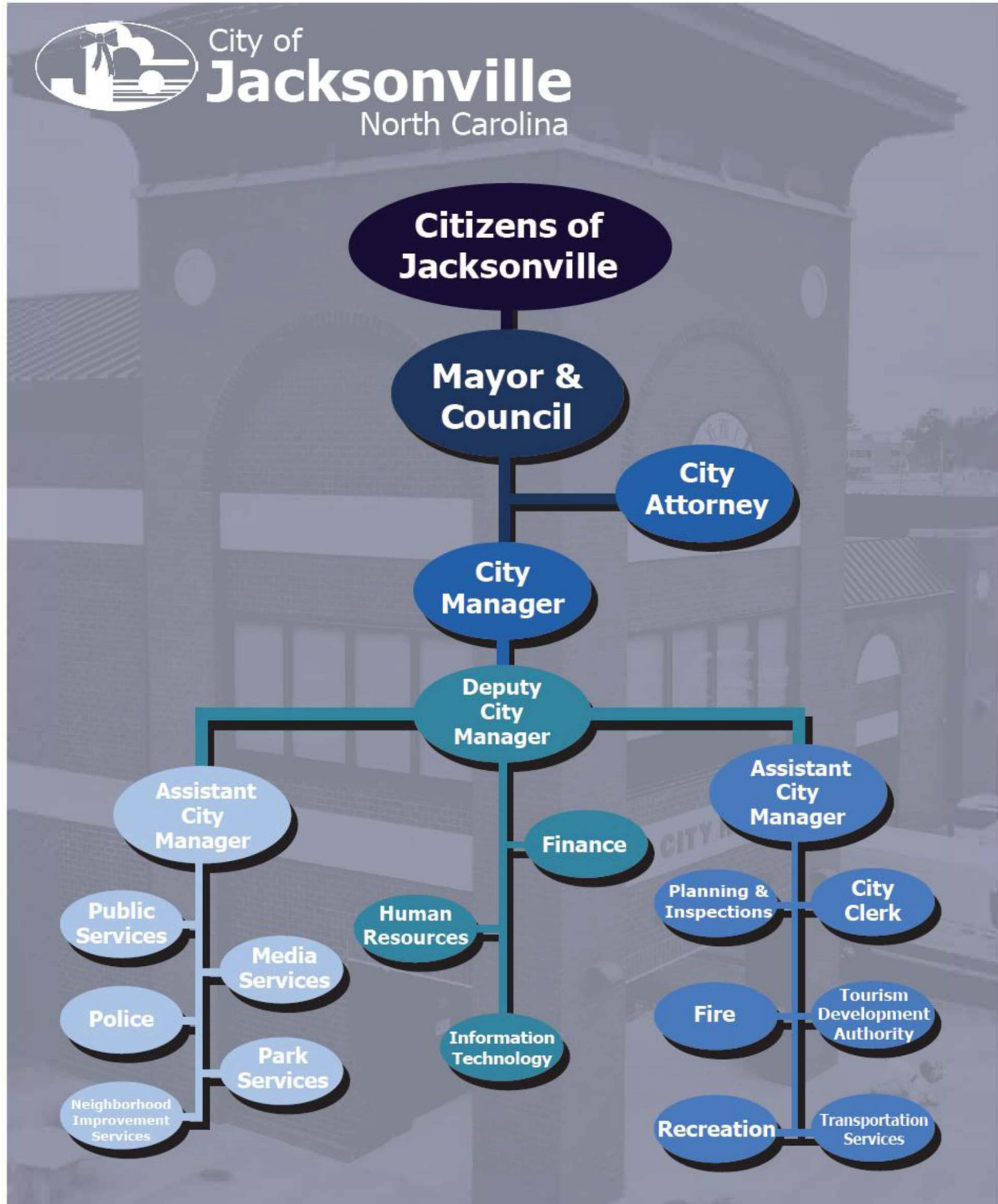




JACKSONVILLE NC

CITY MANAGER'S OFFICE

Organizational Chart



Attachment
J



Request for City Council Action

Agenda Item:	2
Date:	6/29/2026

Subject: FY 26-27 Nonprofit Grant Funding
Department: Neighborhood Improvement Services
Presented by: LaShawn Harston, Neighborhood Improvement Services Coordinator
Presentation: Yes

Issue Statement

Applications for FY 27 Nonprofit funding have been reviewed by staff and the review committee to verify compliance with established criteria and the organization's contribution to the City's Mission, Vision and the most recent City Council adopted goals.

Nonprofit Funding included in the FY 26-27 budget proposes \$77,000 in General funds and \$50,000 in CDBG funds in the Community Development budget for Private-Public Partnerships.

The review committee considered the philosophy originally stated by the Council on January 31, 2012 that the City should fund activities that if not done by a nonprofit, would likely have to be done by the City. The review process has been completed and the committee and staff request that the City consider recommendations for funding.

Financial Impact

Nonprofit funding for the Public-Private Partnerships and Community Development Block Grant is included in the FY 27 Budget.

Action Needed

Review and consider the recommendations of the review committee and staff for funding Public-Private Partnerships.

Recommendation

Staff recommends that Council approve the funding recommendations of the review committee and staff and direct staff to prepare the necessary contracts for funding effective July 1, 2026.

Approved: City Manager City Attorney

Attachments: None



Staff Report

FY 26-27 Nonprofit Grant Funding

Introduction

The Nonprofit organizations provide valuable services to the Community at large and specifically, can perform services for the Citizens of Jacksonville in a cost effective manner that might otherwise be required for the City to provide. As part of the Partnership, the nonprofits receive funding from the City and in return, agree to provide services for the Community and act as good stewards of the funding provided.

In the past, funding has been limited to seven organizations until the Council indicated a desire to have a more open system and invite others who might provide services and programs identified under the Goals, Mission and Vision of the Council in a cost effective manner. A revised process was implemented in 2007. As a result of the new competitive application process, an improvement in stewardship, transparency and enhanced program documentation has resulted for the most part.

The application process now requires statements of need, connection to the City's Mission, Vision or Goals, documented performance outcomes; demonstration of the nonprofit's capacity to perform the services being proposed and a demonstration of cost effectiveness.

Financial Analysis: N/A

Procedural History

- December 4-5, 2025: Nonprofits interested in applying for funds were notified of the opportunity to apply for funding through the City's Public Private Partnership and Community Development Block Grant (CDBG) programs.
- February 16, 2026: Deadline for proposals to be received. Eight applications were received from seven organizations for Private-Public Partnership funding and Community Development Block Grant received five applications. One organization, Philippians Place, applied for both types of funding.
- February 25, 2026: The review committee met to evaluate applications and provide funding recommendations.

Proposal Review for Private Public Partnership Funding

Pretrial Resource Center – This organization is strongly supported by the law enforcement community and is a clear alternate to use of the County jail for temporary incarceration. The organization does an outstanding job demonstrating its connection to the City’s Mission, Vision and Goals and overall capacity of the organization. The committee believes that the cost effectiveness of the organization is strong and benefits City residents greatly. The organization is clearly compliant with City regulations and has been responsive to City requests.

Wilmington Aream Rebuilding Ministry, Inc. (WARM) – This nonprofit organization has operated for the past 30 years with a focus on rebuild, repair, and make homes accessible, and to inspire service, generosity, and hope. The impact was felt by this organization during the recovery from hurricanes Bertha and Fran, where they took on the leadership role with the construction committee. The push to help retain affordable housing for the City is achieved through free home repairs and accessibility modifications to low-income homeowners within the City of Jacksonville.

Boys & Girls Clubs of Southeastern North Carolina (BGCSENC) – The BGCSENC has been in existence in Onslow County for over 130 years, and with the support of their national organization were able to help over 180 youth, ages 5-13 in various club sites across Onslow County during FY 25. Their mission is to enable all young people, especially those who need us the most, to reach their full potential as productive, caring, responsible citizens. The expansion of transportation services within the Onslow County area will benefit 250 youths within the local area.

United Way - The Jacksonville-Onslow Volunteer Center – The center is also known as Volunteer Onslow and is a clearinghouse for nonprofits to better mobilize volunteers and resources and enhance the delivery of creative solutions to community problems, in addition to building capacity and strengthening local nonprofits through ongoing development opportunities. The committee desires to continue that tradition noting the service provided by the activity.

Proposal Review for CDBG Funding

Onslow Community Outreach – This organization historically has provided services to the most vulnerable Citizens of Jacksonville. The connection to the mission, vision and goals are a clear indication of populations to be served and measurable outcomes. The organization is compliant with City regulations and has been responsive to City requests. Last year the homeless shelter housed 314 homeless individuals. This one-of-a kind shelter ensures that residents have a safe, secure place to stay, food to eat, and referrals to appropriate supportive services. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Onslow Victims Center – The organization has been traditionally funded by the City of Jacksonville and has a connection to the mission and vision of the City. Overall, the organization provides an essential service to the Citizens of Jacksonville. Through direct delivery of emergency shelter and provision of prevention training and being closely connected to law enforcement, the organization provides a valuable and needed service to the community. The organization is compliant with City regulations and has been responsive to City requests. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Philippians Place – This nonprofit assists with providing services to those who were previously incarcerated, have participated in the Reentry Program and are in need of rapid rehousing assistance upon graduation from the program. Services will assist with rent deposits, first month's rent, and partial utility deposits. Participants will have access to case management services, coaching, education, and financial assistance for the purpose of making the basics of daily living available, accessible and sustainable to low- and moderate-income individuals.

Williams Outreach and Consulting, Inc. – This nonprofit organization assists individuals and families that are in a housing crisis to obtain or remain in a stable home. They help homeless individuals and families find new homes as well as those who are in danger of losing their homes. They provide rental and utility assistance as well as education to individuals and families to help them remain in their homes while determining and eliminating the crisis by addressing the problems with a holistic approach. In 2025 they were able to provide Emergency Housing and Utility assistance to 30 individuals facing homelessness. This organization is eligible for CDBG funds as it meets a priority need as identified in the Five Year Consolidated Plan and Annual Action Plan.

Stakeholders

Citizens and taxpayers of the City

In addition to the nine organizations, the citizens who are served or who benefit from the organizations' work, are stakeholders in this process.

Through the City's efforts in the past, young people have been inspired to stay in school, the County jail has been less crowded due to efforts of pre-trial release, parents have been educated about child abuse and good parenting skills, the community has been inspired to produce and view art, women who are the victims of domestic violence have a refuge, volunteers have been matched to tasks that need to be done in our community, less fortunate children and their parents have benefited from a Christmas offering from the community and the homeless have been fed and sheltered.

Funding Recommendations

A total of \$440,999.22 was requested for the FY 27 budget. A total of \$77,000 is available for Public-Private Partnerships, and \$50,000 is available for CDBG Funding.

Recommendations by Committee

Organization	FY 26 Received	FY 27 Requested	FY 27 Recommended
CDBG FUNDING REQUEST			
Onslow Community Outreach	10,000	\$79,040	\$10,000
Onslow Victims Center	17,500	\$20,000	\$10,000
Philippians Place	\$0	\$16,000	\$5,000
Williams Outreach and Consulting Inc.	\$37,500	\$20,000	\$10,000
GENERAL FUNDING REQUEST			
Pretrial Resource Center	\$8,500	\$8,500	\$8,500
Wilmington Area Rebuilding Ministry, Inc. (WARM)	\$5,000	\$20,000	\$5,000
Boys & Girls Club of Southeastern NC	\$25,000	\$75,000	\$25,000
Boys & Girls Club of Southeastern NC – Capital Improvement	N/A	\$192,459.22	Recommend to fund with specific allocation in the General Fund.
United Way of Onslow County Volunteer Onslow	\$5,000	\$10,000	\$1,500
Onslow Community Outreach	\$0	\$0	\$37,000
Total	\$108,500	\$440,999.22	\$112,000

Options

- 1) Approve the FY 26-27 Nonprofit Grant Funding recommendations and authorize Staff to submit the appropriate documents for nonprofit partnership services.
- 2) Decline funding for the FY 26-27 Nonprofit Grant Funding.
- 3) Defer the decision to a future meeting and provide Staff with specific direction on what changes or information Council may need for consideration.

Factors to Consider

The approval of the FY 26-27 Nonprofit Grant Funding plan and subsequent nonprofit partnership extends the City's ability to provide necessary services that benefit the low and moderate-income citizens of Jacksonville.